



MONROE CITY COUNCIL MEETING  
Tuesday, August 13, 2024, at 7:00 pm  
MINUTES

**7:00 p.m.**

1. The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00 p.m.

2. The Pledge of Allegiance was led by Councilmember Serrine. Councilmember Johnson offered a prayer.

**3. Roll Call**

Mayor Johnny Parsons

Councilmembers:

Janet Cartwright

Ryan Johnson

Michael Mathie

Perry Payne

Erica Serrine

Public Works Director John Draper

Power Foreman Josey Parsons

Power Apprentice Lineman Chris Dowell

City Recorder Allison Leavitt

Shane Minor – Wheeler Machinery

4. Consider a motion to approve the minutes of the special meeting held July 9, 2024, and regular Council meeting held on July 9, 2024.

Councilmember Mathie moved to approve the minutes of the special meeting held on July 9, 2024, and regular City Council Meeting held July 9, 2024, as corrected. Councilmember Serrine seconded the motion. A roll call vote was called. Voting yes: Councilmembers Cartwright, Johnson, Mathie, Payne, and Serrine. The vote was unanimous. The motion carried. 5-0

5. Citizen input – Limit of 3 minutes per comment

Monroe City Council

Minutes

8 13 2024

39 Lisa Cleaveland, representing her mother Mary Kay Outzen and her family was here tonight to  
40 discuss a lot line boundary change between their property and the City's property that is  
41 directly to the east of their property.

42

43 Mayor Parsons explained to the Council that he and Councilmember Cartwright had met with  
44 members of the Senior Citizen committee about remodeling or rebuilding a Senior Citizen  
45 Center and one of the options was to speak with the property owners of the property that was  
46 near the City's property located at 100 W and Jones Road to construct a new building. Mayor  
47 Parsons had planned to talk about this during his department business.

48

49 A meeting was held with the Outzen Family, Mayor Parsons, and Councilmember Cartwright  
50 where different scenarios were discussed. The Outzen family submitted a proposal to the City.  
51 Mayor Parsons and Councilmember Cartwright reviewed the proposal and determined that  
52 the lot line change proposed would hurt the City because of the utilities that run through the  
53 properties. There would be limited buildable area with their proposal. A letter had been  
54 prepared to be sent to the Outzen family indicating this. However, we were unaware that the  
55 Outzen Family thought that this was going to be an agenda item for this meeting and are here  
56 tonight to discuss their submitted proposal.

57

58 Mayor Parsons explained that the road that is shown on the Sevier County plat map that  
59 divides the City's property, and the Outzen property needs to be legally abandoned, it was  
60 closed by the City several years ago when the City squared up 100 W with Jones Road during  
61 a road project to make this a safer intersection but was never legally abandoned.

62

63 The City visited with Quin Davis with the Sevier County Recorder's Office, and he explained  
64 that to abandon the road we need to have the road surveyed and divided at the center line  
65 deeding each property owner half of the width of the road. Within the road there are water  
66 lines, natural gas lines, and overhead power, so a utility easement would need to be recorded  
67 also.

68

69 Mayor Parsons explained to Ms. Cleavland and her brother Sean Outzen that the City would  
70 like to abandon the road, deed them half of the property from the road and provide them  
71 access to their property on the southwest corner at Jones Road. Mayor Parsons explained that  
72 this would give the City enough room to build a reasonable sized building for the Senior  
73 Citizen's and provide access to the Outzen's property. Ms. Cleavland and Mr. Outzen seemed  
74 to agree to this, and the letter would be emailed to their brother James Outzen explaining the  
75 City's proposal.

76

77 County Commissioner Ralph Brown was also here tonight to explain to the Council that the  
78 Sevier County Commissioners are on board with helping the Senior Citizens in obtaining a  
79 more accessible building for them. Commissioner Brown stated to the Council that the  
80 Commissioners have approved for the County to pay for all surveying fees and engineering  
81 fees for design of the building. Commissioner Brown explained that the County Commissioners

82 want this project to be shovel ready when presented to the Community Impact Board (CIB) for  
83 grant funding.

84

85 It was determined that Trent Brown with Sunrise Engineering will move forward with arranging  
86 for the surveying and engineering of building and the project. Mr. Brown stated that this must  
87 go through the correct procurement process before we can move forward.

88

89 Mayor Parsons thanked all those that came tonight and apologized for the misunderstanding  
90 of them being on the agenda.

