



MONROE CITY COUNCIL MEETING  
Tuesday, January 27, 2026, at 7:00 pm  
MINUTES

1. The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00 p.m.

2. The Pledge of Allegiance was led by Councilmember Mathie. Councilmember Sirrine offered a prayer.

**3. Roll Call**

Mayor Johnny Parsons

Councilmembers:

Jason Bagley - late

Ryan Johnson

Michael Mathie

Perry Payne

Erica Sirrine

Public Works Director John Draper

City Recorder Allison Leavitt

Sevier County Commissioners Greg Jensen

4. Consider a motion to approve the minutes of the meetings held January 13, 2026.

Councilmember Payne moved to approve the January 13, 2026 Regular City Council Meeting Minutes as submitted. Councilmember Sirrine seconded the motion. A roll call vote was called. Voting yes: Councilmembers Johnson, Mathie, Payne and Sirrine. The vote was unanimous. The motion carried. 4-0

**5. Citizen input – Limit of 3 minutes per comment**

Commissioner Greg Jensen addressed the Council regarding his work as a Sevier County Commissioner.

He reported on several important matters:

Commissioner Jensen explained that he had met Monroe Fire Chief Devin Robison, and they discussed the coordination between the County and our fire department.

Commissioner Jensen gave the Council an update on a recent public lands meeting with the Forest Service, BLM, and DNR about reseeding efforts after the wildfire. He explained they have approximately \$2.5 million for reseeding projects with an additional request of \$5.5 million for more projects. The fire damage has affected 49 miles of fence and animal grazing will not be allowed in the burned areas for at least two growing seasons. The agencies are working with grazers on the possibility of using electronic collars for cattle to manage grazing in certain areas. Jensen noted that approximately 27,000 acres of low country had already been seeded and harrowed.

Commissioner Jensen discussed his legislative work, explaining that he attends the State Legislative session regularly because he believes it is good to be there and meet with the legislators in person. He cited examples of his advocacy work, including helping secure funding for School Resource Officers (SROs) and outdoor recreation funding. He successfully helped secure funding for three projects in the County totaling nearly \$5 million: a BMX bike track and motocross track for Salina City, a County project to finish the north end of the bike trail from North Sevier High School to Highway 50, and a Forest Service project for an e-bike path at Fish Lake from Doctor Creek to Joe Bush.

Mayor Parsons asked Commissioner Jensen about the street light outage at the interchange of SR 118 and Central Valley turnoff that has been out since August 2025. Mayor Parson stated that Monroe City Power Department can repair the light, but ownership needs to be determined. Monroe City currently pays for the streetlight located at the interchange of Hwy 89 and SR 118(the Auction) and has for many years. Commissioner Jensen stated that he was aware of the situation and is working on finding out the ownership of the streetlight and getting it repaired.

## **6. Business**

- a. Public Hearing to receive comments regarding proposed Monroe City Land Use Ordinance concerning residential facilities for persons with disabilities. (Utah State Code 10-20-610)

**7:08 p.m.**

Mayor Parsons opened the public hearing regarding our land use ordinance concerning residential facilities for people with disabilities. City Recorder Allison Leavitt explained that the City needs to update their land use zoning districts uses to include a use for residential facilities for persons with disabilities as required by state code. Currently, this use is not listed in the Monroe City Land Use Ordinance district use section. The City has been approached by a company which may want to bring this type of use to Monroe.

The City Council asked Planning Commission Chairperson Candice Barney to review this use and make a recommendation to the Council to amend our Land Use Ordinance to address this type of use. Mayor Parsons stated we want to make sure we are handling these uses correctly and within State and Federal code.

No public comments were received. The public hearing was closed.

**7: 10 p.m.**

**b. Planning Commission - Chairperson Candice Barney**

1.Recommendation for Proposed amendment to Monroe City Land Use Zoning Ordinance Title 13 Section 13.3.0 Definitions and 13.6.4 Zoning District Uses, and to provide various text amendments for clarity and correctness to Monroe City Land Ordinance

Planning Commission Chairperson Barney explained that the Planning Commission is in the process of reviewing our Land Use Ordinance Title 13 Section 13.3.0 Definitions and 13.6.4 Zoning District Uses. The Planning Commission has been reviewing definitions and uses, working through sections in alphabetical order. Section 13.3.0 and 13.6.4 key changes include:

1. Agricultural definitions - They found three different definitions and combined them to structure agricultural definitions more toward commercial use rather than restricting residential gardening.
2. Animal kennels - They changed the name to "commercial dog kennel" and will add to the "hobby kennel" definition a reference to Monroe City Animal Ordinance.
3. Instructional studio - Added this definition to cover activities like gym classes, dance classes, and piano lessons.
4. Flood zone protection - They determined the flood-prone district should be an overlay rather than its own zone. This means properties would first fall under one of the four main zones (residential, commercial, recreation, and light industrial), with the flood zone as a secondary, more stringent overlay.

