



MONROE CITY COUNCIL MEETING  
Tuesday, July 11, 2023, at 7:00 pm  
Minutes

**7:00 p.m.**

**1.** The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00 p.m.

**2.** The Pledge of Allegiance was led by Councilmember Sirrine. A prayer was offered by Councilmember Cartwright.

**3. Roll Call**

Mayor Johnny Parsons

Councilmembers:

Dane Buchmiller

Janet Cartwright

Michael Mathie-absent

Perry Payne

Erica Sirrine

Public Works Director Devin Magleby

City Recorder Allison Leavitt

Power Foreman Josey Parsons

**4. Consider a motion to approve the minutes of the meetings held June 27, 2023.**

**Councilmember Payne moved to approve the June 27, 2023, Regular City Council Meeting Minutes as corrected. The motion was seconded by Councilmember Sirrine. A roll call vote was called. Voting yes: Councilmembers Buchmiller, Cartwright, Payne, and Sirrine. The vote was unanimous. The motion carried. 4-0**

**5. Citizen input – Limit of 3 minutes per comment**

Maria Dopp, a citizen, is concerned with the Council moving forward on installing secondary water meters. Ms. Dopp stated that she had spoken to Representative Carl Albrecht about SB251 which is the legislation that pertains to the requirement of secondary water systems installing meters on their connections, and he had stated to her that there were exemptions now in the bill for cities to opt out of the mandate.

Monroe City Council

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Mayor Parsons explained to Ms. Dopp that he had visited with Representative Albrecht and Senator Hinkins, sponsor of the bill amendment, and it appeared at first that the changes would allow Monroe City an exemption to the new law. However, after reviewing the criteria of the exemptions and recommendations of our City Attorney, Eric Johnson, the Council decided to move forward with the project. It was explained that it is unsure if our system could meet the exemptions and being that water is always a hot topic there is no guarantee that the exemptions could be removed from the bill, and we would then have to meet the requirements without funding.

Ms. Dopp stated that she is uncomfortable with the mandate and is concerned about what the legislature will do with the information collected from metering our water use, and in time they will take our water from us if we are not using all of it.

It was discussed that the City already submits yearly reports on how much water our secondary system uses and the SB251 will require master meters be installed throughout the system if individual meters are not installed. It is unclear exactly what the requirement will be for the master meters.

Parker Vercimak, Jones and DeMille Engineering, explained that metering is good for managing and maintenance of a system. The mandate is hard to accept but metering itself is a good principle.

The Council explained that they have been back and forth on moving forward with this project, however it was decided in past meetings that it would be better to move forward with the project while there was funding available. Our funding package is a 70/30 grant/loan, and each year from now on the grant funds will be reduced. The Council thinks that down the road the exemptions will not hold up and the City will be forced to install the meters with no financial assistance.

Ms. Dopp thanked the Council for their time explaining how they came to their decision. Mayor Parsons thanked her for coming even though she did not get the answer she was wanting.

**6. Approval of June 2023 warrant register, cash disbursements, adjustment journal and aging report.**

**Councilmembers reviewed and signed the June 2023 warrant register, cash disbursements, adjustment journal, and aging report.**

**7. Business**

- a. Planning Commission - Chairperson Bart Lee

82 1. Conditional Use License 'Posh Pets' located at 365 N 100 W. Submitted by  
83 Kristen Heath.  
84

85 Chairperson Bart Lee stated that Kristen Heath has submitted a conditional use business  
86 application for a dog grooming business. Ms. Heath's letter stated that her business will be  
87 small scale, with only one animal for grooming at her house at a time. Ms. Heath meets our  
88 requirements, and the Planning Commission recommends approval of this request.

89  
90 **Councilmember Buchmiller moved to approve conditional use business license "Posh Pets"**  
91 **located at 365 N 100 W. Submitted by Kristen Heath. The motion was seconded by**  
92 **Councilmember Cartwright. A roll call vote was called. Voting yes: Councilmembers**  
93 **Buchmiller, Cartwright, Payne, and Serrine. The vote was unanimous. The motion carried. 4-**  
94 **0**

95  
96 b. Consider James Jones Cemetery headstone exemption  
97

98 James Jones reviewed with the Council previous information sent to each Councilmember  
99 concerning the headstone his wife Lillie Julander Jones order that exceeds Monroe City  
100 Cemetery size regulations.

101  
102 Mr. Jones explained that his wife ordered the headstone to look similar to other headstones  
103 in the cemetery and was unaware that Monroe Cemetery had a size limitation on  
104 headstones.

