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MONROE CITY COUNCIL MEETING
Tuesday, August 24, 2021, at 7:00 pm
MINUTES

1. The regular meeting of the Monroe City Council was called to order by Mayor Johnny Parsons at 7:00 p.m.

2. Pledge of Allegiance was led by Councilmember Sirrine. A Prayer was offered by Councilmember Mathie.

3. Roll Call

Mayor Parsons

Councilmembers:

Dane Buchmiller -absent

Michael Mathie

Perry Payne

Erica Sirrine

Janet Cartwright

Public Works Director Devin Magleby

City Recorder Allison Leavitt

4. Consider a motion to approve the minutes of the meeting held August 10, 2021.

Councilmember Payne moved to approve the minutes of the meeting held August 10, 2021, as corrected. The motion was seconded by Councilmember Sirrine. A roll call vote was called. Voting yes: Councilmembers Cartwright, Mathie, Payne, and Sirrine. The vote was unanimous. The motion carried 4-0

5. Citizen input – Limit of 3 minutes per comment

No business

6. Business

a. Consider water connection outside city limits - Garret Johnson

39 Mayor Parsons explained that Garret Johnson had approached him and Councilmember Payne about
40 the prospects of being allowed to have a new Monroe City water service outside the City limits. Both
41 Mayor Parsons and Councilmember Payne told him that the policy is no new hook-ups outside the
42 City limits. Mr. Johnson contacted Mayor Parsons and Councilmember Payne and explained he had
43 purchased a water right that he would be willing to turn into the City in exchange for a water hook-
44 up. Mayor Parsons contacted Kirk Forbush, regional engineer at Utah Division of Water Rights, and
45 he stated that the water right Mr. Johnson purchased could be used as an underground water right.
46 Councilmember Payne told Mr. Johnson that even with a good water share it does not change the
47 policy and Mr. Johnson would need to come to the Council and request the hook-up. Mr. Johnson
48 was not here tonight so no further action was taken.

49
50 Councilmember Payne explained to the Council that other properties outside the City limits have
51 received a new water service hook-up, but this is because they were either using an existing meter in
52 that location or a meter right was abandoned on the lines west and/or north of town and moved
53 closer to town.

54
55 b. Consider update to Monroe City Procurement (Purchasing) Policy
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57 Council reviewed the proposed procurement policy and Councilmember Mathie suggested the
58 language for authorization requirements for purchases be clarified.

59
60 **Councilmember Mathie moved to approve the Monroe City Procurement (Purchasing)**
61 **Policy with changes clarifying authorization requirements. The motion was seconded by**
62 **Councilmember Payne. A roll call vote was called. Voting yes: Councilmembers Cartwright,**
63 **Mathie, Payne, and Serrine. The vote was unanimous. The motion carried 4-0**

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65
66 c. Consider bids for updating Monroe City's Land Use Ordinance including zoning and
67 subdivision regulations

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69 City Recorder Allison Leavitt explained that the City received a grant from UDOT to update our Land
70 Use Management and Development Code Ordinances and Subdivision Ordinance. Bids were solicited
71 for this work.

72
73 Planning and Development Services, LLC submitted a bid of \$55,000 to complete the project and
74 Rural Community Consultants submitted a bid of \$50,000 to complete the project.

75
76 **Councilmember Mathie moved to accept the bid of \$50,000 and award the project of**
77 **updating our Land Use Management and Development Code Ordinances and Subdivision**
78 **Ordinance to Rural Community Consultants. The motion was seconded by Councilmember**
79 **Serrine. A roll call vote was called. Voting yes: Councilmembers Cartwright, Mathie, Payne,**
80 **and Serrine. The vote was unanimous. The motion carried 4-0**

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82 d. Consider cancellation of September 14, 2021, City Council meeting

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Councilmember Payne moved to cancel the September 14, 2021, City Council meeting, except in case of urgent business, due to conflict in Council’s schedule. The motion was seconded by Councilmember Serrine. A roll call vote was called. Voting yes: Councilmembers Cartwright, Mathie, Payne, and Serrine. The vote was unanimous. The motion carried 4-0

e. Consider participation in the Steel Solar II Study Project

Mayor Parsons stated that he had visited with Jackie Coombs, UAMPS, during our public power picnic last night and she had recommended that the City consider participating in the Steel Solar II Study Project in a small amount. This would add to our portfolio and help diversify our sources. Right now, this project is in a study phase and there would be no cost to Monroe City.

