



1
2 **MONROE CITY COUNCIL MEETING**
3 **Tuesday, January 23, 2024, at 7:00 pm**
4 **MINUTES**

5 **7:00 p.m.**

6
7 **1.** The regular meeting of the Monroe City Council was called to order by Mayor Parsons at
8 7:00 p.m.

9
10 **2.** The Pledge of Allegiance was led by Councilmember Serrine. A prayer was offered by
11 Mayor Parsons.

12
13 **3. Roll Call**

14
15 Mayor Johnny Parsons

16 Councilmembers:

17 Janet Cartwright

18 Michael Mathie- Absent

19 Ryan Johnson -Absent

20 Perry Payne

21 Erica Serrine

22 Public Works Director Devin Magleby

23 Assistant Public Works Director John Draper

24 City Recorder Allison Leavitt

25 Planning Commission Chairperson Gordon Dickinson

26 Planning Commission Vice Chairperson Bart Lee

27 Brad Duffin

28 Rex Friant

29 Karl Pieper

30
31 **4. Consider a motion to approve the minutes of the meetings held January 9, 2024.**

32
33 **Councilmember Payne moved to approve the January 9, 2024, Regular City Council**
34 **Meeting Minutes with corrections. Councilmember Serrine seconded the motion. A roll call**
35 **vote was called. Voting yes: Councilmembers Cartwright, Payne and Serrine. The vote was**
36 **unanimous. The motion carried. 3-0**
37

38 **5. Citizen input – Limit of 3 minutes per comment**

39

40 **6. Business**

41

42 a. Planning Commission - Chairperson Gordon Dickinson -Vice Chairperson Bart Lee

43

44 Planning Commission Vice Chairperson Bart Lee, past Planning Commission Chairperson
45 presented the agenda items to the Council so that the new Planning Commission
46 Chairperson Gordon Dickinson would be able to observe the process.

47

48 The Council welcomed Gordon Dickinson as the new Planning Commission Chairperson for
49 2024. They thanked him for his willingness to take on this added responsibility.

50

51 1. Conditional Business License Use Application “KAP Real Estate” located at
52 460 N 300 W. Submitted by Karl Pieper.

53

54 Planning Commission Vice Chairperson Bart Lee reviewed with the Council Karl Pieper’s
55 conditional use business license application. Mr. Pieper recently built two separate duplexes
56 totaling four units at 450 N 300 W. He is requesting a conditional use permit to operate a
57 short-term rental in only one unit, the remaining three units will be rented as long-term
58 rentals, which is a permitted use in this zone. Vice Chair Lee stated that each unit has a
59 separate address, the short-term rental unit address is 460 N 300 W.

60

61 Vice Chair Lee stated that the Planning Commission recommends approval of the conditional
62 use business license submitted by Karl Pieper, “KAP Real Estate.”

63

64 **Councilmember Payne moved to approve Conditional Business License Use Application for**
65 **“KAP Real Estate” to operate a short-term rental in duplex unit located at 460 N 300 W.**
66 **(One unit only). Submitted by Karl Pieper. Councilmember Cartwright seconded the**
67 **motion. A roll call vote was called. Voting yes: Councilmembers Cartwright, Payne and**
68 **Sirrine. The vote was unanimous. The motion carried. 3-0**

69

70 2. Consider plat map amendment located at approximately 335 S 300 W.
71 Submitted by Javalan Redd

72

73 Planning Commission Vice Chairperson Bart Lee explained that Javalan Redd purchased
74 property located at 335 S 300 W and has been working with Rex Friant to amend the current
75 plat to create two additional lots. The main house will be on one lot, the large shop and
76 accessory buildings will be on another one, and the third will be a panhandle shaped lot to
77 access a back parcel which is currently land locked. This lot will be one lot, so the back
78 portion of this lot is not buildable. The amendment will make a total of three lots.

Monroe City Council Meeting

Minutes

1 23 224

79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117
118

Chair Lee stated that the Planning Commission recommends approval of plat map amendment for Javalan Redd located at 335 S 300 W.

Councilmember Serrine moved to approve plat map amendment located at approximately 335 S 300 W. Submitted by Javalan Redd. Councilmember Payne seconded the motion. A roll call vote was called. Voting yes: Councilmembers Cartwright, Payne and Serrine. The vote was unanimous. The motion carried. 3-0

b. Sevier County Commissioner Candidate - Brad Duffin

Brad Duffin came tonight to introduce himself to the Council as a Sevier County Commissioner Candidate in the upcoming election. He explained that it took him a while to decide to run and has realized that the time is right for him to run for County Commissioner. Now that he has made the decision, he is excited about getting in and doing a good job. He stated that he is not much of a politician but is a worker and wants to help our county.

Mr. Duffin would like to see more industry come to our valley so that we can build up our tax base and keep our young adults here.