105  
106 When the monument company came to install the headstone which measures 70 inches high  
107 with a 40-inch base, this exceeds our rules of 36 inches high and 28 inches wide, Cemetery  
108 Foreman Shad Lee would not allow the monument to be installed.

109  
110 Mr. Jones asked the Council to forgive him and his wife's mistake and make an exception to  
111 the policy and allow their oversized headstone to be installed in the cemetery.

112  
113 Councilmember Cartwright stated that if we make exceptions to the policy there is no reason  
114 to have the policy. City staff has looked at the headstone dimensions and design and it does  
115 not appear to be a way to reduce the size of the headstone.

116  
117 Councilmember Payne asked Mr. Jones when the headstone was ordered and when the  
118 Cemetery policy was changed. It was determined that the policy changed on July 10, 2018,  
119 and the headstone was ordered on 5 18 2020.

120  
121 Mr. Jones asked again if the Council would please forgive their mistake and allow the  
122 installation of their headstone. Mayor Parsons stated that he understands they want to have

123 their headstone installed in the Monroe City Cemetery and asked for a motion from the  
124 Council to make an exception.

125

126 No Councilmember was willing to make this motion. Mayor Parsons explained to Mr. Jones  
127 that the headstone would not be allowed to be placed in the Monroe Cemetery.

128

129 Mr. Jones thanked the Council and stated that he would continue to attend City Council  
130 meetings to request permission for the headstone to be installed.

131

132 c. Report from the 24th of July Committee-

133

134 Committee members visited with the Council about our upcoming 24<sup>th</sup> of July celebration.  
135 They stated that over 50 booths spaces have been rented out including six food trucks and 4  
136 other food booths.

137

138 The parade will start again this year at Jones Road and 100 W, it worked good last year.

139

140 The Council thanked the committee for their dedication to our celebration.

141

142 d. Consider Resolution 7 1 2023 adopting revised power rates and grid connection  
143 fee schedule

144

145 Power Foreman Josey Parsons explained to the Council that after reviewing material costs for  
146 a new power connection it is necessary to increase our standard grid connection fees. Fees  
147 for temporary power pedestals need to be implemented. Pedestals are normally installed for  
148 customers during construction, however there are costs associated with this service and the  
149 power department needs to recoup these costs. It was decided to charge \$100 for  
150 installation of the pedestal and after six months a monthly fee of \$20 will be charged, after  
151 the first year a \$50 per month fee will be charged.

152

153 Power Foreman Josey Parsons stated that the power department has a demand rate of \$4.80  
154 per KW with the first 10 KW exempt. Power Foreman Josey Parsons recommends the rate be  
155 changed to \$7.00 per KW with no exemption.

156

157 **Councilmember Buchmiller moved to adopt Resolution 7 1 2023 adopting revised power**  
158 **rates to include an initial temporary power pedestal charge of \$100.00 with a monthly fee**  
159 **after the first six months of \$20 per month and after 1 year \$50 per month, increase**  
160 **demand charge from \$4.80 per KW to \$7.00 per KW and update grid connection fee**  
161 **schedule to current material costs. The motion was seconded by Councilmember Payne. A**

162 **roll call vote was called. Voting yes: Councilmembers Buchmiller, Cartwright, Payne, and**  
163 **Sirrine. The vote was unanimous. The motion carried. 4-0**

164

165 e. Consider amendment to Lower Hydro Penstock Contract - Jones & DeMille  
166 Engineering  
167 (JDE)  
168

169 Parker Vercimak, JDE, presented to the Council an amended contract for work to be  
170 performed in design, and bid document preparation for the lower hydro penstock  
171 replacement and update of screening structure. It was stated that there will not be additional  
172 costs for permitting with FERC and Forest Service, since they are included in the original  
173 contract.

174

175 The Council discussed with Mr. Vercimak whether material (pipe) costs are still increasing and  
176 if so, should we purchase materials now. Mr. Vercimak stated that he will keep an eye on  
177 prices and If it appears they are going to increase he will contact us to see if we want to  
178 purchase the material (pipe) before we are ready to start.

179

180 **Councilmember Buchmiller moved to approve the Lower Hydro Penstock Contract**  
181 **amendment. The motion was seconded by Councilmember Cartwright. A roll call vote was**  
182 **called. Voting yes: Councilmembers Buchmiller, Cartwright, Payne, and Sirrine. The vote**  
183 **was unanimous. The motion carried. 4-0**

184

185 f. Consider cancellation of July 25, 2023, Regular Council Meeting

186

187 **Councilmember Payne moved to cancel Monroe City Regular scheduled Council Meeting**  
188 **due to 24th of July celebration, pending any essential business. The motion was seconded**  
189 **by Councilmember Carwright. A roll call vote was called. Voting yes: Councilmembers**  
190 **Buchmiller, Cartwright, and Payne. Voting no: Councilmember Sirrine. The motion carried.**  
191 **3-1**

192

## 193 **8. Other Business**

194

195 a. Staff Reports

196

197 City Recorder Allison Leavitt–

198

199 \*Reviewed and distributed paper with Councilmembers assignments for the 24<sup>th</sup> celebration.

