



MONROE CITY COUNCIL MEETING
Tuesday, November 12, 2024, at 7:00 pm
MINUTES

7:00 p.m.

1. The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00 p.m.

2. The Pledge of Allegiance was led by Mayor Parsons, Councilmember Mathie offered a prayer.

3. Roll Call

Mayor Johnny Parsons

Councilmembers:

Janet Cartwright

Ryan Johnson

Michael Mathie

Perry Payne

Erica Serrine -absent

City Attorney Eric Johnson

Public Works Director John Draper

Power Foreman Josey Parsons

City Recorder Allison Leavitt

4. Consider a motion to approve the minutes of the meeting held October 22, 2024.

Councilmember Payne moved to approve the minutes of the held October 22, 2024, as corrected. Councilmember Cartwright seconded the motion. A roll call vote was called. Voting yes: Councilmembers Cartwright, Johnson, Mathie, and Payne. The vote was unanimous. The motion carried. 4-0

5. Citizen input – Limit of 3 minutes per comment

6. Approval of October 2024 warrant register, cash disbursements, and adjustment journal.

38 Councilmembers reviewed and signed the October 2024 warrant register, cash,
39 disbursements, adjustment journal.

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41 7. Business

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43 a. Recycle of Antifreeze - Steve Rager

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45 Steve Rager explained to the Council, his concern with the lack of an antifreeze recycling facility in
46 Sevier County. He worries that there may be improper disposal of antifreeze by individuals, which
47 could pose environmental risks. Mr. Rager discussed with the Council different options on how to
48 address the problem. One idea was if we had a storage container that individuals in the area could
49 dump their used antifreeze in and then it could be taken to a facility up north once a year or so.

50

51 Mayor Parsons stated that he understands the need for this type of service in our area and that the
52 City would look into some possible solutions.

53

54 b. Consider Resolution 11 01 2024 authorizing and approving the Power County 55 Power Project Power Sales Contract with UAMPS

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57 Councilmember Payne noted that the resolution had former Public Works Director Devin
58 Magleby as the alternate representative for the City and this should be changed to Public
59 Works Director John Draper.

60

61 **Councilmember Payne moved to adopt Resolution 11 01 2024 authorizing and approving the**
62 **Power County Power Project Power Sales Contract with UAMPS and to replace former Public**
63 **Works Director Devin Magleby with current Public Works Director John Draper as our**
64 **alternative representative. Councilmember Cartwright seconded the motion. A roll call vote**
65 **was called. Voting yes: Councilmembers Cartwright, Johnson, Mathie, and Payne. The**
66 **motion carried. 4-0**

67

68 c. Consider Resolution 11 02 2024 authorizing and approving the Millard County 69 Power Project Power Sales Contract with UAMPS

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71 **Councilmember Payne moved to adopt Resolution 11 02 2024 authorizing and approving the**
72 **Millard County Power Project Power Sales Contract with UAMPS and to replace former**
73 **Public Works Director Devin Magleby with current Public Works Director John Draper as our**
74 **alternative representative. Councilmember Johnson seconded the motion. A roll call vote**
75 **was called. Voting yes: Councilmembers Cartwright, Johnson, Mathie, and Payne. The**
76 **motion carried. 4-0**

77

78 City Attorney Eric Johnson stated that he has reviewed the contracts and submitted his opinion
79 letter on entering into the contracts with both projects.

80

81

d. Consider Resolution 11 03 2024 - Special Tax Assessment 2024-01 (Hot Springs Estates)

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City Attorney Eric Johnson explained to the Council that once this resolution is adopted the Council will need to form a Board of Equalization to allow property owners, whose property may be assessed, the opportunity to appear before the Board and state their opposition to the assessment.

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86

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88

The Board of Equalization will be required to hold a hour hearing for three consecutive days. Property owners will be notified by mail of the date, time and place of these hearings. After these hearings the Council will be able to adopt a resolution to levy the assessment on benefited properties.

89

90

Councilmember Mathie moved to adopt Resolution 11 03 2024 Special Tax Assessment 2024-01 (Hot Springs Estates). Councilmember Cartwright seconded the motion. A roll call vote was called. Voting yes: Councilmembers Cartwright, Johnson, Mathie, and Payne. The motion carried. 4-0

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e. Consider Resolution 11 04 2024 - Update Monroe Fee Schedule

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City Recorder Allison Leavitt explained that this update will include a 4% service fee charge on all utility connection fees paid with a credit card.

101

102

103

Councilmember Johnson moved to adopt Resolution 11 04 2024 updating Monroe City Fee Schedule. Councilmember Payne seconded the motion. A roll call vote was called. Voting yes: Councilmembers Cartwright, Johnson, Mathie, and Payne. The motion carried. 4-0

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f. Closed Session to discuss purchase, sale, exchange or lease of real property

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7:20 pm

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111

Councilmember Payne moved to convene a closed meeting to discuss the purchase, sale, exchange, or lease of real property. Councilmember Cartwright seconded the motion. A roll call vote was called. Voting yes: Councilmembers Cartwright, Johnson, Mathie, and Payne. The motion carried. 4-0

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116

7:34 pm

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118

Councilmember Payne moved to close the closed meeting and reconvened the regular City Council meeting. Councilmember Johnson seconded the motion. A roll call vote was called.

