



MONROE CITY COUNCIL MEETING
Tuesday, September 28, 2021, at 5:00 pm

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5 **1.** The regular meeting of the Monroe City Council was called to order by Mayor Johnny
6 Parsons at 5:00 p.m.

7
8 **2.** Pledge of Allegiance was led by Councilmember Mathie. A Prayer was offered by
9 Councilmember Payne.

10
11 **3. Roll Call**

12 Mayor Parsons

13 Councilmembers:

14 Dane Buchmiller - absent

15 Michael Mathie

16 Perry Payne

17 Erica Serrine

18 Janet Cartwright -absent

19
20 Public Works Director Devin Magleby

21 City Recorder Allison Leavitt

22
23 **4. Consider a motion to approve the minutes of the meeting held August 24, 2021.**

24
25 **Councilmember Payne moved to approve the minutes of the meeting held August 24,**
26 **2021, as submitted. The motion was seconded by Councilmember Serrine. A roll call vote**
27 **was called. Voting yes: Councilmembers Mathie, Payne, and Serrine. The vote was**
28 **unanimous. The motion carried 3-0**

29
30 **5. Citizen input – Limit of 3 minutes per comment**

31
32 There were not comments

33
34 **6. Approval of August 2021 cash disbursements, adjustment journal, and aging report.**

35
36 **Councilmembers reviewed and signed the August 2021 cash disbursements, adjustment**
37 **journal and utility aging report.**

38 **7. Business**

39 a. Planning Commission Business: Chairman Bart Lee

40

41 1. Proposed amendment to Commercial Residential Zone

42

43 Planning Commission Chairperson Bart Lee explained to the Council that the Planning Commission is
44 proposing a zoning change for the commercial zone. The Planning Commission would like to see the
45 commercial zone extend from approximately 350 N Main to 550 N Main and from 100 S Main to 800
46 S Main then west on 100 S to city limits west of the high school. Chairperson Lee stated the change
47 would include a full block in each direction. Currently it is only one-half a block and this has caused
48 problems in the past when a property is in both commercial residential and rural residential.

49

50 Council reviewed the proposed zone to the existing zone. Chairperson Lee stated that this should
51 not affect the property value and may make it better for property owners. Councilmember Payne
52 stated that in his experience, it can make financing a little harder to obtain.

53

54 City Recorder Allison Leavitt reviewed the process for the zone change with the Council. This will
55 include public hearings and letters sent to each affected property owner.

56

57 Letters will be sent to each affected property owner 10 days prior to the Planning Commission's
58 public hearing which is scheduled for October 19, 2021.

59

60 Chairperson Lee stated that he believes this change is what the City needs for the future.

61

62 b. Consider property owners violating nuisance ordinance - Charles
63 Billingsley

64

65 Charles Billingsley was not notified that our meeting time had been changed. City Recorder Allison
66 Leavitt contacted him by phone. Mr. Billingsley explained that the residents at 265 W 300 N have
67 complied with requirements listed in the violation letter that Mr. Billingsley sent them. He has
68 visited with the owner of the property, Ward Nielson, and he believes this helped with them clearing
69 the right of way.

70

71 Mr. Billingsley stated that he will close this case and if the Council needs his assistance in the future
72 to please contact him.

73

74 c. Public Hearing to hear arguments for or against Proposition #12 Recreation, Arts & Parks
75 (RAP) tax ballot question.

76

77 Mayor Parsons opened the public hearing at 5:09 p.m. to hear arguments for or against Proposition
78 #12, Recreation, Arts & Parks (RAP) tax ballot question.

79

80 There were no comments.

81

82 Mayor Parsons closed the public hearing at 5:10 p.m.

83

84 d. Possible additions to City surplus property list

85

86 City has an older bucket truck that will not reach the lights at the ballfields. The power department
87 would like to sell this old bucket truck and put the proceeds towards the purchase of a bucket truck
88 that will reach the ballfield lights.

89

90 **Councilmember Payne moved to place the 1991 White GMC bucket truck on the City's**
91 **equipment surplus list with a minimum bid of \$5000.00. The motion was seconded by**
92 **Councilmember Mathie. A roll call vote was called. Voting yes: Councilmembers Mathie,**
93 **Payne, and Serrine. The vote was unanimous. The motion carried 3-0**

94

95 e. Consider approving projects for the City's America Rescue Plan Act (ARPA) funds.

96

97 Mayor Parsons explained that Monroe City's estimated fund allocation from ARPA is \$279,071. The
98 water department has two projects that these funds may be used for. Monroe City has received
99 their first tranche of \$139,000 and the second tranche should be available in June 2022.

