



MONROE CITY COUNCIL MEETING
Tuesday, November 9, 2021, at 7:00 pm
MINUTES

7:00 p.m.

1. The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00 p.m.

2. The Pledge of Allegiance was led by Councilmember Serrine. A prayer was offered by Councilmember Mathie.

3. Roll Call

Mayor Johnny Parsons

Councilmembers:

Dane Buchmiller

Janet Cartwright

Michael Mathie

Perry Payne

Erica Serrine

Public Works Director Devin Magleby

City Recorder Allison Leavitt

Utility Clerk Marisa Mathie

4. Consider a motion to approve the minutes of the meeting held September 26, 2021, and November 1, 2021

Councilmember Payne moved to approve the September 26, 2021, and November 1, 2021, Regular City Council Meeting Minutes as corrected. The motion was seconded by Councilmember Mathie. A roll call vote was called. Voting yes: Councilmembers Buchmiller, Cartwright, Mathie, Payne and Serrine. The vote was unanimous. The motion carried. 5-0

36 **5. Citizen input – Limit of 3 minutes per comment**

37
38 Dave Coe stated that during the public hearing to receive comments on the rezoning issues
39 there was a discussion considering the lack of citizens attending City Council meetings and
40 Planning Commission meetings. Mr. Coe asked if these meeting could be changed to a
41 different day of the week since there are many in the community that are involved with their
42 church obligations, which prevents them from attending on Tuesday's. Mayor Parsons stated
43 that this was unlikely since Tuesday is a better night for members of the Council.
44

45 Mr. Coe informed the Council that he is making plans to begin a Chamber of Commerce for
46 Monroe. This is an organization that can be a good thing for the City, since it promotes
47 businesses in Monroe and does fundraising for needed projects.
48

49 Bart Lee stated that his family members were employed by Richfield's Chamber of
50 Commerce, for many years, and this organization has no budget, which means they must
51 generate their own money through donations from businesses. Mayor Parsons explained to
52 Mr. Coe that this organization would have to be self-funded.
53

54 Bob Lee explained that during the Special Council Meeting held November 1, 2021, at the
55 community center he was told by citizens in attendance that the proposed zoning change
56 would affect property owner's animal rights. Mayor Parsons explained that the animal rights
57 would not change, and that currently the animal rights are the same in all Monroe City's
58 zones. There may be an exception if your property is located in a subdivision which has
59 adopted a CCR's restricting animals. Bob Lee asked that those in attendance that had told
60 him this, correct their distributed information to reflect the correct information.
61

62 **6. Approval of November 2021 warrant register, October 2021 cash disbursements,**
63 **adjustment journal, and aging report.**

64
65 **Councilmembers reviewed and signed the November 2021 warrant register, October 2021**
66 **cash disbursements, adjustment journal, and aging report.**

67
68 **7. Business**

69
70 a. Official Canvass of Monroe City Municipal General Election Ballots

71
72 Mayor Parsons turned the time over to Recorder/Elections Official Allison Leavitt.

73
74 Copies of the official 2021 Municipal General Election Canvass Report were distributed to
75 those present.
76

77 The municipal general elections for 2021 combined the Monroe 8 and 9 precincts into one
78 precinct. There were 1411 registered voters in these combined precincts with 555 ballots
79 cast equaling 39.33% participation.

80

81 The results of the 2021 Monroe City Municipal General Election are as follows:

82

83 Mayor – 4 year

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85 Johnny Parsons	490	100.00%
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86

87 Councilmember - 4 year

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89 Perry Payne	450	51.55%
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90 Janet Cartwright	423	48.45%
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92 Proposition #12 (RAP Tax)

93 Yes	266	48.01%
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94 No	288	51.99%
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96 **Councilmember Mathie moved to accept the 2021 Monroe City Municipal General Election**
97 **canvass as submitted above. The motion was seconded by Councilmember Buchmiller. A**
98 **roll call vote was called. Voting yes: Councilmember Cartwright, Buchmiller, Mathie, Payne**
99 **and Serrine. The vote was unanimous. The motion carried. 5-0**

100

101 b. Sevier County Community Theater- Eric Carter

102

103 Council discussed that this was a pledge made by the Council in 2017 to help provide funds
104 for the community theater. It was determined then to donate \$500 per year with payment
105 made every two years. These funds are paid from the Power Departments community
106 improvement project budget line item.

