



MONROE CITY COUNCIL MEETING
Tuesday, October 25, 2022, at 7:00 pm
MINUTES

7:00 p.m.

1. The regular meeting of the Monroe City Council was called to order by Mayor Johnny Parsons at 7:00 p.m.

2. The Pledge of Allegiance was led by Councilmember Cartwright. A prayer was offered by Councilmember Buchmiller.

3. Roll Call

Mayor Johnny Parsons

Councilmembers:

Dane Buchmiller

Janet Cartwright

Michael Mathie

Perry Payne

Erica Serrine

Public Works Director Devin Magleby

City Recorder Allison Leavitt

Planning Commission Chairperson Bart Lee

4. Consider a motion to approve the minutes of the meeting October 11, 2022.

Councilmember Payne moved to approve the October 11, 2022 Regular City Council Meeting Minutes as submitted. The motion was seconded by Councilmember Cartwright. A roll call vote was called. Voting yes: Councilmembers Buchmiller, Cartwright, Mathie, Payne, and Serrine. The vote was unanimous. The motion carried. 5-0

5. Citizen input – Limit of 3 minutes per comment

No Comments

6. Business

a. Planning Commission Business: Chairperson Bart Lee

39 1. Lot line adjustment located at 442 S Main St. -Submitted by Ronald Delgado.

40 Chairperson Lee explained that Ronald Delgado is wanting to purchase 17' of property from
41 his neighbor to the south. Chair Lee stated that there are no utilities within the 17', this lot
42 line adjustment will not create an illegal lot for either property owner, and Mr. Delgado's
43 current legal description will be rewritten to include the 17' so no new lot will be created.

44
45 **Councilmember Payne moved to approve lot line adjustment located at 442 S Main,**
46 **submitted by Ronald Delgado. The motion was seconded by Councilmember Cartwright. A**
47 **roll call vote was called. Voting yes: Councilmembers Buchmiller, Cartwright, Mathie,**
48 **Payne, and Serrine. The vote was unanimous. The motion carried. 5-0**

49
50 2. Lot line adjustment located at 471 S 300 E - Submitted by Steve and Janice Weeks.

51
52 Chairperson Lee explained that Steve and Janice Weeks are wanting to purchase property
53 from neighbor Ron Parsons to provide them with additional acreage. This lot line agreement
54 will not create an illegal lot for either property owner. Mr. Parsons is selling the Week's a
55 portion of his rear property which can only be accessed by Week's flag lot driveway. Chair
56 Lee thinks this is a good idea because it hopefully will eliminate access problems in the
57 future. Councilmember Mathie clarified that Week's are purchasing property from Ron
58 Parsons and this will be added to their current parcel.

59
60 **Councilmember Payne moved to approve lot line adjustment located at 471 S 300 E,**
61 **submitted by Steve and Janice Weeks. The motion was seconded by Councilmember**
62 **Mathie. A roll call vote was called. Voting yes: Councilmembers Buchmiller, Cartwright,**
63 **Mathie, Payne, and Serrine. The vote was unanimous. The motion carried. 5-0**

64
65
66 3. Vacation of Cornerstone Subdivision for Lot #6- Submitted by Bill James.

67
68 Chairperson Lee explained that Bill James and Anthony Whitmore are wanting to purchase
69 lot #6 from Randy Draper, then divide the lot, and add the property to their property located
70 in the Green Valley Subdivision.

71
72 A vacation of Cornerstone Subdivision needs to be done so that lot #6 can be removed from
73 Cornerstone Subdivision.

74
75 **Councilmember Mathie moved to approve vacation of Cornerstone Subdivision for lot #6,**
76 **submitted by Bill James. The motion was seconded by Councilmember Payne. A roll call**
77 **vote was called. Voting yes: Councilmembers Buchmiller, Cartwright, Mathie, Payne, and**
78 **Serrine. The vote was unanimous. The motion carried. 5-0**

79
80 4. Amendment of Green Valley Subdivision lots #16 & #18. Submitted by Bill James
81 and Anthony Whitmore.

82

83 Chairperson Lee stated that to add the newly purchased property to their current property
84 legal descriptions an amendment to the Green Valley Subdivision must be made.

85

86 **Councilmember Sirrinc moved to approve amendment of Green Valley Subdivision lots #16**
87 **& #18 submitted by Bill James and Anthony Whitmore. The motion was seconded by**
88 **Councilmember Payne. A roll call vote was called. Voting yes: Councilmembers Buchmiller,**
89 **Cartwright, Mathie, Payne, and Sirrinc. The vote was unanimous. The motion carried. 5-0**

90

91 Councilmembers thanked the Planning Commission for the work they do for the City.
92 Chairperson Lee stated that we are almost done with the Land Use Ordinance update. Chair
93 Lee explained that the Planning Commission has held the required public hearings on the first
94 two chapters and will hold a public hearing in December for the third and last chapter. After
95 the final public hearing the draft updated version will be submitted to the Council for
96 adoption.

97

98 City Recorder Allison Leavitt stated that the changes have been updates to definitions, plain
99 language, and meeting requirements of the state. A clean copy with changes to current rules
100 will be highlighted and submitted to the Council for approval.

101

102 b. Consider City Council meeting schedule for November and December 2022

103

104 The Council discussed the upcoming meeting schedule. It was decided to cancel November 8,
105 2022, meeting, and December 27, 2022, meeting. The council stated that if urgent business
106 arises a meeting will be held to conduct business.

107

108 **Councilmember Payne moved to cancel the regular scheduled Council meetings for**
109 **November 8, 2022, and December 27, 2022. The motion was seconded by Councilmember**
110 **Mathie. A roll call vote was called. Voting yes: Councilmembers Buchmiller, Cartwright,**
111 **Mathie, Payne. Voting no: Sirrinc. The motion carried. 4-1**

112

113 **7. Other Business**

114

115 a. Staff Reports

116

117 City Recorder Allison Leavitt-

118

119 * Distributed monthly department budgets.