91

92 **6. Approval of July 2024 warrant register, cash disbursements, and adjustment journal.**

93

94 **Councilmembers reviewed and signed the July 2024 warrant register, cash, disbursements,**  
95 **adjustment journal.**

96

97 **7. Business**

98

99 a. Central Utah Air Sports Association (CUASA)-Upcoming events- Lindsey Ripa-  
100 Burns

101

102 Lindsey Ripa-Burns with CUASA is here tonight to review upcoming paraglider events with  
103 the Council.

104

105 August 30, 2024, through September 6, 2024, will be the Red Rock Wide Open competition.  
106 The only effect Monroe may see from this is they may hold a safety meeting at the Lion's  
107 Park on August 30, 2024.

108

109 On September 7, 2024, there will be the Paragliding World Cup. Ms. Rippa-Burns explained  
110 this is the super bowl of paragliding. It is separate from the Red Rock Fly-in that will be at the  
111 end of September.

112

113 The Monroe site was selected by a committee because pilots see the huge potential our area  
114 has to offer. Pilots are coming from all over the world and the Paragliding World Cup has not  
115 been held in the United States for over a decade and many of these pilots have never flown  
116 in the United States. The pilot that wins this competition will be crowned the Paraglider  
117 Champion.

118

119 An event has been planned for September 7, 2024, with live music, painting class, food  
120 trucks, and a Q&A with the pilots for the community. Ms. Rippa-Burns asked if this  
121 information could be distributed through a City newsletter and other means that the City  
122 uses to inform their residents. It was decided that Ms. Rippa-Burns would submit a one-page

123 flyer on the event to be included in our next newsletter, it would be published on our  
124 website, Facebook page, and we will distribute flyers at our public power picnic.

125 Ms. Rippa-Burns went on to explain that the annual Red Rock Fly-in will be held September  
126 23-28,2024. Their headquarters will be based at Monroe Canyon RV Park for this event. They  
127 will have extra trash dumpsters and porta-potties delivered for the time of the fly-in. She  
128 indicated that arrangements for drivers to drive the flyers up the mountain have also been  
129 arranged for. There was some discussion concerning the road conditions up to the launch  
130 sites, but this is a Sevier County Road issue not the City's.

131  
132 Ms. Ripa-Burns discussed with the Council the safety of pilots landing at the landing site  
133 when spectators move onto the grass to watch them land. There was some discussion about  
134 roping this area off during the fly-in.

135  
136 Ms. Rippa-Burns asked the Council if they could assist her in contacting someone at the high  
137 school to see if they would allow the flyers to meet for a presentation in their auditorium.  
138 Councilmember Serrine stated that she would forward phone numbers of members of the  
139 school district administration that may be able to help with this.

140  
141 The Council thanked Ms. Rippa-Burns for coming tonight and informing the Council on the  
142 plans regarding the paragliders and their upcoming events.

143  
144 **b. Discussion and Consider Power Generating Generator - Shane Minor, Wheeler**  
145 **Machinery**

146  
147 Shane Minor, with Wheeler Machinery, thanked the Council for allowing him to come again  
148 before the Council to review options for an energy source generating generator.

149  
150 Mr. Minor explained that Power Foreman Josey Parsons had asked him to look into a larger  
151 more fuel-efficient generator. The thought was a generator with better fuel efficiency would  
152 benefit the City versus the smaller generator. The problem with this is that the generators  
153 that have a higher fuel efficiency rating come with a much higher price tag.

154  
155 The original generator he showed the Council will meet our basic needs. The very best  
156 generator is also very expensive.

157  
158 The Council discussed purchasing a generator as a partner with other municipalities. Power  
159 Foreman Josey Parsons stated that some of the disadvantages to this is if its not located in  
160 Monroe we would have to work out details with Rocky Mountain Power for use of their  
161 transmission lines. This year Rocky Mountain Power increased transmission costs for UAMPS

162 customers by over 45%, this will be an approximate \$26,000 cost increase to Monroe for  
163 next year.

164 Mr. Minor finished stating that Power Foreman Josey Parsons and himself will need to  
165 contact Dominion Energy concerning feasibility and cost of supplying natural gas to the  
166 generator and Department of Air Quality for an emission permit. If either entity denies the  
167 application there would be no reason to move forward.