200

201 Public Works Director Devin Magleby-

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202  
203 \*Motor for the well pump went out this past week. One was ordered from California, and it  
204 was delayed in Salt Lake City and due to the lack of water in the tanks Public Works Director  
205 Devin Magleby went to Salt Lake City to pick it up instead of waiting for it to be delivered. It  
206 was installed by City employees and seems to be working well. It was decided that the old  
207 motor will be repaired so that if this happens again, we have a spare motor. This motor is  
208 well over twenty years old, but we do not know how long a motor will last.

209

210 Public Works Director Devin Magleby stated to the Council that he would like to explore the  
211 idea of an additional water facility in a different location, in case of a situation when the main  
212 well cannot provide water. Being that this happened in a summer month when residents are  
213 using culinary water to water their lawns, the treatment plant was unable to keep up with  
214 the demand and the tanks were down to 30% capacity when we got the pump running again.

215

216 Mayor Parsons stated that there may be grants with Rural Development that might assist in  
217 the cost of additional water facilities and that this project will be added to our capital  
218 improvement list for next year.

219

220 **b. Department Business-Council**

221

222 Councilmember Buchmiller –

223

224 No further business

225

226 Councilmember Cartwright –

227

228 No further business

229

230 Councilmember Serrine –

231

232 \*Would like to order signs for the pavilion at the Canyon View Park stating no parking or  
233 overnight camping. People are parking on the concrete and camping overnight.

234

235 \*Library Board would like to ask Cindy Tripp Kent to be a member of the board unless  
236 Councilmembers object. There was no objection.

237

238 \*Weeds at the Family Dollar. Public Works Director Devin Magleby spoke with management,  
239 and they recommended that the corporate offices be contacted. City Recorder Allison Leavitt

240 will contact our Code Enforcement Officer Charles Billingsley to see if he can assist in  
241 notifying them that they are not in compliance with our nuisance ordinance.

242

243 \*Matt Jenkins would like some community service projects his group from the gym can do for  
244 the City.

245

246 \*Visited with Pete Wiemer about the situation on his property last year during the Fly-in. Mr.  
247 Weimer was out of town during the event and understands that things were not handled  
248 well by those in charge. This year he will come in and obtain a conditional use business  
249 license and will limit the number of people staying on his property. He explained to  
250 Councilmember Serrine that he does provide porta-potties and trash dumpsters and asks his  
251 quest to donate enough money to cover these costs.

252

253 \*The City will not play a significant part in the fly-in this year. CUASA will take care of details  
254 and management of the event.

255

256 \*Will apply to the Utah League of Cities and Towns (ULCT) to be designated as a Healthy Utah  
257 Community. A committee has been established with Councilmembers Erica Serrine, Janet  
258 Cartwright, Dane Buchmiller and Alicia Beckstead, Director of Nursing with Central Utah  
259 Health Department. As a committee they will work on youth mental issues and physical  
260 activities. The committee will work on plans for more outdoor activities for the youth such as  
261 pickle ball courts. Our current texting notification program will help qualify us for the  
262 designation.

263

264 \*Received a quote from Wasatch Sports of \$86,000 for resurfacing of the tennis courts and  
265 surfacing the basketball court as a pickle ball court at the Mtn. View Park.

266

267 Councilmember Payne –

268

269 \*No further business.

270

271 Mayor Parsons –

272

273 \*Received a text message from Russell Okerlund on how good the cemetery looks.

274

275 **9. Adjournment**

276

277 **There being no further business to come before the Council for consideration,**  
278 **Councilmember Serrine moved the Regular Council Meeting adjourn at 8:56p.m. The**  
279 **motion was seconded by Councilmember Payne. The vote was unanimous. The motion**  
280 **carried. 4-0**

281

282 The next regular City Council meeting is scheduled to be held on Tuesday, August 8, 2023  
283 starting at 7:00 p.m. at Monroe City Office.

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285 Approved this 8<sup>th</sup> day of August 2023.

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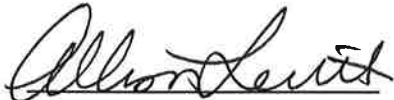
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Allison Leavitt

Monroe City Recorder



Johnny C. Parsons

Mayor