



1  
2 **MONROE CITY COUNCIL MEETING**

3 Tuesday, April 12, 2022, at 7:00 pm

4 **MINUTES**

5 **7:00 p.m.**

6  
7 **1. The regular meeting of the Monroe City Council was called to order by Mayor Parsons at**  
8 **7:00 p.m.**

9  
10 **2. The Pledge of Allegiance was led by Mayor Parsons prayer was offered by Councilmember**  
11 **Payne.**

12  
13 **3. Roll Call**

14 Mayor Johnny Parsons

15 Councilmembers:

16 Dane Buchmiller - absent

17 Janet Cartwright – Electronic - absent

18 Perry Payne

19 Erica Serrine

20 Michael Mathie

21 Public Works Director Devin Magleby

22 City Recorder Allison Leavitt

23 John Spendlove – Jones and DeMille Engineering

24 Ricky Anderson – Jones and DeMille Engineering

25  
26 **4. Consider a motion to approve the minutes of the meeting held March 22, 2022**

27  
28 **Councilmember Mathie moved to approve the March 22, 2022, Regular City Council**  
29 **Meeting Minutes as corrected. The motion was seconded by Councilmember Payne. A roll**  
30 **call vote was called. Voting yes: Councilmembers Cartwright, Mathie, and Payne. The vote**  
31 **was unanimous. The motion carried. 3-0**

32  
33 Councilmember Cartwright joined the meeting by electronic means to create a quorum, when  
34 Councilmember Serrine arrived Councilmember Cartwright left the meeting.

35  
36 **5. Citizen input – Limit of 3 minutes per comment**

37  
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38 **No comments**  
39 **6. Approval of April 2022 warrant register, March 2022 cash disbursements, adjustment**  
40 **journal, and aging report.**

41  
42 **Councilmembers reviewed and signed the April 2022 warrant register, March**  
43 **2022 cash disbursements, adjustment journal, and aging report.**

44  
45 **7. Business**

46 **a. Greg Jensen - Sevier County Commissioner Candidate**

47  
48 **Absent**

49  
50 **b. Edward Nielson - Sevier County Commissioner Candidate**

51  
52 Introduced himself as a candidate for Sevier County Commissioner Seat B. Mr. Nielson grew  
53 up in Monroe and now lives in Richfield Utah. He is a business owner, investor, family-man,  
54 and an entrepreneur. If elected, he would work for all of Sevier County residents young and  
55 old. His goals are to increase jobs and tourism and believes a County Commissioner is not a  
56 job, it is to serve Sevier County residents.

57  
58 Council had no questions and Mayor Parsons thanked Mr. Nielson for his time.

59  
60 **c. Consider accepting proposal for Monroe City Project Scoping Study -FEMA - BRIC**  
61 **Grant**

62  
63 Monroe received a grant from the Federal Emergency Management Agency's (FEMA) Building  
64 Resilient Infrastructure and Communities (BRIC) program. The grant is for \$25,000 with the  
65 City's participation of 25%, totaling \$6,250.

66  
67 A notice for request of qualifications for professional engineering services was posted and  
68 advertised on March 14, 2022. We received one proposal which was from Jones and DeMille  
69 Engineering. Council reviewed their proposal for professional engineering services to  
70 complete the scoping study to help mitigate and manage Monroe's flooding issues and  
71 needs.

72  
73 Ricky Anderson, Engineer with Jones and DeMille, explained the scoping project study will  
74 evaluate ways to stabilize the flood channel on the alluvial fan, to increase flood protection,  
75 and reduce our enlarged floodplain. The City would then be able to apply for final design and  
76 construction funds for any projects that are recommended, if any.

77

78 FEMA has indicated that our area will be part of a remapping project within the next five  
79 years and when cities understand the flood maps, they usually get the best results during the  
80 FEMA remapping projects.

81  
82 **Councilmember Mathie moved to accept the proposal for Monroe City Project Scoping**  
83 **Study from Jones and DeMille Engineering. This project will be funded by the BRIC grant**  
84 **program from FEMA. The motion was seconded by Councilmember Serrine. A roll call vote**  
85 **was called. Voting yes: Councilmembers Mathie, Payne and Serrine. The vote was**  
86 **unanimous. The motion carried. 3-0**

87  
88 **d. Consider lower hydro penstock replacement -John Spendlove, Jones and DeMille**  
89 **Engineering**

90  
91 John Spendlove, engineer with Jones and DeMille Engineering, discussed the following lower  
92 hydro penstock replacement bids:

93  
94 Liner – \$325 per foot totaling an estimated \$864,000. This includes installation of  
95 liner, camera inspection and cleaning inside of pipe.

96  
97 High-density pipe- \$45 per foot totaling an estimated \$345,000. This includes  
98 trenching and asphalt repair.

99  
100 Both bids are rough estimations but show the large difference between the two. Engineering  
101 costs are not included in either bid which Mr. Spendlove estimates at \$60,000. This estimate  
102 would include Federal Electric Regulation Commission (FERC) permitting. Council discussed  
103 that the penstock being replaced is in the narrows of the canyon and this could cause  
104 replacement difficulties that may increase the costs.

105  
106 Council agreed that the lining option was not a viable option and that the high-density pipe is  
107 of high quality and would last a long time and would be the best option for the Council to  
108 consider. Improving the screening structure would extend the life of the pipeline.

109  
110 Mr. Spendlove explained that it would take 45 days to prepare the project design, 45 days to  
111 allow US Forest Service and Bureau Land Management to review design and FERC would  
112 require a 70-day comment period on the project. It would be approximately 160 days before  
113 construction on the project could be started.