120

121 *Still working on gathering information on a texting notification system for the City.

122

123 *Attended the CDBG grant training. Discussed projects and the need for a public hearing if
124 we want to move forward. This is a point system grant award and if we do not have a
125 significant amount of money to put into the project the likelihood of receiving the grant is

126 low. Council discussed remodeling the Sr. Citizen Center ramp access to the American Legion
127 room in the basement. Councilmember Cartwright has instructed the American Legion
128 members that they cannot meet downstairs until a safe access is provided for all their
129 members. They are currently holding their meetings at the Community Center. The CDBG
130 does not require an income salary for projects involving Senior Citizens because they are
131 already classified as low income. Public Works Director Devin Magleby was asked to contact
132 Jared Grundy with Grundy Construction for options to remedy the ramp issues. Once we
133 have options, we can move forward in fixing the problem.

134
135 *Council approved 2022 employee holiday bonus with a \$50 increase for each employee. The
136 council agreed to a \$25 gift card from GG's for Councilmembers, the same as in the past.

137

138 Public Works Director Devin Magleby

139

140 *Would like to move forward on tree removal. We budgeted funds this year to start
141 removing trees that are a safety issue. We have concerns about trees on 400 N and this is
142 where we will start. Notice of bid will be posted and the local tree companies will be
143 contacted to submit a bid. We will try to identify and prioritize the trees we believe to be a
144 danger and take care of as many as the budget will allow.

145

146 *Requested permission to start looking for an air compressor replacement and a snowplow
147 for the F250 Ford Pickup.

148

149 *Public Works Director Devin Magleby hit a deer in his pickup on the way to work. Contacted
150 the insurance company and with a comprehensive claim it will not affect our rates. Received
151 an estimate from Jorgensen Ford of around \$1500 for repairs. Our deductible is \$500.

152

153 b. Department Business-Council

154

155 Councilmember Cartwright –

156

157 *Councilmember Cartwright stated that the City already owning the property where we just
158 expanded the cemetery was extremely helpful and wondered if there was funding out there
159 that could be used to purchase more property for future expansions. Council discussed what
160 property the City already owns near the cemetery and who owns the property next to the
161 cemetery. Public Works Director Devin Magleby will print a plat map showing ownership of
162 properties for Councilmember Cartwright, so that she can have a conversation with the
163 owners to discuss the possibility of the City purchasing some of their property for a future
164 cemetery expansion.

165

166 *Finishing concrete work at the Veteran's Memorial. Public Works Director Devin Magleby
167 stated that Jared Gundy is aware of the items that need to be finished. Need parking
168 bumpers set in parking spaces, people are driving onto the concrete of the Memorial.

169

170 *LED lights for the Sr. Citizen will be approximately \$24 each and there are 7 fixtures that
171 need to be redone. Power Department employees will install the lights.

172

173 Councilmember Serrine –

174

175 *Key lock for the limb yard will be implemented when we get an information sign installed.
176 Notification will be put in the next newsletter and on the electronic sign that a key is
177 required.

178

179 Councilmember Buchmiller –

180

181 *Upper Hydro relicense public meeting will be held on November 2, 2022. The meeting will
182 include a presentation explaining the system components and a summary of resource
183 impacts. Weather permitting a site visit of the hydro building, First Left Hand Fork of Monroe
184 Creek, Shingle Creek, and Serviceberry Creek may be done. This meeting is a FERC
185 requirement for our relicensing of the upper hydro.

186

187 *Our power usage is going up and we are having to purchase power on the open market,
188 which increased more than expected. Mayor Parsons stated that we need to be charging our
189 customers what it costs. An example given was the pumping of our irrigation water this year;
190 except for the past few years we have used the irrigation pump on occasion, the past few
191 years we have pumped consistently all summer long. This increases our usage, demand, and
192 rates paid. Public Works Director Devin Magleby stated that if we would have known that our
193 price on the open market was going to be as high as .45 cents per kWh verses .07 cents - .10
194 cents per kWh we could have turned the pump off and informed our irrigation customers
195 that irrigation water would be limited to what was in the pond. Our September 2022 UAMPS
196 power bill was \$80,000 more than September 2021. The council discussed that we cannot
197 continue to lose money and that we need to discuss ways to provide affordable power but
198 stay in business. City staff only received this power bill late this afternoon, so there was not
199 time to evaluate the September bill. Mayor Parsons understands that it will take time to
200 gather the information to answer our questions but wanted to begin the discussion tonight
201 with the Council so that they were aware of the situation.

202

203 Councilmember Payne-

204

205 *Would like to review the irrigation budget to determine a rate increase. Concerns were
206 expressed about the irrigation metering program that the State is going to require all
207 secondary systems to install and the costs that will be associated with this project.

208

209 Councilmember Mathie-

210

211 No further Business

212

213 Mayor Parsons –

Monroe City Council
10 25 2022
Minutes


214
215 No further business


216
217 **8. Adjournment**

218
219 **There being no further business to come before the Council for consideration,**
220 **Councilmember Mathie moved the Regular Council Meeting adjourn at 8:09 p.m. The**
221 **motion was seconded by Councilmember Payne The vote was unanimous. The motion**
222 **carried. 5-0**

223
224 The next regular City Council meeting is scheduled to be held on Tuesday, November 22,
225 2022 starting at 7:00 p.m. at Monroe City Office.

226
227 Approved this 22nd day of November 2022.

228
229
230 
231 Allison Leavitt
232 Monroe City Recorder

230 
231 Johnny C. Parsons
232 Mayor

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