



MONROE CITY COUNCIL MEETING
Tuesday, September 9, 2025, at 6:00 pm
MINUTES

6:00 p.m.

1. Discussion/Consider plans for Monroe City Community Building

Attending Mayor Parsons, Councilmembers Sirrine, Payne, Johnson, and Cartwright, City Public Works Director John Draper, City Recorder Allison Leavitt, County Commissioner Ralph Brown, South Sevier Senior Citizen Board Chairperson Mary Kay Outzen, Trent Brown, Sunrise Engineering.

Mayor Parsons explained that he has been visiting with Travis Kyhl, Executive Director, R6 Council, about funding opportunities for the City Community Building. Mr. Kyhl's advice was to keep the building in the \$2 million range, knowing that it will probably come in around \$2.5 million. With this amount there is a better chance of obtaining enough funding to go to the Community Impact Board (CIB).

Councilmember Cartwright stated that she had toured the new Senior Citizen building in Huntington, UT which the construction costs on this building were approximately \$2.5 million. Councilmember Cartwright stated that it was a nice building, but she listed several items that were overlooked in the design of the building that we need to be sure to avoid as we design our building. Some of the items were that the office was very small, a first-aid room that no one knew what it was for, and handicap parking area was not easily accessible to the building. This is just a few things that were discussed, but we need to be very attentive to the building plans, because we do not want to spend all this money on a new building, and it not meet the needs of our community.

Mayor Parsons explained that this building will be a community center that will provide a space for the Senior Citizen Nutrition program. Rental of the building by community members will need to be coordinated between City staff and the Nutrition Program staff.

34 The Council discussed with Trent Brown, Sunrise Engineering, the changes that needed to be
35 made to the original plan, stating the building plans are just too big. It was determined that all
36 the City and most of the shared space in the original plan should be removed, and the building
37 squared, and the quilting and pool table rooms need to be downsized and become a shared
38 space.

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40 Senior Citizen Center Board President Mary Kay Outzen stated that she is worried that the
41 building is going to be cut back so much that it will not facilitate the senior's need. The Council
42 acknowledged her concerns but stated we cannot afford a \$5-6 million building.

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44 It was determined the Trent Brown will go back to the drawing board and create a sketch with
45 the changes discussed tonight and then bring it back to the Council.

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47 The Council is hopeful that with the changes we can build a building within our budget that
48 meets the community, and senior citizen's needs.

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50 **7:00 p.m.**

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52 **2.** The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00
53 p.m.

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55 **3.** The Pledge of Allegiance was led by Councilmember Cartwright. Councilmember Payne offered
56 a prayer.

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58 **4. Roll Call**

59 Mayor Johnny Parsons

60 Councilmembers:

61 Janet Cartwright

62 Ryan Johnson

63 Michael Mathie -absent

64 Perry Payne

65 Erica Sirrine

66 Public Works Director John Draper

67 City Recorder Allison Leavitt

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69 **5. Citizen input – Limit of 3 minutes per comment**

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71 **6.Approval of August 2025 warrant register, cash disbursements, adjustment journal.**

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73 **Councilmembers reviewed and signed the August 2025 warrant register, cash, disbursements,**
74 **adjustment journal.**

7. Business

a. "Utah Main Street" - Magnify Monroe - Angie Card

Angie Card shared a letter with the Council that the Magnify Monroe Committee sent to the Governor's Office of Economic Development, requesting that Monroe City be included as a member of the Utah Main Streets, and Monroe City was allowed to become a member of the organization. This organization provides grants for business owners, and Cities to improve the appearance of their Main Street and promote economic growth within the City.

Utah Main Streets organization has developed a 4 Point Approach – Organization, Economic Vitality, Design, and Promotion and the Magnify Monroe Committee wants to instill this approach in Monroe City.

Ms. Card explained to the Council that the Magnify Monroe Committee plans on getting things in order and then they will apply to the state for grant funds to help create an inviting atmosphere for Monroe City. Ms. Card discussed with the Council their plans to improve Main Street appearance with adding flower planters, trees, lamp posts, and murals. The program also helps to create gathering places and benches in areas that help promote better mental health for our residents.

Councilmember Sirrine thanked Ms. Card and the Magnify Monroe Committee for sharing their great ideas with the Council. It will be a lot of work but will be nice to see some of their ideas come to be.

Councilmember Cartwright stated that she received comments during the 24th of July Celebration this year that Monroe City did not look as good as it has in the past and that Main Street looks run down.

Mayor Parsons explained that we have been talking with our R6 Council Community Advisor Tyler Timmons and he is aware of the grants available for Main Street improvements and Library renovations.

Ms. Card thanked the Council for their support and the Magnify Monroe Committee will begin identifying all businesses in Monroe and come up with some firm plans for projects that will help improve Monroe City Main Street.

b. Water Drainage - 420 E - Mark and Jenny Christensen

Mark Christensen read a prepared statement explaining to the Council that he lives at 263 N 420 E and had come before the Council 6-12 months ago about the flooding problems he has experienced on his property since the subdivision improvements to the east of them has been completed. The City came out and did some grading on the east side of 420 E in hopes of containing the water on east side which has not worked. The three houses that sit on the west side of 420 E sit at the lowest point of the subdivision so all the water from the other streets runs to 420 E when it rains. It is his understanding that other subdivisions within Monroe have had to install proper drainage systems during development, but this was not done in this subdivision.