Chair Barney noted that the Planning Commission is taking the review in manageable portions to avoid the lengthy meetings that occurred previously.

**Councilmember Bagley moved to accept Planning Commission recommendation to amend Monroe City Land Use Zoning Ordinance Title 13 Section 13.3.0 Definitions and 13.6.4 Zoning District Uses, and to provide various text amendments for clarity and correctness to Monroe City Land Ordinance. Councilmember Payne seconded the motion. A roll call vote was called. Voting yes: Councilmembers Bagley, Johnson, Mathie, Payne and Sirrine. The vote was unanimous. The motion carried. 5-0**

**7:16 pm**

- b. Public hearing for the purpose of accepting comments concerning a proposed annexation of real property owned by Pahvant Venture Group, LLC located at approximately 580 W 500 N**

Mayor Parsons opened the public hearing regarding the proposed annexation of property owned by Pahvant Venture Group, LLC. He explained that this annexation is for a 1.01-acre parcel of land which the Goold Brothers Corner Subdivision will use has a detention pond for water runoff.

Planning Commission Chairperson Candice Barney asked why the entire strip of land wasn't being annexed to create more consistent city boundaries. Councilmember Payne explained that additional annexation of property would require water rights to be turned in for residential development, which is likely why the developer is only requesting annexation of the detention basin.

The Council discussed the challenges of creating contiguous boundaries and the requirement that properties bordering the City limits must annex into the City. Councilmember Mathie asked if the Planning Commission could further study annexation strategies to better plan for future growth and infrastructure needs.

No further public comments were received. The public hearing was closed.

**7:23 p.m.**

d. Consider adopting Ordinance 1 01 2026 - Amending Monroe City Zoning Ordinance Title 13 Section 13.3.0 Definitions and 13.6.4 Zoning District Uses, and to provide various text amendments for clarity and correctness to the Monroe City Zoning Ordinance

This ordinance is amending Monroe City Land Use Ordinance as discussed during Planning Commission business.

**Councilmember Mathie moved to adopt Ordinance 1 01 2026 Amending Monroe City Zoning Ordinance Title 13 Section 13.3.0 Definitions and 13.6.4 Zoning District Uses, and to provide various text amendments for clarity and correctness to the Monroe City Zoning Ordinance. Councilmember Bagley seconded the motion. A roll call vote was called. Voting yes: Councilmembers Bagley, Johnson, Mathie, Payne and Sirrine. The vote was unanimous. The motion carried. 5-0**

e. Consider adopting Ordinance 1 02 2026 An ordinance amending the municipal zoning map, annexing certain real property, and extending the corporate limits of Monroe City, Utah. Adopt Amended Articles of Incorporation

Mayor Parsons explained that this ordinance approves the Goold Brothers Corner Annexation.

**Councilmember Payne moved to adopt Ordinance 1 02 2026 An ordinance amending the municipal zoning map, annexing certain real property, and extending the corporate limits of**

**Monroe City, Utah. Adopt Amended Articles of Incorporation. Councilmember Bagley seconded the motion. A roll call vote was called. Voting yes: Councilmembers Bagley, Johnson, Mathie, Payne and Sirrine. The vote was unanimous. The motion carried. 5-0**

City Recorder Allison Leavitt noted that the ordinance would not be sent to the Lieutenant Governor's office until the annexation agreement between the City and the developer regarding the detention basin maintenance and ownership has been signed.

**f. Consider 2026 Monroe City Fee Schedule**

City Recorder Allison Leavitt explained that the auditors required the City to include water and power rates in the fee schedule rather than in the water and power policies. This expanded the fee schedule from one page to five pages.

