



MONROE CITY COUNCIL MEETING
Tuesday, February 13, 2024, at 6:00 pm
MINUTES

6:00 P.M. Work Session

Mayor Parsons, Ryan Johnson, Perry Payne, Janet Cartwright, Erica Serrine, Michael Mathie –
Electronic, Jeff Nielson, Mat Mills, Doug Monroe, R.K. Nielson, Josey Parsons, John Draper, Devin
Magleby, Allison Leavitt, Shane Minor

1. Discussion on generator as an alternative energy source - Shane Minor – Wheeler Machinery
Caterpillar Government Utility Sales

Shane Minor with Wheeler Machinery Caterpillar Utility Government Internal Sales introduced himself
to the Council and explained that he has been talking with our Power Foreman Josey Parsons on the
benefit of Monroe City installing a generator as a power energy source.

In the past Monroe City was forced to purchase power on the open market during peak times and this
power is extremely expensive. Mr. Minor presented to the Council an alternative natural gas generator
energy source that could help protect us from these increased costs.

Key points for this type of project are to quantify the amount of peak/super peak generation needed,
identify natural gas availability, identify electrical interconnect possibilities, select site, obtain air
permit, construction, turnover, training, protection, automation, and maintenance.

This type of energy source would help us with the following:

- Distribution at capacity during peak hours annually
- Defer infrastructure growth needs
- Support key strategic prioritized loads during transmission outages
- Benefit from ancillary services and or reserves market
- Peak Shaving
- Market Mitigation
- Volatile market solution
- Load shaping/following
- Local asset
- Local control

- 39 • Own power/ don't rent power
- 40 • Circuit support
- 41 • Limitless generation run combinations, durations, within air permit parameters
- 42 • Replace fading, expiring resource project contracts

43
44 Mr. Minor showed the Council data to help the Council understand how much peaking generation is
45 needed and explained that his company would work with UAMPS to determine our needs.

46
47 The Council and members of the Utility Board asked Mr. Minor various questions about how the
48 system would work and he reviewed what the generator package would include. Maintenance of the
49 generator was discussed, and it was determined that the generator is like any other motor which
50 would include oil changes and motor rebuilds every ten years or so. The Power Department would
51 need to set aside a certain amount of money each year to cover these costs.

52
53 The work session recessed at 7:00 p.m. for the regularly scheduled Council meeting.

54
55 Meeting reconvened at 7:25 p.m.

56
57 The goal of this project would be that we could generate power with the natural gas generator
58 cheaper than purchasing it on the open market. The savings would pay for the capital investment of
59 the generator.

60
61 The Council discussed that with the future of our power sources we need to investigate all our options,
62 and this would be a viable option for the City.

63
64 Mr. Minor reviewed the known costs of this project but explained for right now there are also some
65 unknown costs. He explained that he was willing to create a list of what the next steps would be if the
66 Council felt this was a viable option. The Council asked him to continue gathering information from
67 UAMPS, City Staff, and others to answer questions asked by Council tonight.

68
69 It was decided that Mr. Minor would gather more information and the Council would hold another
70 work session to review the information.

71
72 **Councilmember Sirrine moved to adjourn the work session at 8:05 p.m.**

73 **Councilmember Mathie seconded the motions. The vote was unanimous. The**
74 **motion carried. 5-0**

75
76 **7:00 p.m.**

77
78 **2.** The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00
79 p.m.

80

81 **3.** The Pledge of Allegiance was led by Mayor Parsons. A prayer was offered by
82 Councilmember Johnson.

83

84 **4. Roll Call**

85

86 Mayor Johnny Parsons

87 Councilmembers:

88 Janet Cartwright

89 Ryan Johnson

90 Michael Mathie

91 Perry Payne

92 Erica Serrine

93 Power Foreman Josey Parsons

94 Public Works Director John Draper

95 City Recorder Allison Leavitt

96

97 **5. Consider a motion to approve the minutes of the meetings held January 23, 2024.**

98

99 **Councilmember Mathie moved to approve the January 23, 2024, Regular City Council**
100 **Meeting Minutes with corrections. Councilmember Payne seconded the motion. A roll call**
101 **vote was called. Voting yes: Councilmembers Cartwright, Johnson, Payne, Mathie, and**
102 **Serrine. The vote was unanimous. The motion carried. 5-0**

103

104 **6. Citizen input – Limit of 3 minutes per comment**

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106 **7. Approval of January 2024 warrant register, cash disbursements, adjustment journal and**
107 **aging report.**

108

109 **Councilmembers reviewed and signed the January 2024, warrant register, cash**
110 **disbursements, adjustment journal, and aging report.**

111

112 **8. Business**

113

114 a. Sevier County Commissioner Candidate - Commissioner Ralph Brown

115

116 Commissioner Brown distributed a pamphlet explaining who he was, what boards he is serving on now
117 as County Commissioner, his 2024 candidate profile, and a thank you for taking the time to get to
118 know a little about him.

119

120 Commissioner Brown reviewed with the Council some of the projects he has had a role in as
121 Commissioner that has benefited Monroe directly, such as improvements to the fly-in zone and
122 equipment for the fire department.