114  
115 Currently our power production is lower, and less water is making it to the irrigation pond  
116 due to the leaks in the penstock. For these reasons the Council stated that this project needs  
117 to be completed.

118

119 Mr. Spendlove stated that he could prepare a current and updated proposal and present this  
120 to the Council at their next meeting.

121

122 **Councilmember Payne moved to approve Jones and DeMille Engineering to prepare a**  
123 **proposal for the lower hydro penstock replacement including FERC permitting. The motion**  
124 **was seconded by Councilmember Serrine. A roll call vote was called. Voting yes:**  
125 **Councilmembers Mathie, Payne and Serrine. The vote was unanimous. The motion carried.**  
126 **3-0**

127

128 Mr. Spendlove clarified with the Council that the proposal should include the screening  
129 structure costs. Council stated they wanted the structure costs included.

130

## 131 8. Other Business

132

### 133 a. Staff Reports

134

135 City Recorder Allison Leavitt –

136

137 No further business

138

139 City Public Works Director Devin Magleby-

140

141 \*Two pine trees located approximately 250 W 400 N and 370 N 200 W were taken down by  
142 the wind. City crew and Sevier County Inmate crew assisted in getting them cleaned-up.

143

144 The one tree did take out some chain link fence on property located at 250 W 400 N.  
145 Contacted insurance company and we as the City are not responsible for replacement of the  
146 fence since it was an act of nature, however, does the Council want to take care of it since it  
147 was one of our trees located in the right-of-way.

148

149 Mayor Parsons stated we need to develop a plan on how to manage these trees in this area.  
150 The trees were topped many years ago and now they have multiple trunks going in different  
151 directions. We did just remove four pine trees this past fall because they appeared to be  
152 unhealthy. Councilmember Mathie asked if the Council wants to identify which ones are not  
153 healthy or if all should be removed. Mayor Parsons stated that in his opinion a plan should be  
154 made to remove all of them. Council discussed how the property owners in the area will feel  
155 about the trees being removed and decided that these property owners will be contacted and  
156 if they want the trees to stay then they will need to sign a waiver relieving the City of any  
157 liability for property damage that these trees may cause. City Recorder Allison Leavitt will  
158 contact City Attorney and insurance agent on the feasibility of this. Council agreed that once

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159 we know what our options are then a plan with a schedule to remove the trees will be  
160 created.

161

162 \*Short fence east of the dugout needs to be replaced.

163

164 John Magleby has expressed to Mayor Parsons and Public Works Director Devin Magleby that  
165 he would like to help with providing fencing material for the City needs. Public Works  
166 Director Devin Magleby stated that if the City installs the fencing the City crews will be pulled  
167 from other projects to complete these fencing projects.

168

169 **b. Department Business-Council**

170

171 Councilmember Payne –

172

173 \*Irrigation will be turned into the system April 18, 2022, weather permitting.

174

175 \*Pall has stated that the membrane filters for the treatment plant are unavailable at this  
176 time, and they are not sure when they will be available. They will not even let us order them  
177 at this time. Hopefully within the year we can get them ordered. Work with SCADA software  
178 and equipment is progressing.

179

180 Councilmember Serrine-

181

182 \*Grundy Construction is ready to pour the concrete pad for the pavilion at the fly-in area as  
183 soon as there is a break in the weather.

184

185 \*Would like to review Richfield City's private dumpster policy. City Recorder Allison Leavitt  
186 will contact Charles Billingsley for a copy of the one he prepared for Richfield.

187

188 \*It appears that clean-up work is being done at 390 S Main Street since the abatement notice  
189 was served. The City is paying for the costs associated with the dumpster and the family is  
190 filling the dumpsters.

191

192 \*Family Dollar park strip is filling in with weeds again. Public Works Director Devin Magleby  
193 will talk with the store manager about the issue.

194

195 \*Would like the Community Center and Parks reservation calendar to be viewable on the City  
196 website. This would allow those wanting to reserve the building see if its available before  
197 contacting the City. Full Draw Design will be able to provide this for our website.

198

199 \*Rhett Parsons sprayed weeds at the fly-in area.

200

201 \*Mike Miles will be replacing missing vinyl on the old concession building.

202

203 Councilmember Mathie –

204

205 \*Concerned with weeds growing in City right-of-way. City Recorder Allison stated that she  
206 contacted Green Valley Lawn Care and was told they had to wait until it was warmer for the  
207 spray to be effective.

208

209 Mayor Parsons –

210

211 \*Should the cemetery expansion area be sprayed again before planting grass this spring.  
212 Public Works Director Devin Magleby will follow-up with Cemetery Sexton Shad Lee on  
213 spraying the area.

214

215 \*Since water coming through the penstock ultimately provides water to the irrigation system  
216 should the Irrigation Department help with repair costs to the penstock.

217

## 218 9. Adjournment

219

220 **There being no further business to come before the Council for consideration,**  
221 **Councilmember Payne moved the Regular Council Meeting adjourn at 8:01 p.m. The**  
222 **motion was seconded by Councilmember Sirrine . The vote was unanimous. The motion**  
223 **carried. 3-0**

224

225 The next regular City Council meeting is scheduled to be held on Tuesday, April 26, 2022  
226 starting at 7:00 p.m. at Monroe City Office.

227

228

229 Approved this 26<sup>th</sup> day of April 2022.

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231

232

233

234

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236

237



Allison Leavitt  
Monroe City Recorder



Johnny C. Parsons  
Mayor