Because of this his house was flooded during the storm on Sunday August 24, 2025. In less than 15 minutes Mr. Christensen's basement was flooded causing thousands of dollars of damage which insurance will not cover, and he believes had it rained longer the neighboring house would have also experienced flooding. Mr. Christensen proposed that the City install some type of drainage system that would drain the water down to 300 N.

Jenny Christensen asked if the City has a policy concerning drainage if so, can people do things on their own in the City right of way to help prevent their property from flooding without City permission. Mayor Parsons explained that no this is not allowed, some do but not with City permission.

Ms. Christensen stated that she understands that the subdivision was approved in the early 70's but after five decades she believes it should have been reviewed before allowing the development.

Ms. Christensen also asked if the City has a policy stating that a new area cannot cause damage to an existing area. Council is not aware of a policy that states this. Ms. Christensen stated that they have had a lot of people telling them to get legal representation and she really does not want to do this, she just wants the flooding taken care of and soon because every time it rains, we have a fear of flooding. Ms. Christensen stated that if nothing is done and it happens again, they will have no other option than to seek legal representation.

Ms. Christensen stated that they understand that their house sits lower than the road, but they believe when the house was originally built it was even with the road and as the road has been improved it has been raised significantly. They are here looking for solutions.

Public Works Director John Draper stated that he has talked with an engineer about putting in some type of concrete gutter, but this would make a steep approach to the driveways. There was discussion about a culvert and Councilmember Payne stated that installing a culvert to a depth that would work, would have the same issues as a gutter, making the approaches to houses too steep.

Ashley Heaps, 247 N 420 E, stated that she lives to south of the Christensen's and her shed in her back yard was flooded and her rock wall has sunk because of the water running into their yards. Ms. Heaps stated that she came to the Council when the development was just starting and expressed her concerns about the drainage. She stated that she was told by the Council that John Draper was the developer and the City's Public Works Director and that it would be taken care of.

Ms. Heaps explained that this storm was the first this season and we are going to have more storms, and something needs to be done or it will happen again, and she believes this is not the first time the Council has been approached about the drainage in this area.

Ms. Heaps stated that the on-call person was a lineman not a street person. Mayor Parsons explained that our employees are all crossed trained, and it is on a rotating basis between all our public work employees.

Clint Wirick, 279 N 420 E, stated that he has lived there for 15 years, and he has seen it rain harder and longer than this storm and it has come up on his driveway, but he has never worried about his house

flooding, but it is different now with the subdivision development, things have changed what he has seen in the past 15 years. In this storm it made it to his front porch, and he owns the vacant lot to the north of his house and the water never makes it to 300 N it turns and goes through his vacant lot.

Ms. Christensen stated that every time something is built it takes away an area for water to drain and it is only going to get worse as more houses are built above them, and it is not just water there is a lot of mud and debris that comes with the water. Mr. Wirick stated that it looks like when they resurfaced 420 E a few years ago the slope of the road was slightly changed and now it seems like more water comes across the road than before.

The Council agreed to have Parker Vercimak with Jones and DeMille Engineering look at the area and see if we can find a solution.

c. Ratify equipment purchase for flooding mitigation- CAT Excavator & Trail King Trailer \$88,000

Mayor Parsons stated that Public Works Director John Draper located a excavator and trailer for sale at a reasonable price so we purchased them to help mitigate the flooding issues due to the burn scar left by the Monroe Canyon fire.

Mayor Parsons explained that we have already had to hire an excavator to remove some log jams in the creek and this is going to be an ongoing battle for the next few years. By having our own equipment, we will be able to respond quicker and hopefully prevent flooding problems. Any work done by the City should count towards our in-kind contributions to any funding grants we may receive.

Councilmember Payne moved to ratify the purchase of CAT Excavator & Trail King Trailer for \$88,000 to help with flooding mitigation. Councilmember Cartwright seconded the motion. A roll call vote was called. Voting yes: Councilmembers Cartwright, Johnson, Payne, and Serrine. The motion carried. 4-0

8. Other Business

a. Staff Reports

City Recorder Allison Leavitt –

No further business.

Public Works Director John Draper –

No further business.

b. Department Business-Council

Councilmember Johnson –

No further business.

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Councilmember Serrine –

*Asked if the lighting for under the pavilion at the Canyon View Park could be installed before the Red Rock Fly-in event. Public Works Director John Draper said he would talk to Power Foreman Josey Parsons and see if they would have time to do this.

Councilmember Cartwright –

*Met with the Senior Citizens Board today and they have requested the toilet in the basement of the building be repaired, they need 14 tables delivered to the center, and they need some yard work done around and behind the building before their yard sale on October 11, 2025.

Councilmember Payne –

No further business.

Mayor Parsons –

*Power Foreman Josey Parsons met with staff from Natural Resources Conservation Service (NRCS) and they went and assessed the area that our hydro's and cold spring are located to get an idea of what affect the Monroe Canyon Fire may have on these facilities.

*Currently Cold Spring is not producing much water and we are working with engineers to find a solution and remedy the situation.

9. Adjournment

There being no further business to come before the Council for consideration, Councilmember Serrine moved the Regular Council Meeting adjourn at 7:43 p.m. The motion was seconded by Councilmember Payne . The vote was unanimous. The motion carried. 4-0

The next regular City Council meeting is scheduled to be held on Tuesday, September 23, 2025 starting at 7:00 p.m. at Monroe City Office.

Approved this 23rd day of September 2025.



Allison Leavitt
Monroe City Recorder



Johnny C. Parsons
Mayor