123

124 He stated that the EMS programs have grown a lot in the past few years, we now have 12 full-time
125 EMTs beside the volunteers. The handling of the carbon dioxide poisoning that took place at the
126 church in Monroe on New's Year Eve is a testament to how good our first responders are, and they are
127 getting better all the time.

128 Commissioner Brown stated that he sits on the Community Impact Board (CIB) and that there may be
129 funds available next year if Monroe has a need. Mayor Parsons asked him if a power generator would
130 qualify for CIB funding and Commissioner Brown stated that he would investigate this for us.

131
132 Commissioner Brown expressed his appreciation to the Council for their time tonight and asked for
133 their support in the upcoming election. The Council thanked him for his service and information
134 shared with the Council.

135
136 b. Consider property violations of nuisance ordinance - Code Enforcement Officer Trevor
137 Peterson

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139 Mayor Parsons explained that Code Enforcement Officer Charles Billingsley has retired, and he has
140 contracted with Trevor Peterson to act as our new Code Enforcement Officer. Mr. Peterson has a full-
141 time position with Sevier County as their Code Enforcement Officer. While meeting with Mr. Peterson
142 Mayor Parson asked him to inspect two addresses that we have recently received complaints on.

143
144 Mr. Peterson reported that he inspected properties at 230 E 200 S and 265 W 300 N and has taken
145 pictures and sent notification of the ordinance violations to property owners.

146
147 The Council welcomed him and stated they were glad to have him working with us.

148
149 c. Consider Monroe City 2024 fee schedule

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151 **Councilmember Payne moved to adopt the 2024 Monroe City fee schedule 2024.**
152 **Councilmember Cartwright seconded the motion. A roll call vote was called. Voting yes:**
153 **Councilmembers Cartwright, Johnson, Mathie, Payne and Serrine. All were in favor. Motion**
154 **passed. 5-0**

155
156 Open Public Meeting Training- City Recorder Allison Leavitt

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158 City Recorder Allison Leavitt discussed the Open and Public Meetings Act with the Council.
159 She noted that the Council is required to receive training on the act annually. She explained
160 that it is important to review and discuss the act because if someone intentionally violates the
161 Open and Public Meetings Act, they may be subject to a Class B misdemeanor. The Act states
162 that all public business shall be conducted in the public eye. This means that the Council
163 cannot act on things that are not on the agenda. The Council can talk about things not on the
164 agenda, but they cannot act on them.

165

166 City Recorder Allison Leavitt explained that Councilmembers can participate in a group email
167 or text, however these are considered a public record and may be reviewed with a GRAMA
168 request. Councilmembers should never email or text one another during a public meeting.
169 You want the public to know that all City business is conducted in the public view.

170
171 If there are three or more Councilmembers present this constitutes a quorum and no City
172 business should be discussed. They can meet at a social function but again no City business
173 discussion is permitted. She advised the Councilmembers that if there is City business they
174 want to discuss, they need to have it added to the meeting agenda.

175
176 **9. Other Business**

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178 a. Staff Reports

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180 City Recorder Allison Leavitt –

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182 No further business.

183
184 Power Foreman Josey Parsons –

185
186 Testing 1991 substation to see how it is doing. If we must replace this, it will cost about a half-million
187 dollars. We do have a back-up. Decided it was good idea to test to see where it is at.

188
189 Public Works Director John Draper –

190
191 No further business.

192
193 b. Department Business-Council

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195 Councilmember Johnson –

196
197 No further business

198
199 Councilmember Payne-

200
201 *Went to Fillmore on February 13, 2024, with Utility Board Member Doug Monroe and Power
202 Foreman Josey Parsons for a UAMPS presentation. It was a good refresher for him and very
203 informative.

204
205 Councilmember Cartwright –

206
207 *Preparing to start the road project at the cemetery it has been suggested by Cemetery Foreman Shad
208 Lee and Public Works Director John Draper that the narrow road (second from the east) be eliminated,

209 and grass be planted. This would reduce the workload for cemetery staff and would cut some costs
210 associated with the road paving project.

211
212 *Senior Citizen Center has formed a building committee. They had the building inspected and it was
213 found that the building is sound. So, they are working on plans to add to the rear of the building. Once
214 they have a plan, they will come to a Council meeting and present the plan.

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216
217 Councilmember Serrine –

218
219 No further business.

220
221 Councilmember Mathie –

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223 No further business.

224
225 Mayor Parsons –


226
227 *Meeting with Parker Vercimak, Jones and DeMille Engineering, to review secondary water meter
228 project.

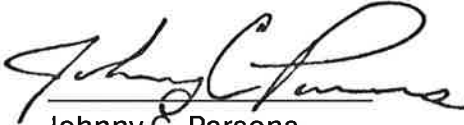
229
230 **10. Adjournment**

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232 **There being no further business to come before the Council for consideration,**
233 **Councilmember Mathie moved the Regular Council Meeting adjourn at 7:19p.m.**
234 **Councilmember Payne seconded the motions. The vote was unanimous. The motion**
235 **carried. 5-0**

236
237 The next regular City Council meeting is scheduled to be held on Tuesday, February 27,
238 2024 starting at 7:00 p.m. at Monroe City Office.

239
240 Approved this 27th day of February 2024.

241
242 
243 Allison Leavitt
244 Monroe City Recorder

245

Johnny C. Parsons
Mayor