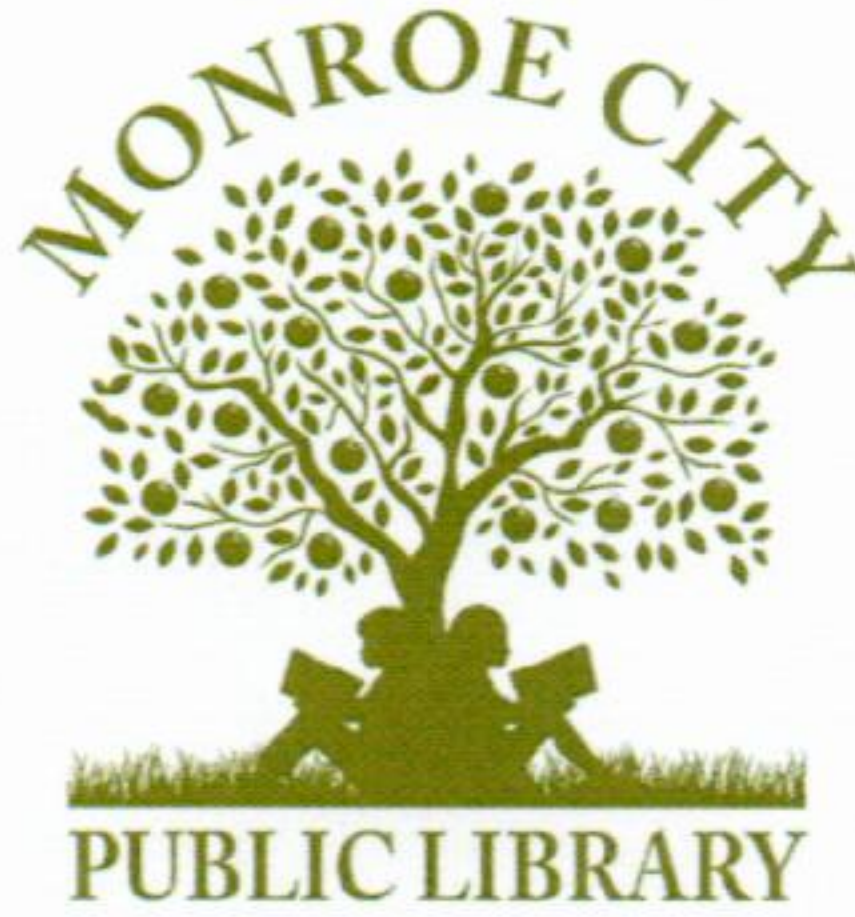




Monroe City Library Board Meeting Minutes
April 14, 2025
Monroe City Library | 49 North Main | Monroe, Utah

In attendance:

Council Member Erica Sirrine, Chair Linda Midgley, Secretary Lori Epling, Board Members Dawn Van Nosedol, Cindy Tripp-Kent, and Library Director Shelly Monroe.

Absent: Vice-Chair Jennifer Nackowski, Board Member Noelle Smith.

The meeting was called to order by Chair Midgley at 5:03 pm.

Invocation:

An invocation was given by Board Member Tripp-Kent.

Minutes:

Board Member Van Nosedol made a motion to approve the minutes of January 13, 2025, as written. Secretary Epling seconded the motion. The vote to approve the minutes of January 13, 2025, as written, was unanimous.

American Library Association (ALA) Grant:

After the Board agreed that a ramp to the front door would be advantageous, on December 1, Chair Midgley applied to the ALA for a \$20,000 grant. In February, the ALA notified Chair Midgley the library had been awarded the grant.

The grant includes some participation requirements, which include informing our elected officials, virtual trainings, hosting a community conversation between May 1, 2025, and April 30, 2026, refining the project based on the conversations, reporting on the project evaluation, and then finishing the project and submitting a final report by April 30, 2026.

Director Monroe and Chair Midgley informed the City Council about the grant on March 11. Chair Midgley has completed the four virtual trainings and shared the information with Director Monroe. They plan to hold a community conversation at either the Senior Center or the Community Center. After any changes to the project, as determined by the community conversation, bids will be solicited for the ramp. The community conversation needs to include feedback rather than a formal presentation. Once bids are obtained, there may be other alternatives considered for the best option for the ramp. Chair Midgley plans to write and submit the final report next April.

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Public Meeting Training:

Open and Public Meeting Training is required annually for board members. The training was conducted by Chair Midgley in accordance with state requirements. Training included information regarding minutes, records, and requirements for open and closed meetings.

Internet and Online Access Policy:

Director Monroe reviewed the Internet and Online Access Policy. The policy needs to be reviewed and approved by the Board every three years. According to Director Monroe, filtering software is installed on all library computers (per state law). The library provides computer access to all patrons and anyone violating state law governing computer use will be denied access going forward.

Chair Midgley made a motion to accept the Internet and Online Access Policy as noted. Council Member Sirrine seconded the motion. The vote to adopt the policy was unanimous.

Board Member Terms:

Director Monroe stated the terms for Chair Midgley and Board Member Smith are ending. Chair Midgley's term has been extended by the City Council for an additional three years to support the completion of the ALA grant and construction of the ramp. Board Member Smith is currently completing a previous member's unexpired term and will be eligible for an additional three-year term, to be determined at the next board meeting.

Library Report:

Director Monroe reported on federal funding grants. The Institute of Museum and Library Services (IMLS) was shut down. The ALA and 21 states are litigating to reverse this decision. The library's IMLS grant is currently funded through June 2025. Grants impacted by the closure are federal CLEF grants as well as borrowers' grants that provide for inter-library loans. Without this funding, the Monroe Library will have to suspend inter-library loans. In answer to a question posed, the current postage grant was \$900 this past year. The postage for the inter-library loan per item is between \$5-7. Grants cover the cost to mail the books to the library, but the library is responsible for the return postage.

The Beehive Library Consortium administers Libby. All libraries fund a portion of this consortium proportionate with the size of the library. Monroe's portion is \$500-\$600 annually and may increase this year.

The 2025 Summer Reading Program theme is "Color our World." The program will be held on Thursday mornings at 10:00 during June and July. Reading incentives will be offered. The library will be requesting donations from business sponsors for reading rewards and program costs. The library received \$400 in 2024. Craft supplies will also be needed and donation funds will be used to purchase materials. Director Monroe will post a list of needed supplies if patrons want to donate to the program. The STEM program is doing well.

New Business:

No new business was brought to the attention of the Board.

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Next Meeting:

Board Member Van Nosedol made a motion that the next meeting be held July 14, 2025, at 5:00 pm. Secretary Epling seconded the motion. The vote to hold the next meeting on July 14, 2025, was unanimous.

Adjournment:

Council Member Sirrine made a motion to adjourn. The meeting adjourned at 5:40 pm.