107

108 **Councilmember Buchmiller moved to approve \$1000.00 donation to the Sevier County**
109 **Community Theater. The motion was seconded by Councilmember Payne. A roll call vote**
110 **was called. Voting yes: Councilmembers Buchmiller, Cartwright, Mathie, Payne and Serrine.**
111 **The vote was unanimous. The motion carried. 5-0**

112

113 c. A softer approach to growth - A focus on zoning ordinances - Sharee
114 Jones

115 Sharee Jones thanked the Council for giving her time tonight to express her opinion on the
116 proposed RR-1 and CR-1 zone changes. She handed out to the Council a packet explaining
117 her position.

118
119 Ms. Jones suggested a softer approach to proposing growth to residents in Monroe by first
120 making a more defined zone with the permitted and conditional uses in place, this helps
121 residents feel secure that the vision of Monroe will stay agriculturally friendly, be prepared
122 for growth, a focus on the history of the town and honors the residential district.

123
124 Ms. Jones stated that she believes that the City Council and Planning Commission are
125 focused on the mapping and boundary changes, and she thinks we should be focusing on the
126 ordinances first. In her opinion the current land use codes are too broad and she would like
127 to see the ordinances be refined, with more zones to create better, more thought-out
128 delineations.

129
130 Ms. Jones presented the idea of having multiple zones to help buffer residential zone
131 property from commercial zone operations. Such as Light, Medium, Historical,
132 Administrative and Public Land Use commercial zones.

133
134 Council discussed with Ms. Jones her suggestions and agreed to review the information she
135 presented tonight, however they did not commit to tabling the zone change at this time.

136
137 Ms. Jones stated that she has been in contact with the State of Utah Property Ombudsman
138 and he is willing to come to Monroe to present a zoning training, for the public, City Council,
139 and Planning Commission members.

140
141 It was explained that the City is currently working on updating our Land Use Ordinances with
142 a grant provided by UDOT. The suggestions heard tonight will be considered as the
143 permitted and conditional uses are reviewed.

144
145 Ms. Jones thanked the Council again for their time and stated that she thinks that if they will
146 do the buffer zones, property owners in the residential zones will not be as concerned.

147
148 d. Consider Resolution 11 1 2021 Monroe City Tree Policy

149
150 Mayor Parsons explained that with the recent snowstorm it has become more apparent that
151 we need to adopt a tree policy to address and state who is responsible for trees that may
152 interfere with our power lines.

153

154 Councilmember Buchmiller stated that the policy explains the difference between the
155 primary lines (power departments responsibility) and secondary lines (customer's
156 responsibility) and when the customer must trim or remove the tree and when the power
157 department will trim, or remove, a tree. The tree policy specifies when it is the City's
158 responsibility and when it is the property owner's responsibility. Basically, if it is the primary
159 line the Power Department will maintain, trim or remove the tree, if it is the secondary line,
160 it is the property owner's responsibility to maintain and trim the trees to the Power
161 Departments specifications.

162
163 Councilmember Mathie would like the name to be changed to Tree Maintenance Policy.
164

165 **Councilmember Buchmiller moved to adopt Resolution 11 1 2021 Monroe City Tree**
166 **Maintenance Policy. The motion was seconded by Councilmember Mathie. A roll call vote**
167 **was called. Voting yes: Councilmembers Buchmiller, Cartwright, Mathie, Payne and Serrine.**
168 **The vote was unanimous. The motion carried. 5-0**

169

170 e. Consider Resolution 11 2 2021 to amend Monroe City Power Department
171 Policy

172

173 Power Department Policy Section "Tree Interference"- wording will be replaced with a
174 reference to our tree maintenance policy.

175

176 **Councilmember Buchmiller moved to adopt Resolution 11 2 2021 amending Monroe City**
177 **Power Department Policy. The motion was seconded by Councilmember Serrine. A roll call**
178 **vote was called. Voting yes: Councilmembers Buchmiller, Cartwright, Mathie, Payne and**
179 **Serrine. The vote was unanimous. The motion carried. 5-0**

180

181 f. Approval of employee holiday bonus and volunteer gifts.

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183 Council reviewed holiday bonus amounts from 2020, and decided to approve the same
184 amounts and gifts as last year.

