



MONROE CITY COUNCIL MEETING
Tuesday, November 28, 2023, at 7:00 pm
MINUTES

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7:00 p.m.

1. The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00 p.m.

2. The Pledge of Allegiance was led by Councilmember Payne. A prayer was offered by Councilmember Sirrinc.

3. Roll Call

- Mayor Johnny Parsons
- Councilmembers:
 - Dane Buchmiller-Absent
 - Janet Cartwright-Absent
 - Michael Mathie-Electronic
 - Perry Payne
 - Erica Sirrinc
- Public Works Director Devin Magleby
- City Treasurer Jacee Barney
- Steve Shaver
- Mason Shaver
- Christine M. Nielson
- Charles Billingsley
- Shelly Starr
- Justin Starr
- Emilie Peterson
- Justin Peterson

4. Consider a motion to approve the minutes of the meeting held November 14, 2023.

36 **Councilmember Mathie moved to approve the November 14, 2023; Regular City Council**
37 **Meeting Minutes as submitted. The motion was seconded by Councilmember Serrine. The**
38 **vote was unanimous. The motion carried 3-0.**

39

40 **5. Citizen Input-Limit of 3 minutes per comment.**

41

42 **6. Business**

43

44 a. Planning Commission- Chairman Bart Lee

45

46 1. Conditional use business license application for “Peterson Patch” located at
47 222 S Mountain View Lane. Submitted by Emilie Peterson.

48

49 Chairman Bart Lee was unable to attend the meeting but City Treasurer Jacee Barney who is
50 representing the planning commission informed the council that Emilie Peterson was here
51 tonight to have any questions answered that they might have for her. Ms. Peterson presented to
52 the Council that she has a small farm stand that is 3’x6’ in front of her home that will have fresh
53 eggs, fruits, and vegetables. She will only be open three days a week with the hours of 10 a.m.-
54 5p.m. It will be a self-serve, on your honor pay system. Customers can park in her driveway or in
55 front of the stand and they can pay cash or Venmo and take what they want. Ms. Peterson’s
56 neighbors are all ok with her conducting her business. Councilmember Serrine asked if her stand
57 is in the City’s right of way or if it’s on her property? Ms. Peterson stated that the stand is in her
58 gravel, not in the road. Mayor Parsons just asked Ms. Peterson to make sure she keeps it back
59 on her property.

60

61 **Councilmember Payne moved to approve the conditional use business license application for**
62 **“The Peterson Patch” located at 222 S Mountain View Lane. Submitted by Emilie Peterson.**

63 **The motion was seconded by Councilmember Serrine. A roll call vote was called. Voting yes:**
64 **Councilmembers Payne, Serrine, and Mathie. The vote was unanimous. The motion carried 3-**

65 **0.**

66

67 2. Oversized shop/garage located at 57 North 300 West. Submitted by Justin
68 Starr.

69

70 Justin Starr is presenting a building permit for an accessory building that exceeds the City’s
71 maximum size of 1,400 square feet. City Treasurer Jacee Barney stated that the Planning
72 Commission wanted clarification from Mr. Starr if there would be a business ran out of the shop,
73 which Mr. Starr stated no. The shop will be used for personal use only. Other than asking about
74 if the shop will be used for commercial use, the Planning Commission had no other questions

75 Mr. Starr. Councilmember Payne wanted to confirm that the Planning Commission was good
76 with the permit as presented, which they are. No other questions were asked.

77

78 **Councilmember Payne moved to approve the oversized shop/garage located at 57 North 300**
79 **West, submitted by Justin Starr. The motion was seconded by Councilmember Serrine. A roll**
80 **call vote was called. Voting yes: Councilmembers Mathie, Payne, and Serrine. The vote was**
81 **unanimous. The motion carried 3-0.**

82

83 3. D.A.M. Subdivision Amendment. Submitted by Christine Nielson.