The Council thanked Mr. Duffin for his desire to run for Sevier County Commissioner and for coming tonight to introduce himself. Mr. Duffin thanked the Council for their time and would appreciate their support.

c. Consider for adoption of a Parameter Resolution 1 02 2024 authorizing the issuance of Secondary Water System Revenue Bonds of Monroe City, Sevier County, Utah, and the calling of a public hearing to receive input with respect to the issuance of such bonds and any potential impact to the private sector from the construction of the Project.

The Council discussed that this is a resolution to proceed with the bonding process for our secondary water metering project. A public hearing will be held on February 27, 2024, to receive comments from the public before moving forward with the bonds, and project.

Councilmember Payne moved to adopt resolution 1 02 204 authorizing the issuance of Secondary Water System Revenue Bonds of Monroe City, Sevier County, Utah, and the calling of a public hearing to receive input with respect to the issuance of such bonds and any potential impact to the private sector from the construction of the Project.

Councilmember Cartwright seconded the motion. A roll call vote was called. Voting yes: Councilmembers Cartwright, Payne and Serrine. All were in favor. Motion passed. 3-0

119
120
121
122
123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139
140
141
142
143
144
145
146
147
148
149
150
151
152
153
154
155
156
157

a. Consider adopting Monroe City 2024 travel reimbursement rates

These are the rates approved by the IRS.

Councilmember Payne moved to adopt the Monroe City 2024 travel reimbursement rates. Councilmember Serrine seconded the motion. A roll call vote was called. Voting yes: Councilmembers Cartwright, Payne and Serrine. All were in favor. Motion passed. 3-0

7. Other Business

a. Staff Reports

City Recorder Allison Leavitt-

*Distributed Council their monthly budgets.

Public Works Director Devin Magleby –

*Received the PVC pipe for the penstock line replacement. We are just waiting for the permit approval from the forest service. Once this is received the crew will start working on the project.

*He will be retiring on January 31, 2024.

*Appreciated the crew for all coming in on their day off last Friday to help with the water leak on 570 W.

Assistant Public Works Director John Draper –

*Work meeting at 6:00 p.m. on February 13, 2023, with Shane Monor with Caterpillar to discuss purchasing and installing a power generator to help offset our power costs. Mayor Parsons stated that this is important and asked that all Councilmembers be to the meeting if possible.

*Bucket truck is in the process of being built.

*Tip Top Tree Service has started removing the trees they recently bid on. There was not a set date for this project to be completed, but owner Troy Fillmore told Assistant Public Works

158 Director John Draper he was using this job as a fill-in job for his employees in between bigger
159 jobs, but it would be completed in a timely manner.

160

161 b. Department Business-Council

162

163 Councilmember Payne-

164 *Six fire fighters recently attended winter fire school in St. George. The classes given were
165 very educational. A lot of the training was focused on how to handle electric vehicle fires.
166 There are a lot of obstacles in extinguishing these types of fires, the manufacturers of the
167 vehicles are making improvements to the vehicles and fire fighters are learning what works
168 best.

169

170 *New firefighters have started Fire I training. It is good to get this started.

171

172 Councilmember Cartwright-

173

174 *Would like to have Code Enforcement Officer Charles Billingsley look at items in the City
175 right of way located at 270 W 300 N. City Recorder Allison Leavitt will contact him and ask
176 him to inspect the area and take the required action to remedy the problem.

177

178 Councilmember Serrine –

179

180 *Ordered a new engine for the parks Hustler lawn mower. The cost was \$1700 and Assistant
181 Public Works Director John Draper explained that to rebuild the engine was nearly the same
182 price as a new motor. City crew will install the motor in the next few weeks while their
183 workload is lower.

184

185 Mayor Parsons-

186

187 *The UDOT joint highway project meeting will be in Taylorsville on February 21. Lyndon
188 Friant with Jones and DeMille Engineering has recommended that the Mayor attend this
189 meeting so that the voting board members can meet him personally. Mayor Parsons stated
190 that he could go and, if possible, would like Assistant Public Works Director John Draper to
191 attend.

192

193 This is a joint grant program with the City and UDOT, to repair and repave Main Street from
194 100 S to 500 S. This is the grant that we have barely missed being awarded for the past four
195 years.

196

197 The process of this grant has been very frustrating for the Mayor because we have been only
198 one place away from being awarded the grant.

199

200 **8. Adjournment**

201

202 **There being no further business to come before the Council for consideration,**
203 **Councilmember Payne moved the Regular Council Meeting adjourn at 7:42 p.m.**
204 **Councilmember Sirrine seconded the motion. The vote was unanimous. The motion**
205 **carried. 3-0**

206

207 The next regular City Council meeting is scheduled to be held on Tuesday, February 13,
208 2024 starting at 7:00 p.m. at Monroe City Office.

209

210 A special City Council meeting is scheduled to be held on Tuesday, February 13, 2024,
211 starting at 6:00 p.m. at Monroe City Office.

212

213 Approved this 13th day of February 2024.

214

215

216

217

218

219

220

221



Allison Leavitt
Monroe City Recorder



Johnny C. Parsons
Mayor