



# **Monroe Trails Committee**

**Monday, Nov 24, 2025 at 4:00 pm**

## **MINUTES**

Pursuant to 52-4-6(2), UCA, notice is hereby given that the Monroe Trails Committee of Monroe City, Sevier County, Utah, will hold a regular committee meeting on the above date at the City Office, 10 N Main, commencing at 4:00 p.m. The agenda shall be as follows: (The order of business may be changed as time permits.)

**1. Welcome and Call to Order: Committee Chairperson**

**2. Roll Call**

**3. Approve 2025-10-13 Meeting Minutes**

**4. Public Input**

**5. Business**

**a. Obtaining Easements**

1. County requested obtaining recorded easements because of similar challenges with Richfield trails
2. Plan to utilize J&D to write legal descriptions
  - 1 Mike will talk to the county records office and Malcolm Nash to learn more about what will be required to obtain a recorded easement
  - 2 Allison will reach out to the city attorney to see if he can help us write up a legal description and easement that finds a reasonable middle ground between too specific and too vague.

**b. County also requested to use some of our county funds for a pit toilet at the south end of the Foothill Trail**

1. Cost comparison with similar existing toilets installed (Landing Zone toilet ~\$42,000)
2. Possible locations for a pit toilet on south end of Foothill Trail
  - 1 North side of canyon road, right at the start of the trail
  - 2 South side of canyon road, share with fish pond
3. Ongoing maintenance responsibility?

**c. Foothill Trail Updates**

1. Discuss plan to move forward on portions not needing recorded easements
2. Discuss avoidance area options
  - 1 Prescott has identified possible alternates, and will talk to the archeology team to see if there are ways to shrink the avoidance area. One concern is that if we stay outside of the avoidance area, it may take us outside our NEPA corridor.
3. To bridge or not to bridge?
  - 1 Prescott is wondering if footings are the primary concern, then can we use an “all wood” bridge option instead of a bridge that requires footings? He showed examples of those bridges, and will need to get approval from the BLM. He’ll also measure the largest spans to see how wide they are.

**d. Joe Town Trail Updates**

1. Flagging will be done in smaller sections to avoid vandalism issues.
2. Justin Jensen prefers to start at the top in the more difficult portions of the trail, and work his way down (easier to push dirt down than up).
3. Questions about how disbursements from the city to contractors will be made, Mike will ask Allison about it.

**e. Moving Forward**

1. Plan on monthly meeting cadence if possible
2. Trail construction progress updates
3. Disbursement approval?
4. Budget review
5. Timeline and critical dates review (both current phase, and next phase)

**6. ADJOURNMENT**

Posted this 24<sup>th</sup> day of November 2025.

I hereby certify that the foregoing notice and agenda was posted at the Monroe City Hall, website [littlegreenvillage.com](http://littlegreenvillage.com), posted on the Utah Public Notice website and personally delivered to each member of the Monroe City Council. Allison Leavitt, Monroe City Recorder In compliance with the Americans with Disabilities Act, individuals needing special accommodations, or assistance during this meeting shall notify Allison Leavitt, City Recorder, at 435-527-4621 at least 24 hours prior to this meeting. Meetings of the Monroe City Council may be conducted by electronic means pursuant to Utah Code Annotated, Section 52-4-207.

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**Notice of Special Accommodations (ADA)**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and devices) during this meeting should contact Allison Leavitt, 435-527-4621 at least 24 hours prior to the meeting.

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