100

101 The first project is to update the water treatment plant this includes updating the computer system
102 and replacing the microfiltration module filters. This is a cost of approximately \$170,000.

103

104 With the remaining funds from our ARPA allotment the water department will purchase computer
105 reading water meters to help promote Monroe City's water conservation plan. The remaining funds
106 may not cover all meters needed but will help with the project of replacing non-computer reading
107 meters.

108

109 Using these funds to help improve the water department infrastructure will allow the water
110 department to fund other necessary needs in the department.

111

112 **Councilmember Payne moved to approve using Monroe City's America Rescue Plan Act (ARPA)**
113 **funds for water department infrastructure projects. The motion was seconded by Councilmember**
114 **Serrine. A roll call vote was called. Voting yes: Councilmember Mathie, Payne, and Serrine. Vote**
115 **was unanimous. Motion carried 3-0.**

116

117 f. Consider awarding bid for Veteran's Memorial layout and placement of
118 concrete

119

120 A bid opening for the concrete work for the Veteran's Memorial was held on September 23, 2021, at
121 11:00 a.m. Jared Grundy Construction was the only one to submit a bid. The bid amount totaled
122 \$32,316.

123

124 **Councilmember Serrine moved to accept Jared Grundy Construction bid of \$32,316 for our**
125 **Veteran's Memorial layout and placement of concrete. The motion was seconded by**

Monroe City Council

Minutes

9 28 201

126 **Councilmember Payne. A roll call vote was called. Voting yes: Councilmember Mathie, Payne, and**
127 **Sirrine. Vote was unanimous. Motion carried 3-0.**

128

129 **8. Other Business**

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131 a. Staff Reports

132 City Recorder Allison Leavitt

133

134 No further business.

135

136 Public Works Director Devin Magleby

137

138 *Water plant is offline due to computer issues and is working with Tyler Moore to resolve
139 the problem. This is one of the issues that will be addressed with the treatment plant
140 updates.

141

142 b. Department Business-Council

143

144 Councilmember Mathie-

145

146 No further business.

147

148 Councilmember Payne-

149

150 *Enjoyed the activities, peach cobbler and the band, sponsored by the City for the Fly-in event.

151

152 Councilmember Sirrine-

153

154 *Happy with how the fly-in activities are going. Stacey Whitmore had a booklet published for the
155 flyers. Inside the front cover Mr. Whitmore thanked Monroe City for their support of his
156 organization and the fly-in and they appreciate the improvements, landing strip, restrooms, and
157 parking lot, Monroe City has done to the landing zone.

158

159 Mayor Parsons stated that Mr. Whitmore has been very good to work with.

160

161 Mayor Parsons –

162

163 *Has been contacted by a local resident who has dirt that he needs to haul somewhere. Council
164 decided this could be hauled to the landing zone to help cover up rocks. Mayor Parsons will tell him
165 to contact Public Works Director Devin Magleby.

166

167 *Asked City Recorder Allison Leavitt to follow up on getting new quotes for a pavilion at the landing
168 zone. Funds for this will be provided by the Utah Outdoor Recreation Grant we received earlier this
169 year.

170
171 *Received sod from the middle school construction project. This sod was placed at the Mtn. View
172 Park.

173
174 *Met with South Sevier High School Principal, baseball coaches, Councilmember Serrine, and Parks
175 Foreman Kaycee Roberts to discuss the high school baseball program using the large ballfield at
176 Ekker Fields. Baseball Coach Eric Baker stated that the cost for improvements and maintenance
177 needed for the ballfield to be played on is estimated at \$8700.00. Mayor Parsons explained some of
178 the funds will come from a high school baseball fundraiser and that Garrett Ekker is willing to assist.
179 It was decided that in the spring the ballfield will be looked at, and then a plan can be put into place.

180
181 *Vaulted bathroom at the cemetery was moved to the Red Hill. Sevier County Sheriff Deputies are
182 patrolling this area.

183
184 **9. Adjournment**

185
186 **There being no further business to come before the Council for consideration,**
187 **Councilmember Payne moved the Regular Council Meeting adjourn at 5:26 p.m. The**
188 **motion was seconded by Councilmember Serrine . The vote was unanimous. The motion**
189 **carried. 3-0**

190
191 The next regular City Council meeting is scheduled to be held on Tuesday, October 12, 2021
192 starting at 7:00 p.m. at Monroe City Office.

193
194 Approved this 12th day of October 2021.

195 Allison Leavitt
196 Monroe City Recorder

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