168

169 c. Consider Resolution 8 1 2024 filing notice of claim regarding certain lots within  
170 the Monroe City Cemetery, and related matters.

171

172 Mayor Parsons explained this resolution is notification to those with a right to certain lots in  
173 our cemetery that the City plans to claim and resell these lots. Councilmember Cartwright  
174 stated that there has been no use nor contact for over 60 years with these certain lots and  
175 state law allows Monroe City to claim and resell them.

176

177 **Councilmember Payne moved to adopt Resolution 8 1 2024 filing notice of claim regarding**  
178 **certain lots within Monroe City Cemetery, and related matters. Councilmember Cartwright**  
179 **seconded the motion. A roll call vote was called. Voting yes: Councilmembers Cartwright,**  
180 **Johnson, Mathie, Payne, and Serrine. The vote was unanimous. The motion carried. 5-0**

181

182 d. Consider property transfer agreement - tennis courts to Sevier School District

183

184 Councilmember Serrine met with South Sevier High School Principal Brett Beagley, Athletic  
185 Director Amy Robinson, and Chad Lloyd, Sevier School District Business Administrator about  
186 the Sevier School District purchasing our tennis courts located at Mtn. View Park. The district  
187 is willing to purchase the tennis courts, but they will not have pickle ball court lines put on  
188 the tennis courts when the courts are resurfaced.

189

190 Mr. Lloyd is working to update the interlocal agreement between the City and School District  
191 to include a five-year renewal period.

192

193 Councilmember Serrine stated that there was some discussion on how much property would  
194 be transferred to the school district and it was determined that a meeting between City  
195 representatives and school district representatives will be held at the tennis courts and if  
196 they can agree on the amount of property the City will contact a surveyor to have the  
197 property surveyed, new legal description created, and then recorded with the Sevier County  
198 Recorder.

199

200 Councilmember Serrine explained the Superintendent Cade Douglas has stated that the  
201 tennis courts will not be resurfaced this year or maybe even next year because this project  
202 has not been included in their budget.

203 The high school is interested in purchasing the two bleachers that the City has for the tennis  
204 courts. The Council determined that if they are willing to pay for these bleachers this money  
205 should be set aside for future pickle ball courts.

206

207 Mayor Parsons stated that the City did not realize the high cost of resurfacing the tennis  
208 courts, so with the school district assuming this expense the City will be better prepared to  
209 construct pickleball courts and continue to budget funds for continued maintenance of the  
210 pickleball courts.

211

212 **Councilmember Serrine moved to accept property transfer agreement for tennis courts**  
213 **located at 480 W 150 S between Monroe City and Sevier School District. Councilmember**  
214 **Johnson seconded the motion. A roll call vote was called. Voting yes: Councilmembers**  
215 **Cartwright, Johnson, Mathie, Payne, and Serrine. The vote was unanimous. The motion**  
216 **carried. 5-0**

217

## 218 **8. Other Business**

219

### 220 a. Staff Reports

221

#### 222 1. Public Power Assignments

223

224 City Recorder Allison Leavitt explained that Public Power Picnic will be held on August 26,  
225 2024, at 6:00 p.m. at the Mtn. View Park. Councilmembers need to be to the park by 5:15  
226 p.m. to start cooking.

227

228 City Recorder Allison Leavitt –

229

230 No further business.

231

232 Power Foreman Josey Parsons–

233

234 \*Power Foreman Josey Parsons reviewed with the Council the situation we currently have  
235 with our energy sources. Our contract with Intermountain Power Plant (IPP) ends in 2027.  
236 We receive about 1.1 MW a year from IPP and when this energy source goes away, we need  
237 something to replace it. Councilmember Payne explained that our contract with IPP allows us  
238 to call back our power as we need it. The new contracts will not have that flexibility, if we call  
239 back a block of power we have to take and pay for it whether we need it or not.