**Councilmember Johnson moved to adopt 2026 Monroe City Fee Schedule as presented. Councilmember Bagley seconded the motion. A roll call vote was called. Voting yes: Councilmembers Bagley, Johnson, Mathie, Payne and Sirrine. The vote was unanimous. The motion carried. 5-0**

**g. Consider location for Monroe City Trail Restroom**

The Council discussed the location for the Monroe City Trail restroom. Mayor Parsons noted that responses from Councilmembers indicated that the Council agreed on the location of the north side of Monroe Canyon Road just above Monroe City Treatment Plant (Parcel # 1-M6A-18) for a restroom. Public Works Director John Draper explained to the Council that because of the location (above water tanks) water would not be able to be installed in the restroom. The Council discussed that when the bike trail was first proposed, they emphasized the need for a vaulted toilet rather than a porta-potty, especially given the proximity to the fishpond and the water treatment facility. The City is not committing funds for the restroom only approving a restroom be located on City property.

County Commissioner Greg Jensen stated that the County Commissioners felt it was important to have a permanent restroom in this area. He noted that the County Commissioners had visited this site yesterday and agree it is a good area for the restroom.

**Councilmember Sirrine moved to approve the southeast corner of parcel # 1-M6A-18 for a permanent restroom for the Monroe City Trail. Councilmember Bagley seconded the motion. A roll call vote was called. Voting yes: Councilmembers Bagley, Johnson, Mathie, Payne and Sirrine. The vote was unanimous. The motion carried. 5-0**

**h. Consider Joint Letter from Monroe City and Sevier County to Waste Ditch Property Owners**

This is a letter explaining to property owners which the waste ditch flows through their property the importance of maintaining the waste ditch to prevent flooding and requesting that they give permission to parties involved to perform the necessary maintenance.

The Council reviewed the draft joint letter from Monroe City and Sevier County to Waste Ditch property owners. Councilmember Mathie suggested that the letter should consistently refer to the waterway as waste ditch or channel throughout the document to avoid confusion.

City Recorder Allison Leavitt mentioned she had spoken with Malcolm Nash (from the County) who indicated the letter would include both the Monroe City logo and Sevier County logo when distributed.

**Councilmember Mathie moved to approve joint letter to Waste Ditch Property Owners from Monroe City and Sevier County. Councilmember Payne seconded the motion. A roll call vote was called. Voting yes: Councilmembers Bagley, Johnson, Mathie, Payne and Sirrine. The vote was unanimous. The motion carried. 5-0**

## **7. Other Business**

### **a. Staff Reports**

City Recorder Allison Leavitt –

No further business.

Public Works Director John Draper –

\*The library handicap ramp is supposed to be delivered later this week.

\*The storm drain line installation on 420 East is nearly complete, though finishing work was delayed by frozen ground.

\*The Council also discussed a potential purchase of a 60-foot bucket truck located in Annabella for around \$20,000, which staff would go look at before considering purchasing.

\*Public Works Director John Draper offered five loads of large rocks from his property in Richfield (approximately 2-foot diameter) that could be used for flood mitigation for water run off caused by the burn scar. The Council agreed this would be beneficial insurance against potential flooding, especially during the first rainstorm and instructed Public Works Director John Draper to proceed with this project.

### **b. Department Business-Council**

Councilmember Johnson –

No further business.

Councilmember Sirrine –

\*Presented a copy of a layout for pickleball courts at Mtn. View Park. City Recorder Allison Leavitt is obtaining more information concerning the Utah Outdoor Recreation Grant to help fund the construction of the pickleball courts.

\*Thanked City Staff for their help with the library ramp project.

\*Would like to spend money donated to the City by CUASA on heavy duty picnic tables for the pavilion at Canyon View Park.

Councilmember Bagley –

No further business.

Councilmember Payne –

\*Reported that some firefighters had attended fire school the previous weekend, which was reported to be one of the largest fire schools in the country with over 900 attendees. He thanked the Council for allowing them to attend.

Mayor Parsons-

\*Sevier County has a couple new apps. The first one is an information app where citizens can see data reports of the Sheriff Department and leave comments. The second one is the emergency notification system which will replace Code Red. The Council would like these sites to be shared with Monroe resident through our newsletter and texting program.

## 8. Adjournment

**There being no further business to come before the Council for consideration, Councilmember Payne moved the Regular Council Meeting adjourn at 7:38 p.m. Councilmember Mathie seconded the motion. The vote was unanimous. The motion carried. 5-0**

The next regular City Council meeting is scheduled to be held on Tuesday, February 10, 2026 starting at 7:00 p.m. at Monroe City Office.

Approved this 10<sup>th</sup> day of February 2026.



Allison Leavitt  
Monroe City Recorder



Johnny C. Parsons  
Mayor