

**Monroe City Library Board Meeting Minutes**  
**October 11, 2021**  
**Monroe City Library, 55 North Main, Monroe, Utah**

In attendance: Council Member Erica Serrine, Chair Linda Midgley, Vice Chair Janeen Runolfson, Secretary Leah Morgan, Board Member Lori Epling, Library Director Shelly Monroe.

The meeting was called to order by Chair Midgley at 5:06 P.M.

The invocation was given by Board Secretary Leah Morgan.

**Minutes:**

A spelling error was corrected in the minutes of July 12, 2021. Council Member Serrine made a motion to approve the minutes of July 12, 2021 as amended. Vice Chair Runolfson seconded the motion. The vote to approve the minutes of July 12, 2021 as amended was unanimous.

**Review of revised bylaws:**

Director Monroe gave each member a copy of the revised bylaws, which included an added section F, under Article VI, as follows:

“Board Secretary shall keep minutes of all board meetings, record attendance, and record all votes. Should the secretary be unable to attend the meeting, a temporary secretary shall be appointed by the Chair to keep the minutes of that meeting.”

**Library Logo Contest:**

Chair Midgley said she met with Mr. Allen, a commercial art teacher at South Sevier High School, last Monday. They discussed having the students design a logo for the city library as an assignment in the class. Mr. Allen said he would send the ten best out of the 50 student works, both digital and physical copies. The logos would be in black and white, and the library can add any desired colors to the digital copies.

Chair Midgley reported that Mr. Allen felt that if an award was given, it should be between the Board and the student, and not involve the school. He said that if a student logo is chosen, it would enhance their scholarship folder.

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### **Library Logo Contest, continued:**

A discussion followed about having a community contest to design the logo, if none of the student logos are chosen. A motion was made by Council Member Sirrine to review the students' designs for the logo, and then, if none are chosen, decide in the January meeting about a community contest. The motion was seconded by Board Member Epling. The vote to discuss a possible community contest in January was unanimous.

When the student logos are available, an email with the designs will be sent to each board member, before the next board meeting.

### **Haunted Library Activity:**

Director Monroe gave each board member a copy of the flyer announcing the activity, which is scheduled to take place at the library, on Saturday October 20, from 7-9 P.M. She explained that she will tell a spooky story before she leads each small group of patrons into the library, where her staff and a few volunteers will be waiting to haunt. The 'scariness' of the haunting will depend on the ages of the group entering. Director Monroe said that she would need a volunteer to stay by the table just outside the library, where donuts and hot cocoa will be supplied to those waiting to enter. Chair Midgley volunteered to man the table.

### **Holiday Food Drive:**

Director Monroe said that the food drive has not been very successful the last few years. She suggested that the food drive be moved to February, when there is not the holiday busyness and so many similar activities. The February activity could be advertised in the newsletter, and there could be some fun theme ideas centered on Valentine's Day.

Council Member Sirrine made a motion to sponsor the food drive in February, instead of December. Chair Midgley seconded the motion. The vote to move the food drive to February was unanimous.

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#### **Library Report:**

##### **Book Sale:**

Director Monroe said that the library had a successful Book Sale this year, making \$932. There were 5 volunteers present, and 3 truckloads of leftover books taken to Deseret Industries (over the course of two months). Director Monroe said the community loves this book sale, and it has become a Monroe tradition. Because of Covid restrictions, no regular book sale could be held last year, so a mini book sale was held in the library last fall.

##### **Summer Reading Program:**

Director Monroe said the Summer Reading Program ran from June-July. An average of 46 children attended each week, more than previous years. The incentives to read were prizes, as well as adding readers names to a large paper snake that circled the walls in the library. In the two months, a total of 91,721 pages were read by participating patrons.

##### **Storytime:**

Director Monroe reported Storytime started in September and will run until May. It is held at 10 A.M. on Tuesday and Wednesday mornings. Library staff is working on having participants register so they have an idea of the attendance expected on each day, but so far that is still getting established.

##### **Director's Summit:**

Director Monroe also mentioned that she will be attending the Utah State Directors Summit at the end of this week, where library issues will be discussed.

##### **New Business:**

Council Member Serrine reported on the Stem library. She said the container is going to be painted and the supplies gathered, and then it will be set up, and made available for use.

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**New Business, continued:**

Council Member Serrine also spoke about a conference that she attended where a rural development grant of \$200,000 was mentioned. The grant would be used to develop work stations for out of area visitors. It was felt by the Board that the library doesn't have much extra space for them, but other areas might. For example, the city offices or fire station are possibilities. Council Member Serrine suggested Board members consider developing work stations in the library, and she will get more information about the grant, such as who could use the cubicles and any other regulations.

**Next Meeting:**

Board Secretary Morgan made a motion that the next meeting be held January 10, 2022 at 5 P.M. Council Member Serrine seconded the motion. The vote to hold the next meeting on January 10, 2022 was unanimous.

**Adjournment:**

Council Member Serrine made a motion to adjourn. The meeting adjourned at 5:32 P.M.