



MONROE CITY COUNCIL MEETING
Tuesday, March 11, 2025, at 7:00 pm
MINUTES

7:00 p.m.

1. The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00 p.m.

2. The Pledge of Allegiance was led by Councilmember Johnson and a prayer was offered by Councilmember Payne.

3. Roll Call

Mayor Johnny Parsons

Councilmembers:

Janet Cartwright-absent

Ryan Johnson

Michael Mathie

Perry Payne

Erica Serrine

Public Works Director John Draper

City Recorder Allison Leavitt

Planning Commission Chairperson – Candice Barney

City Library Director – Shelly Monroe

Library Board President – Linda Midgley

4. Consider a motion to approve the minutes of the meetings held February 11, 2025.

Councilmember Serrine moved to approve the February 11, 2025, Regular City Council Meeting Minutes as submitted. The motion was seconded by Councilmember Payne. A roll call vote was called. Voting yes: Councilmembers Johnson, Mathie, Payne, and Serrine. The vote was unanimous. The motion carried. 4-0

5. Citizen input – Limit of 3 minutes per comment

6. Approval of February 2025 warrant register, cash disbursements, adjustment journal.

Monroe City Council Meeting

Minutes

3 11 2025

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Councilmembers reviewed and signed the February 2025 warrant register, cash, disbursements, adjustment journal.

7. Business

a. Planning Commission - Chairperson Candice Barney

1. Discussion on zoning districts use

Planning Commission Chairperson Candice Barney explained to the Council that the Planning Commission held a public hearing at their last regular scheduled meeting to hear comments from the public concerning changes to the zoning district land uses.

The Planning Commission would like some input from the Council before they make a formal recommendation to the Council on the following items:

Wellhead protection zone – We currently have four levels within the wellhead zone, and the Planning Commission would like to create a table within our table of uses showing what is permitted and not permitted in each level. The problem we have encountered is that the wellhead zone is not an overlay zone, but its own individual zone and some uses are allowed or not allowed in a way that is not consistent with the intent of the City to protect our wellhead zone.

Animals – the current ordinance limits the number of animals by size of lot with no cap limit on larger animals such as pigs, horses, or cows. Most subdivisions do not allow pigs, but the Council does not want to totally ban pigs, or any other large animal, but would like the Planning Commission to research how other agriculture communities handle these issues and then make a recommendation to the Council.

An enforceable nuisance ordinance would help with solving most complaints from residents. This is something the Planning Commission will review and visit with our Code Enforcement Officer Trevor Peterson about.

2. Planning Commissioner appointment - Mayor Parsons

Mayor Parsons appointed David Riddle to the Planning Commission. His term will be for five years.

b. Library Grant for ADA Ramp- Shelly Monroe & Linda Midgley

Shelly Monroe, Monroe City Librarian and Linda Midgley Monroe City Library Board President explained to the Council that the library recently received a grant from American Library Association (ALA) to help with costs associated with installing an ADA ramp on the northside of the Library.

82 Ms. Midgley distributed to the Council information about the grant and explained that this ramp
83 would allow access to the upstairs portion of the Library. There is a ramp to access downstairs but
84 there have been multiple requests for a ramp upstairs.

85

86 Ms. Midgley explained that advertisement for bids will be completed to procure a contractor to
87 perform the main work. They are requesting from City to have City employees move the sprinklers
88 and sidewalk on the north side of the library, and a new sidewalk from the front steps to the
89 new ramp be installed. The project should be completed by April 2026 and Ms. Midgley and Ms.
90 Monroe will come and present to the Council a final report.

91

92 Ms. Midgley explained to the Council that her term on the Library Board is coming to an end and she
93 would like to request her term be extended so that she can see this project completed.

94

95 **Councilmember Mathie moved to extend Linda Midgley Library Board term for an additional**
96 **three years. The motion was seconded by Councilmember Serrine. A roll call vote was called.**
97 **Voting yes: Councilmembers Johnson, Mathie, Payne, and Serrine. The vote was unanimous.**
98 **The motion carried. 4-0**

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100 c. Irrigation service request - 880 S 300 E - Arius Fratt

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102 Arius Fratt was not in attendance at the meeting, but had expressed to City Recorder Allison Leavitt
103 that they would like to start the process of requesting irrigation service to their property located at
104 880 S 300 E. This property is located within our build out area and irrigation service can be granted if
105 the property owners pay the impact fees, hook-up fees, and turn in acceptable water shares.
106 Councilmember Payne stated that if their request meets our criteria then we should allow the
107 connection.