84

85 Mayor Parsons asked what Planning Commission had to say regarding the amendment? City
86 Treasurer Jacee Barney let the Council know that the Planning Commission is great with how
87 the subdivision amendment was submitted. Everything follows Monroe City's Land Use
88 Ordinances. Ms. Nielson reviewed with the Council the amended plat map and explained to the
89 Council that this subdivision amendment is to satisfy current land use requirements and to
90 clean up previous land splits her father Dayne Mathis did prior to new land use requirements.
91 The changes do include deeding additional property to GG's Marketplace and splitting the
92 remaining lot into two lots. Christine showed the city's right of way that they increased 15' feet
93 for the road. Councilmember Serrine asked if they created the three lots. Christine said originally
94 there were three lots, and they will now divide lot 1 into two separate lots creating an
95 additional lot making a total of four lots in the subdivision.

96

97 **Councilmember Payne moved to approve the D.A.M. Subdivision amendment submitted by**
98 **Christine Nielson. The motion was seconded by Councilmember Serrine. A roll call vote was**
99 **called. Voting yes: Councilmembers Mathie, Payne and Serrine. The vote was unanimous. The**
100 **motion carried 3-0.**

101

102 b. Childcare benefit partnership-Amber Carter & Bethany Street

103

104 Amber Carter and Bethany Street were unable to attend tonight's meeting, so this item was
105 tabled for a future meeting.

106

107 c. Consider nuisance property abatement 165 E 100 N

108

109 Charles Billingsley presented photos to the council that show illegal buildings on the property.
110 Councilmember Serrine asked if they have septic lines hooked in? Charles stated they are just
111 parked there. There is also a shed that is there illegally. Anything bigger than a 10x12 requires a
112 building permit and the county does not show any record of a building permit. Mayor Parsons
113 asked Charles if there was anyone living in the shed? Charles said there are cars parked there

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114 but it could just be being used as storage. Once he gets the sheriff involved, he will be able to
115 sort it all out. On the back of the property there is a motor home that is occupied. He also
116 stated that since he first took photos another trailer showed up at the neighbor's house that is
117 also occupied. Charles talked to the guy, and he uses the restroom in the house but stays in the
118 trailer. The pictures Charles took show the illegal shed, the illegal use of the motor home and
119 the illegal use of the trailer.

120
121 Charles asked the council about making it part of the city's ordinance to only allow one
122 residence a water hook up so when something like this happens the city has more leverage. He
123 stated right now having an occupied travel trailer is only an infraction. The sheriff won't get
124 involved with something like this, nor will the county attorney. Mayor Parsons mentioned that
125 he understood that you can't turn water off, that it's illegal. Charles asked if the city turns off
126 water for non-payment. Public Works Devin Magleby told Charles the city will turn off power for
127 non-payment but not the water for sanitary reasons. Mayor Parsons told Charles that they will
128 check into the water policy and see if they can legally turn off the water. Charles said if they can
129 tie that into Land Use Ordinance as a violation that would be helpful in prosecuting.

130
131 Moving forward Charles is ready to send the second notice that the shed needs to be
132 demolished and the illegal travel trailer that's set up as a storage container needs a building
133 permit. Charles asked if he were to go and get a building permit, would the council allow him to
134 keep the shed? Mayor Parsons said no. Charles agreed and said that the shed needs to be
135 demolished. He has done plenty of those in the past. Charles would like to push this issue and
136 send the second notice, but he also wants to send a letter to the neighbor who now has an
137 occupied travel trailer on his property. Councilmember Serrine asked Charles if he heard any
138 response back from the first warning which he did not. He hasn't heard anything from them. He
139 is willing to give them 15 days to show progress on getting things moved and cleaned up. Mayor
140 Parsons would like a motion and vote on this issue, so it is recorded.

141
142 **Councilmember Serrine moved to send a second notice to 165 E 100 N to abate and remove**
143 **illegal structures on the property. The motion was seconded by Councilmember Payne. A roll**
144 **vote was called. Voting yes; Councilmembers, Serrine, Payne and Mathie. The vote was**
145 **unanimous. The motion carried 3-0**

146
147 d. Consider projects for Community Development Grant (CDBG)

148
149 Mayor Parsons informed the council that since the last meeting he's gone over a few things and
150 in his mind, under the current power issues there has been he would like to see a new
151 generator for the city to help lower bills and to have as a backup. Mayor Parsons knows that
152 Power Foreman Josey Parsons has checked with Wheeler Machinery on a bid, but Mayor

153 Parsons knows that there must be 3 bids per grant rules. He believes that a company called
154 Generac and possibly Oden could also give the city a bid for a generator. Councilmember Serrine
155 asked the price tag on a generator? Mayor Parsons said depending on how big the city decided
156 to go, it could be 500,000.00-1 million dollars. It all depends on how big the city wants to get.
157 Josey has looked at used generators that would be cheaper, but he doesn't think it would
158 qualify for the grant. Mayor Parsons reiterated that a generator is the number one priority for
159 him if it would qualify for the grant.