Councilmember Payne moved approve Monroe City participation in the Steel Solar II Study Project in the amount of 50 kWh. The motion was seconded by Councilmember Mathie. A roll call vote was called. Voting yes: Councilmembers Cartwright, Mathie, Payne, and Serrine. The vote was unanimous. The motion carried 4-0

7. Other Business

a. Staff Reports

City Recorder Allison Leavitt –

*Distributed monthly department budgets to council.

* Thanked everyone for their help with the public power picnic.

Reported that we only had approximately 400 people at our public power picnic held last night. Not sure if it was still concerns over COVID-19 or if there were other events going on that prevented them from coming. Normally we plan for around 700 people. Will plan for 700 next year and if the numbers are low again an adjustment will be made to how much food is ordered in the future.

Public Works Director Devin Magleby –

*Reported on the need of tying in existing sidewalks to facilitate new safe crosswalks at the South Sevier Middle School. The school contractor Ralph Christensen provided Public Works Director Devin Magleby a quote of \$2800.00 to extend the sidewalks and include the yellow handicap approaches. Public Works Director also stated that the new signage for the sidewalks is approximately \$2100.00.

124
125 Council instructed City Recorder Allison Leavitt to contact Chad Lloyd, Sevier School District,
126 and see if the school district would help cover half of the expenses involved in creating safe
127 crossings for the students.

128
129 Council instructed Public Works Director Devin Magleby to contact Mr. Christensen and tell
130 him to proceed with the work needed for the crosswalks.

131
132 *Would like to sell the large bucket truck and purchase one that will reach the new lights on
133 the Ekker baseball fields. Council agreed to this. City Recorder Allison Leavitt will collect
134 information on the bucket truck for sale and add to the next Council meeting agenda for
135 approval from the Council to be placed on the surplus list of City items that are for sale.

136

137 b. Department Business Council
138 Councilmember Janet Cartwright –

139

140 *Working with Micklane Farmer, Jones and DeMille Engineering, to prepare a sketch and
141 material list for concrete for the Veteran’s Memorial. Once prepared an advertisement for
142 bid will be published.

143

144 *Alfalfa has been sprayed a second time.

145

146 *Received grant from Ash Grove Foundation in the amount of \$25,000 for the Veteran’s
147 Memorial and set a goal of \$200,000 so that everything planned for can be done.

148

149 Will be working on another raffle in the future since local businesses have donated items for
150 a raffle.

151

152 Councilmember Serrine –

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154 *Asked City Recorder Allison Leavitt to check with Sign Central on when the no camping
155 signs will be done. Would like the camping sign taken down at the fishing pond.

156

157 Councilmember Payne –

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159 *No further business tonight.

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161 Councilmember Mathie –

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163 *No further business tonight.

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166 Mayor Parsons –
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168 *Thanked everyone for helping with the public power picnic.
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170 *The red and white S-10 pickups have a lot of miles on them and are needing some repairs.
171 Mayor Parsons asked Public Works Director Devin Magleby to talk with Miles Mathie and
172 see if he wants to make repairs needed on the pickup’s after his regular hours with the City.
173 If he is interested the City will pay him the same hourly wage he is being paid while working
174 for the City.

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176 **8. Adjournment**

177
178 **There being no further business to come before the Council for consideration,**
179 **Councilmember Mathie moved the Regular Council Meeting adjourn at 7:42 p.m. The**
180 **motion was seconded by Councilmember Payne . The vote was unanimous. The motion**
181 **carried. 4-0**

182
183 The next regular City Council meeting is scheduled to be held on Tuesday, September 28,
184 2021 starting at 7:00 p.m. at Monroe City Office.

185
186 Approved this 28th day of September 2021.
187 Allison Leavitt
188 Monroe City Recorder

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