108

109 The Council discussed the difference between a South Bend Canal share and Monroe Canal share.
110 When the City utilizes our Monroe Canal shares, we lose about half of the water share when
111 transferring into South Bend Canal. Because of this Mayor Parsons would like to see the motion
112 include that only a water share from South Bend Canal be accepted.

113

114 **Councilmember Payne moved to approve the request for irrigation service at 880 S 300 E. A**
115 **water share equal to the size of the property from South Bend Canal must be turned in and**
116 **all associated fees must be paid before an irrigation service is installed. The motion was**
117 **seconded by Councilmember Johnson. A roll call vote was called. Voting yes:**
118 **Councilmembers Johnson, Mathie, Payne, and Serrine. The vote was unanimous. The motion**
119 **carried. 4-0**

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121 d. Central Utah Air Sports Association (CUASA)-Upcoming events- Lindsey Ripa Burns

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123 Lindsey Ripa Burns announced to the Council that she will be moving, and Jonathon Leusden will be
124 replacing her as the CUASA President.

125 They are planning on holding the following events:

126

127	September 6 th -13 th	Red Rocks Wide Open (Race to Goal)
128	September 22 nd -27 th	Red Rocks Fall Fly-in (Friendly, non-competitive fly-in)
129	September 24 th -27 th	XRedRocks (Hike and Fly Race)
130	October 6 th – 11 th	Skills Fly-in (Friendly, non-competitive, beginner friendly fly-in)

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132 Gavin McClugg, Red Rock Wide Open and XRedRocks, was in attendance of this meeting through
133 zoom and explained to the Council that he has been involved with the events held in Monroe for the
134 past six years and is excited about this year. Since they will not be holding the World Cup this year in
135 Monroe, he stated that more time and energy will be given to the Red Rock Wide Open. He has
136 booked local venues to accommodate the events. Ms. Rippa Burns explained that Mr. McClugg is a
137 worldwide recognized flyer and CUASA is excited to have him as a part of their events.

138

139 Mayor Parsons stated that he has talked with Sevier County Commissioners and improvements to the
140 Cove Mountain road are in the process of being done to help with access to the launching sites.
141 It was discussed that we will keep trying to have the flag flown in at the football field before the
142 firework program. Weather conditions in the past have not allowed us to accomplish this.

143

144 The Council thanked Ms. Ripa Burns for her efforts in expanding the paraglider program in Monroe
145 and wished her the best of luck in her move and hope to see her move back to our area in the future.

146

147 e. Central Utah Food Bank donation - Jeff Brown

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149 Jeff Brown, Executive Director Central Utah Food Bank, requested from the Council a donation to the
150 Central Utah Food Bank in the amount of \$5000.00. This is the amount requested and approved of
151 last year

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153 Mr. Brown explained that the food bank serves the six-county region and approximately 10% of those
154 served come from Monroe.

155

156 **Councilmember Payne moved to approve a \$5000.00 donation to the Central Utah Food**
157 **Bank. The motion was seconded by Councilmember Serrine. A roll call vote was called. Voting**
158 **yes: Councilmembers Johnson, Mathie, Payne, and Serrine. The vote was unanimous. The**
159 **motion carried. 4-0**

160

161 f. Consider Capital Improvement List 2025

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163 R-6 Council Community Adviser Tyler Timmons explained to the Council that a prioritized list of
164 capital projects must be submitted to the R-6 Council by the end of March 2025. Only from this list of
165 projects may the City apply to CIB for funding. The Council needs to determine what three projects
166 they would like to submitted.

167

168 Mr. Timmons explained that recent projects funded by CIB have been infrastructure projects – such
169 as water and road improvements.

170 As the Council reviewed our existing Capital Improvement Project list Mayor Parsons explained that
171 Monroe City was awarded additional funds to complete Main Street from 100 S to 500 S. This project
172 estimate is \$2.1 million, and they will not fund more than \$2 million, so the City will need to plan on
173 budgeting extra funds to complete this project in 2027.

174
175 Mayor Parsons stated that the Council needs to begin planning for a new fire truck to replace fire
176 department aging trucks.

177
178 City Recorder Allison Leavitt explained that the City needs to have a master transportation plan
179 created. We are currently waiting for notification of the results of a grant application made with
180 UDOT to complete this. If we are not awarded the grant, we could apply for a CIB planning grant that
181 would cover half the costs of the plan. Mayor Parsons opted to wait and see if we are awarded the
182 grant before putting the Master Transportation Plan on our CIB list.