240

241 The Council discussed some of the pros and cons of the information that Mr. Minor provided  
242 them earlier tonight. The person over Payson Power has strongly expressed to Power

243 Foreman Josey Parsons that we should look more into a cost-efficient generator, which would  
244 cost more than the smaller basic one Mr. Minor suggested.  
245  
246 Power Foreman Josey Parsons explained that UAMPS is looking into building a power plant  
247 that UAMPS members could use as a peaking energy source. There are still a lot of unknowns  
248 with this project. Or we could continue to purchase power on the open market. So far this  
249 year the open market has been reasonable.  
250  
251 Mayor Parsons stated that with coal going away costs are going to continue to increase, and  
252 we need to explore as many options as possible. Councilmember Cartwright would rather we  
253 work towards having our own energy source so that we are not at the mercy of the open  
254 market prices. Councilmember Mathie would like to see a cost breakdown of the larger  
255 generator, if it takes more years to pay for the generator can we still come out ahead.  
256  
257 Power Foreman Josey Parsons explained that a lot of the larger cities are moving to purchase  
258 their own large generators. The Council ask him to continue to research the options out  
259 there to help us with our future energy source supply.  
260  
261 Lineman apprentice Chris Dowell-  
262  
263 No further business.  
264  
265 Public Works Director John Draper –  
266  
267 \*Lineman apprentice Chris Dowell will be taking his 1<sup>st</sup> year step apprentice test in  
268 September. He has obtained his CDL, and recently passed his Fire Fighter I and II exam.  
269  
270 \*Duane Brown, Salina Lock, is continuing installation of our new key system. The park  
271 buildings have all been switched over to the new system and it is working very well.  
272  
273 \*Keypad locking systems have been installed at the community center and the ballfield light  
274 room.  
275  
276 \*Met with employees to review 24<sup>th</sup> of July celebration. Discussed that some of the meat  
277 served at the BBQ was dry and it was decided that we will make sure that the seam side of  
278 the foil needs to upright in the burlap bags and the time to put meat in the pit will be moved  
279 back to 8:00 p.m.  
280  
281 Received many compliments on how well the park looked for our celebration.

282 Mayor Parsons stated that the Council would like more tootsie rolls than frooties for parade  
283 candy.

284  
285 Councilmember Mathie suggested that next year for children's races that we should paint  
286 finish lines on the grass for the different age categories.

287  
288 \*Replaced tires on the backhoe, was hoping to make it through the summer but there was  
289 some damage to one tire so decided to change both now.

290  
291 b. Department Business-Council

292  
293 Councilmember Mathie-

294  
295 No further business.

296  
297 Councilmember Serrine –

298  
299 \*Jones and DeMille Engineering will be here on Friday August 16, 2024, for their annual  
300 community service project. They will finish spreading the gravel around the baseball field at  
301 Ekker Field and put together a set of bleachers we purchased a few years ago.

302  
303 Councilmember Payne-

304  
305 \*Power Foreman Josey Parsons and himself will be attending UAMPS annual meeting in  
306 Midway, UT. He hopes to gather more information about the outlook on our power situation.

307  
308 Councilmember Johnson-

309  
310 No further business.

311  
312 Councilmember Cartwright –

313  
314 \*A ribbon cutting ceremony for the paving of the roads in the cemetery is planned for  
315 September 14, 2024, at 11:00 a.m. We plan to serve water and cookies. This would be an  
316 opportunity to publicly show our appreciation to the Creamer family for their generous  
317 donations to make paving the roads in the cemetery possible.

318  
319 \*Senior Citizen board has looked at different options for improving facilities for the senior  
320 citizens. After looking into the cost of purchasing property from neighboring property owners  
321 of the current center, and trying to remodel the current center, it was decided to move  
322 forward with constructing a new center at a different location. The plan is that once a new



323 facility is built for a senior center the current building will be transformed into the pioneer  
324 museum that Sam Ware has been working on.

325  
326 A new building will be a community building for other activities, of course, the senior citizens  
327 will have priority to other events. There will not be a basketball court included in this  
328 building due to the costs associated with this.

329  
330 Mayor Parsons-

331  
332 \*Door on restroom at the fly-in is not staying shut and the wind has caught and possibly bent  
333 the hinges. Public Works Director John Draper will check on this and make necessary repairs.


334  
335 **9. Adjournment**

336  
337 **There being no further business to come before the Council for consideration,**  
338 **Councilmember Mathie moved the Regular Council Meeting adjourn at 8:21p.m.**  
339 **Councilmember Payne seconded the motion. The vote was unanimous. The motion**  
340 **carried. 5-0**

341  
342 The next regular City Council meeting is scheduled to be held on August 27, 2024  
343 starting at 7:00 p.m. at Monroe City Office.

344  
345 Approved this 27<sup>th</sup> day of August 2024.

346  
347   
348 Allison Leavitt  
349 Monroe City Recorder  
350  
351

352   
353 Johnny C. Parsons  
Mayor