

Monroe City Library Board Meeting Minutes
July 12, 2021
Monroe City Library, 55 North Main, Monroe, Utah

In attendance:

Council Member Erica Sirrine, Library Director Shelly Monroe, Chair Linda Midgley, Vice Chair Janeen Runolfson, Secretary Leah Morgan, Board Members Dawn Van Nosedol, Noelle Smith, and Lori Epling.

The meeting was called to order by Chair Midgley at 5:06 P.M.

Invocation:

An invocation was given by Board Member Lori Epling.

Minutes:

Secretary Morgan made a motion to approve the minutes of April 12, 2021 as written. Council Member Sirrine seconded the motion. The vote to approve the minutes of April 12, 2021 as written was unanimous.

New Board Member:

New Board Member Lori Epling was welcomed to the Board.

Board Member Training:

Directory Monroe gave an overview of the Library Board organization and operation. She had all Board Members review the updated Board of Trustees list to confirm all information was correct. She then read the 1999 Library Board Statement on the purpose of libraries, as well as the Monroe City Library Board Bylaws.

Change to Bylaws:

A discussion took place concerning clarification of the specific duties of the Library Board Secretary. Vice Chair Runolfson made a motion to make the following changes to Article VI, Officers;

Add the wording “F. Board Secretary shall keep minutes of all board meetings, record attendance, and record all votes. Should the secretary be unable to attend the meeting, a temporary secretary shall be appointed by the Chair to keep the minutes of that meeting.”

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Change to Bylaws, continued:

Under C, Library Director, remove the wording “*keep a true and accurate account of all proceedings of the meeting;*”

Board Member Van Nosedol seconded the motion. The vote to change the wording of the Bylaws was unanimous.

Possible Changes to Monroe City Library Policy

Temporary Card Procedure:

Director Monroe outlined a temporary card procedure for visitors to the area. A one month card would be issued, with an option to renew for additional months. Board Member Smith proposed that a fee be paid to obtain the temporary card. Chair Midgley suggested part or all of the fee be refunded at the end of the term, as long as all items were returned on time. After further discussion, consensus held that the fee should be \$10, and \$5 be the refunded amount.

Clarification to Criteria for Materials Section:

Director Monroe suggested that page 5, section C, line 3 of the Monroe City Library Policy stating “Suitability of material for the clientele” be taken out, as deciding suitability could lean toward censorship and cause other problems. It was mentioned, however, that the Clean Reads section in the library has been approved by the state.

Board Member Van Nosedol raised the concern that at some point in the future, the sentence might be necessary but, after much discussion, it was decided to move ahead with the change. Chair Midgley made a motion to take the sentence out of the Materials Section of the Monroe City Library Policy. Board Member Smith seconded the motion. The vote to remove line 3 was unanimous.

Library Name Change:

Director Monroe suggested that since the state requires our library to be a Public Library, that our library name be changed from the Monroe City Library to the Monroe City Public Library. Council Member Serrine mentioned that it seemed a bit long, and it was suggested the word “city” be omitted.

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Library name Change, continued:

After some discussion about how the word City has always been included, Vice Chair Runolfson made a motion to change the name to Monroe City Public Library. Board Member Epling seconded the motion. The vote to change the name of the city library was unanimous.

July 24th Book Sale:

The annual book sale is scheduled for July 24th, from 11-2. Director Monroe informed everyone that the set-up of tables and books for the sale will take place at 8 A.M. on Friday, July 23rd, and that the clean-up will be at 8 A.M. on Monday, July 26th. The books and other items remaining after the sale will be taken to Deseret Industries, and/or possibly to the new thrift store.

Library Report:

Director Monroe reported that the computers and other parts of the library still continue to be sanitized regularly due to the Covid-19 virus.

Director Monroe stated that the library will be receiving \$7000 in grant money that can be used to buy anything that circulates (books, audio, movies, etc.).

Director Monroe is still working with the state on the requirements needed in order for our library to be able to circulate the hotspots purchased.

Director Monroe also reported that the Summer Reading Program has been going very well, with between 25-50 people attending each week. The kids are counting the pages they read, since for every 100 pages read (or 50 for age 5 and below), they get their name on the wall, and receive a prize. A total of over 51,000 pages have been read so far. A closing party will be held July 28 in the park.

Director Monroe shared the Monroe City Library Statistical Report graphic with those present.

New Business:

Council Member Sirrine mentioned the free Mini Stem Library that the 4H will be setting up in front of our library. The box will contain books and supplies for

activities, all provided by the 4H, which will be free to the public. This is also a place where book exchanges may take place.

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Next Meeting:

Secretary Morgan made a motion that the next meeting be held October 11, 2021 at 5 P.M. Chair Midgley seconded the motion. The vote to hold the next meeting on October 11, 2021 was unanimous.

Adjournment:

Secretary Morgan made a motion to adjourn. The meeting adjourned at 6:03 P.M.