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120

121 **Voting yes: Councilmembers Cartwright, Johnson, Mathie, and Payne. The motion carried.**
122 **4-0**

123
124 g. Consider purchase, sale, exchange or lease of real property

125
126 Mayor Parsons explained that the City is currently in negotiations with a property owner of
127 property the City has wanted to purchase for some time.

128
129 **Councilmember Payne moved to allow Public Works Director John Draper to negotiate with**
130 **the property owner a firm purchase price and other details relating to the City purchasing**
131 **their property. Councilmember Cartwright seconded the motion. A roll call vote was called.**
132 **Voting yes: Councilmembers Cartwright, Johnson, Mathie, and Payne. The motion carried.**
133 **4-0**

134
135 h. Discuss and Consider location for Construction of new South Sevier Senior Citizen
136 Building

137
138 Mayor Parsons explained that the City may have the opportunity to purchase property that
139 the City could use as an additional City yard, which would allow different options for the
140 City's triangle piece of property located between 650 S Main Street and 100 W and 600 S and
141 Jones Road.

142
143 With this new development Mayor Parsons would like to propose the South Sevier Senior
144 Citizen building be constructed on the City owned triangle piece of property located at
145 approximately 650 S Main and 100 W and 600 S and Jones Road. The City has had Blaine
146 Breinholt evaluate the property to determine if a septic system could be installed in this area
147 that is outside the wellhead protection zone. Mr. Breinholt submitted a septic system plan
148 that showed there is plenty of room to install the septic system and build the building along
149 100 W and Jones Road.

150
151 **Councilmember Cartwright moved to change the location of the proposed South Sevier**
152 **Senior Center from approximately the west side of 100 W and Jones Road to the east side of**
153 **100 W and Jones road. Councilmember Mathie seconded the motion. A roll call vote was**
154 **called. Voting yes: Councilmembers Cartwright, Johnson, Mathie, and Payne. The motion**
155 **carried. 4-0**

156
157 i. Set a date for public hearing for the purpose of amending the 2024-2025
158 municipal budget

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160 **Councilmember Payne moved to set a public hearing for the purpose of amending the 2024-**
161 **2025 municipal budget for November 26, 2024. Councilmember Mathie seconded the**

162 **motion. A roll call vote was called. Voting yes: Councilmembers Cartwright, Johnson, Mathie,**
163 **and Payne. The motion carried. 4-0**
164

165 j. Appointment to Planning Commission – Mayor

166
167 Mayor Parsons stated to the Council that he has appointed Talon Gadd as a new member of
168 the Monroe City Planning Commission. This appointment will be to replace Commissioner
169 Lyndon Friant.

170

171 **8. Other Business**

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173 a. Staff Reports

174

175 City Recorder Allison Leavitt

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177 *Working on obtaining information on programs that would allow the City to accept online
178 youth sport registrations.

179

180 Public Works Director John Draper

181

182 No further business.

183

184 Power Foreman Josey Parsons

185

186 *Discovered a leak in the penstock. The hydro has had to be shut down because of the size
187 of the leak. There has been a discussion with the contractor who is installing our secondary
188 water meters on the possibly of them replacing this section of penstock.

189

190 It was determined that the City crew will review the situation and decide on how to fix the
191 penstock leak in the most affordable and efficient way.

192

193 b. Department Business-Council

194

195 Councilmember Johnson –

196

197 No further business.

198

199 Councilmember Payne –

200

201 *Fire Department elected Devin Robison as the new fire chief. He will take office January 1.
202 2025. Three additional individuals have shown an interest in becoming fire fighters and with
203 training beginning in January the membership of the Fire Department will interview these
204 individuals and if they are acceptable, they will be added to the department and attend the
205 training.

206 *Received a complaint that someone is living in a camp trailer located at approximately 100
207 E 250 S. City Recorder Allison Leavitt will forward this information to Code Enforcement
208 Officer Trevor Peterson.

209
210 Councilmember Mathie-

211
212 *Contractor has started the secondary water meter installation project. They are moving
213 slowly but have started.

214
215 Councilmember Cartwright-

216
217 No further business.

218
219 Mayor Parsons –

220
221 No further business.

222
223 **9. Adjournment**

224
225 **There being no further business to come before the Council for consideration,**
226 **Councilmember Payne moved the Regular Council Meeting adjourn at 7:50 p.m.**
227 **Councilmember Mathie seconded the motion. The vote was unanimous. The**
228 **motion carried. 4-0**

229
230 The next regular City Council meeting is scheduled to be held on November 26, 2024
231 starting at 7:00 p.m. at Monroe City Office.

232
233 Approved this 26th day of November 26, 2024.

234
235 
236 Allison Leavitt
237 Monroe City Recorder

238 
239 Johnny C. Parsons
240 Mayor