183
184 The Council would like the projects on the list that have been completed or are in progress to be
185 removed from the list. Fire Truck and Master Transportation Plan will be added to the high priority list
186 section.

187
188 **Councilmember Mathie moved to approve the updated Capital Improvement list as**
189 **discussed, and submitted new Senior Citizen Center Building, Fire Truck, and De-Silting**
190 **Structure to the CIB annual list. The motion was seconded by Councilmember Payne . A roll**
191 **call vote was called. Voting yes: Councilmembers Johnson, Mathie, Payne, and Serrine. The**
192 **vote was unanimous. The motion carried. 4-0**

193
194 Mr. Timmons stated a grant application with the Utah Outdoor Recreation Grant program has
195 been submitted to help fund pickleball courts at our Monroe Mtn. View Park. This grant is a
196 very competitive grant and if we are not awarded this grant then applications to other grant
197 programs will be submitted. The estimated quote price for two pickleball courts was about
198 \$100,000.

199
200 **8. Other Business**

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202 a. Staff Reports

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204 City Recorder Allison Leavitt

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206 No further business.

207
208 Public Works Director John Draper

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210 *Irrigation meter installation on phase one is about 99% complete.

211 *The storm drainage project is moving along and should be completed in time for this year's water
212 season. By postponing pipe installation on the block between 100 E and Main street, they have been
213 able to install the pipe from 300 E to SR 118.

214

215 *City crew will start penstock replacement again on Monday March 24, 2025. Hopefully the penstock
216 replacement will be completed within two weeks.

217

218 *With the warm weather Shad Lee and Rhett Colby, seasonal employees, will be working more hours.
219 JD Anderton and Pat Payne, part-time summer help, have stated that they plan on returning to
220 Monroe for summer employment.

221

222 *Will install the batting cages and foul ball netting as soon as weather permits.

223

224 *Mountainland Supply is working on a bid for costs of a pump to be installed at 300 W in the Monroe
225 Canal. Years ago, a structure was installed in case we were ever able to install a pump to access our
226 Monroe Canal shares during drought conditions. At the time of construction, the cost of a pump was
227 not feasible.

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229 b. Department Business-Council

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231 Councilmember Johnson –

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233 *Meeting with Lyndon Friant, Jones and DeMille Engineering, Mayor Parsons, Public Works Director
234 John Draper, and City Recorder Allison Leavitt to review options with moving forward with our
235 pavement preservation project.

236

237 Councilmember Mathie –

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239 No further business.

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241 Councilmember Serrine –

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243 *Concerned that someone has dumped a washer and dryer at the rock pit and wondered if the area
244 could be made more secure. Public Works Director John Draper said he would look at the gate and
245 see if something can be done to prevent unauthorized entrance.

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247 Councilmember Payne –

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249 No further business.

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251 Mayor Parsons –

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253 No further business.

254 Citizen input –

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256 Willy McElmurry did not realize that he should have spoken at the beginning of the meeting during
257 agenda item 5, but the Mayor allowed him to make his comments now.

258

259 Mr. McElmurry explained that in December a new neighbor started up a dance studio within their
260 garage. The parking and noise are unreasonable, and Mr. McElmurry stated that they can no longer
261 enjoy the quiet peaceful neighborhood they first had when they moved to Monroe.

262

263 City Recorder Allison Leavitt explained that the Planning Commission is aware of the complaints and
264 has been working with the property owner to mediate the problems.

265

266 Councilmember Mathie stated that with Mr. McElmurry complaints it appears that the dance studio
267 is not conducive to the rural residential zone that it is located in. The Council recommended Mr.
268 McElmurry to contact City Treasurer Jacee Barney to be placed on the next Planning Commission
269 meeting agenda to express his concerns about the business located across from his house.

270

271 9. Adjournment

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273 **There being no further business to come before the Council for consideration,**
274 **Councilmember Mathie moved the Regular Council Meeting adjourn at 8:09 p.m.**
275 **The motion was seconded by Councilmember Johnson . The vote was unanimous.**
276 **The motion carried. 4-0**

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278 The next regular City Council meeting is scheduled to be held on Tuesday, March 28,
279 2025 starting at 7:00 p.m. at Monroe City Office.

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281 Approved this 28th day of March 2025.

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286 Allison Leavitt
287 Monroe City Recorder

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Johnny C. Parsons
Mayor