185

186 **Councilmember Serrine moved to approve 2021 employee holiday bonus and volunteer**
187 **gifts to be the same as last year. The motion was seconded by Councilmember Payne. A**
188 **roll call vote was called. Voting yes: Councilmembers Buchmiller, Cartwright, Mathie,**
189 **Payne and Serrine. The vote was unanimous. The motion carried. 5-0**

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191

192 g. Set November and December City Council Meeting schedule

193 **Councilmember Payne moved to cancel November 23, 2021, due to Thanksgiving Holiday.**
194 **Motion was seconded by Councilmember Sirrine. A roll call vote was called. Voting yes:**
195 **Councilmembers Buchmiller, Cartwright, Mathie, Payne and Sirrine. The vote was**
196 **unanimous. The motion carried. 5-0**

197

198 h. Consider accepting bid(s) for City surplus items

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200 Mayor Parsons opened two bids for Monroe City surplus items.

201

202 Both bids were for the 1991 White GMC bucket truck, which the Council had set a minimum
203 bid of \$5000.00 at the time the truck was put on the City's surplus list.

204

205 Kaycee Yardley bid \$5550.00

206

207 Randy Draper bid \$5600.00

208

209 **Councilmember Payne moved to accept bid for the 1991 White GMC bucket truck for**
210 **\$5600.00 from Randy Draper. The motion was seconded by Councilmember Mathie. A roll**
211 **call vote was called. Voting yes: Councilmembers Buchmiller, Cartwright, Mathie, Payne**
212 **and Sirrine. The vote was unanimous. The motion carried. 5-0**

213

214 **8. Other Business**

215 a. Staff Reports

216 City Recorder Allison Leavitt –

217

218 *No further business

219

220 Utility Clerk Mathie-

221

222 *No further business

223

224 Public Works Director Devin Magleby-

225

226 *Water leak was reported at approximately 90 S Main on Saturday November 6, 2021, and it
227 was determined repair could wait until Monday November 8, 2021. Water leak has been
228 repaired and hopefully we can get asphalt for road repair before the batch plant is shut
229 down for the winter. The leak was caused by a rock not pipe failure.

230

231 b. Department Business-Council

232

233 Councilmember Serrine –

234

235 *No further business

236

237 Councilmember Buchmiller –

238

239 *Has received a lot of phone calls from property owners concerning the proposed zone
240 change. Appreciates the work Sharee Jones has done, and the comments received from the
241 public regarding the zone changes and City ordinances. The current land use ordinances
242 seem to be very broad and Councilmember Buchmiller would like them to be reviewed and
243 tightened up to protect our citizens and property owners.

244

245 Councilmember Cartwright –

246

247 *It has been a disadvantage to for her to be involved in the discussion concerning the
248 proposed zoning changes since she has had to participate through electronic means. Her
249 opinion is that things have been blown way out of portion, and it concerns her that after the
250 public hearing at the past Planning Commission that most of those in the audience got up
251 and left with agenda action items still to be discussed by the Planning Commission. Looks
252 forward to being back in December to meet face to face and have a conversation with the
253 Council and citizens. Would like to see things done with facts not fiction.

254

255 Councilmember Mathie –

256

257 *Reviewed information forwarded to him from Jones and DeMille Engineering concerning
258 when to install stop signs. It does appear that our traffic issues on 300 E do not meet the
259 ratio needed to have a stop sign, however he still thinks it would help slow traffic down on
260 300 E. He would like to see a 4-way stop at the intersection of 400 S and 300 E, this seems to
261 make more sense than a 3-way stop at the intersection of 500 S and 300 E

262

263 Councilmember Payne –

264

265 *Reported that Josey Parsons was elected to fire chief beginning January 1, 2022.

266

267 Mayor Parsons–

268

269 *Veteran’s Day Program will be held on November 11, 2021, at 10:30 a.m. at the Lion’s Park.

270

271 **9. Adjournment**

272 **There being no further business to come before the Council for consideration,**
273 **Councilmember Mathie moved the Regular Council Meeting adjourn at 8:11 p.m. The**
274 **motion was seconded by Councilmember Buchmiller. The vote was unanimous. The**
275 **motion carried. 5-0**

276
277 The next regular City Council meeting is scheduled to be held on Tuesday, December 14,
278 2021 starting at 7:00 p.m. at Monroe City Office.

279
280 Approved this 14th day of December 2021.

281 Allison Leavitt
282 Monroe City Recorder

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