160
161 The second project that Mayor Parsons would like to see done, but again, isn't sure if it would
162 quality under the grant are the cemetery roads. He feels like where the city has some money
163 towards the roads already it might help earn some points.

164
165 Other ideas are pickleball courts which again, he isn't sure if they would quality. He wants to
166 make a vote and decide what the priority list is because it needs to be turned in by December
167 15, 2023.

168
169 Councilmember Serrine asked if there was anything else they had listed in their wish list. Mayor
170 Parsons said there was a bike trail discussed but there are other grants that can be awarded for
171 projects like that. Councilmember Serrine asked if a combined senior/community/rec center was
172 on the list? Mayor Parsons said yes, but there is not enough money for something like that. He
173 would like to see that done but the city will have to do some planning before something like
174 that happens. Councilmember Serrine also asked about the pavilions at both the Lions and
175 Mountain View Park. Mayor Parsons feels like all these things can be on the list and they can
176 just bump down to the next item if the first one doesn't qualify. Councilmember Payne agrees
177 power is the most important. Mayor Parsons added that having a generator would help take the
178 peak off, run the well and certain things in town the generator would be able to run. It wouldn't
179 be able to run the entire town, but it would be able to do a lot. Councilmember Serrine asked if
180 the generator would be at the city yards. Mayor Parsons said yes, most likely. Councilmember
181 Serrine asked how much more money would the city be asking for on the cemetery roads. Mayor
182 Parsons said he was waiting to hear back if the roads would even qualify for the grant.
183 Councilmember Mathie can't recall anything else that the council has talked about for projects.

184
185 **Councilmember Serrine moved to list a generator as the number priority for the CDBG grant,**
186 **along with the Monroe City Cemetery Roads as the number two priority, then pickleball**
187 **courts at the Mountain View Park and then pavilions at the Lions Park and Mountain View**
188 **Park. The motion was seconded by Councilmember Payne. A roll call vote was called. Voting**
189 **yes; Councilmembers Serrine, Payne and Mathie. The Vote was unanimous. The motion**
190 **carried 3-0.**

191

192 **7. Other Business**

193

194 a. Staff Reports

195

196 Public Works Director Devin Magleby-

197

198 Devin reported that the city has been getting Christmas lights hung up in the park and on the
199 power poles. The only lights that will be left on for now are the streetlight until the annual tree
200 lighting which will be Monday December 4 at 5:30. A question was asked about if the city is
201 worried about getting any backlash on the lights with the current power situation. Mayor
202 Parsons and Devin both responded that all the lights have been moved to LED which will save
203 power.

204

205 b. Department Business-Council

206

207 Councilmember Mathie-

208

209 No further business tonight.

210

211 Councilmember Payne-

212

213 *Fire school will be in January for the fire department down in St. George. He is not sure how
214 many firefighters will be going but there will be some from the department going down to
215 school. He also mentioned that the new firemen are doing a good job on the department.

216

217 Mayor Parsons-

218

219 Mayor Parsons asked where the city was with the pipeline purchase. Devin Magleby told the
220 council that he was waiting to hear on a fusion machine. He would like to purchase a machine
221 rather than rent because of everyone's schedules. He would like to finish the project and then
222 turn around and sell the machine once the project is completed. Mayor Parsons agreed that he
223 would like Devin to check into buying a machine.

224

225 **8. Adjournment**

226 **There being no further business to come before the Council for consideration, Councilmember**
227 **Payne moved the Regular Council Meeting adjourn at 7:48 p.m. The motion was seconded by**
228 **Councilmember Serrine. The vote was unanimous. The motion carried 3-0.**

229 The next regular City Council meeting is scheduled to be held on Tuesday, December 12, 2023
230 starting at 7:00 p.m. at Monroe City Office.

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232 Approved this 12th day of December 2023.

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Jacee Barney
Monroe City Treasurer



Johnny C. Parsons
Mayor