



1

MONROE CITY COUNCIL MEETING
Tuesday, January 27, 2026, at 7:00 pm
MINUTES

6 **1.** The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00
7 p.m.

9 **2. The Pledge of Allegiance was led by Councilmember Mathie. Councilmember Sirrine offered**
10 **a prayer.**

12 3. Roll Call

13 Mayor Johnny Parsons

14 Councilmembers:

15 Jason Bagley - late

16 Ryan Johnson

17 Michael Mathie

18 Perry Payne

19 Erica Sirrine

20 Public Works

21 City Record

22 Sevier County Commissioners Greg Jensen

23

24 4. Consider a motion to approve the minu

25

4. Consider a motion to approve the minutes of the meetings held January 13, 2026.

26 Councilmember Payne moved to approve the January 13, 2026 Regular City Council Meeting
27 Minutes as submitted. Councilmember Sirrine seconded the motion. A roll call vote was
28 called. Voting yes: Councilmembers Johnson, Mathie, Payne and Sirrine. The vote was
29 unanimous. The motion carried. 4-0

30
31 5. City: _____ (1/2 of 3 minutes per comment)

33 Commissioner Greg Jensen addressed the Council regarding his work as a Sevier County
34 Commissioner

36 He reported on several important matters:

38 Commissioner Jensen explained that he had met Monroe Fire Chief Devin Robison, and they
39 discussed the coordination between the County and our fire department.

41 Commissioner Jensen gave the Council an update on a recent public lands meeting with the
42 Forest Service, BLM, and DNR about reseeding efforts after the wildfire. He explained they have
43 approximately \$2.5 million for reseeding projects with an additional request of \$5.5 million for
44 more projects. The fire damage has affected 49 miles of fence and animal grazing will not be
45 allowed in the burned areas for at least two growing seasons. The agencies are working with
46 grazers on the possibility of using electronic collars for cattle to manage grazing in certain
47 areas. Jensen noted that approximately 27,000 acres of low country had already been seeded
48 and harrowed.

49

50 Commissioner Jensen discussed his legislative work, explaining that he attends the State
51 Legislative session regularly because he believes it is good to be there and meet with the
52 legislators in person. He cited examples of his advocacy work, including helping secure funding
53 for School Resource Officers (SROs) and outdoor recreation funding. He successfully helped
54 secure funding for three projects in the County totaling nearly \$5 million: a BMX bike track and
55 motocross track for Salina City, a County project to finish the north end of the bike trail from
56 North Sevier High School to Highway 50, and a Forest Service project for an e-bike path at Fish
57 Lake from Doctor Creek to Joe Bush.

58

59 Mayor Parsons asked Commissioner Jensen about the street light outage at the interchange of
60 SR 118 and Central Valley turnoff that has been out since August 2025. Mayor Parson stated
61 that Monroe City Power Department can repair the light, but ownership needs to be
62 determined. Monroe City currently pays for the streetlight located at the interchange of Hwy
63 89 and SR 118(the Auction) and has for many years. Commissioner Jensen stated that he was
64 aware of the situation and is working on finding out the ownership of the streetlight and
65 getting it repaired.

66

67 **6. Business**

68

69 a. Public Hearing to receive comments regarding proposed Monroe City Land Use
70 Ordinance concerning residential facilities for persons with disabilities. (Utah State
71 Code 10-20-610)

72

73 **7:08 p.m.**

74

75 Mayor Parsons opened the public hearing regarding our land use ordinance concerning
76 residential facilities for people with disabilities. City Recorder Allison Leavitt explained that the
77 City needs to update their land use zoning districts uses to include a use for residential facilities
78 for persons with disabilities as required by state code. Currently, this use is not listed in the
79 Monroe City Land Use Ordinance district use section. The City has been approached by a
80 company which may want to bring this type of use to Monroe.

81

82 The City Council asked Planning Commission Chairperson Candice Barney to review this use and
83 make a recommendation to the Council to amend our Land Use Ordinance to address this type
84 of use. Mayor Parsons stated we want to make sure we are handling these uses correctly and
85 within State and Federal code.

86
87 No public comments were received. The public hearing was closed.
88

89 **7:10 p.m.**

90
91 b. Planning Commission - Chairperson Candice Barney
92

93 1. Recommendation for Proposed amendment to Monroe City Land Use Zoning
94 Ordinance Title 13 Section 13.3.0 Definitions and 13.6.4 Zoning District Uses, and
95 to provide various text amendments for clarity and correctness to Monroe City
96 Land Ordinance

97
98 Planning Commission Chairperson Barney explained that the Planning Commission is in the
99 process of reviewing our Land Use Ordinance Title 13 Section 13.3.0 Definitions and 13.6.4
100 Zoning District Uses. The Planning Commission has been reviewing definitions and uses,
101 working through sections in alphabetical order. Section 13.3.0 and 13.6.4 key changes include:
102

- 103 1. Agricultural definitions - They found three different definitions and combined them to
104 structure agricultural definitions more toward commercial use rather than restricting
105 residential gardening.
- 106 2. Animal kennels - They changed the name to "commercial dog kennel" and will add to
107 the "hobby kennel" definition a reference to Monroe City Animal Ordinance.
- 108 3. Instructional studio - Added this definition to cover activities like gym classes, dance
109 classes, and piano lessons.
- 110 4. Flood zone protection - They determined the flood-prone district should be an overlay
111 rather than its own zone. This means properties would first fall under one of the four
112 main zones (residential, commercial, recreation, and light industrial), with the flood
113 zone as a secondary, more stringent overlay.

114
115 Chair Barney noted that the Planning Commission is taking the review in manageable portions
116 to avoid the lengthy meetings that occurred previously.
117

118 **Councilmember Bagley moved to accept Planning Commission recommendation to amend
119 Monroe City Land Use Zoning Ordinance Title 13 Section 13.3.0 Definitions and 13.6.4 Zoning
120 District Uses, and to provide various text amendments for clarity and correctness to Monroe
121 City Land Ordinance. Councilmember Payne seconded the motion. A roll call vote was called.
122 Voting yes: Councilmembers Bagley, Johnson, Mathie, Payne and Sirrine. The vote was
123 unanimous. The motion carried. 5-0**

124
125 **7:16 pm**

126
127 b. Public hearing for the purpose of accepting comments concerning a proposed
128 annexation of real property owned by Pahvant Venture Group, LLC located at
129 approximately 580 W 500 N

130
131 Mayor Parsons opened the public hearing regarding the proposed annexation of property
132 owned by Pahvant Venture Group, LLC. He explained that this annexation is for a 1.01-acre
133 parcel of land which the Goold Brothers Corner Subdivision will use has a dentition pond for
134 water runoff.

135
136 Planning Commission Chairperson Candice Barney asked why the entire strip of land wasn't
137 being annexed to create more consistent city boundaries. Councilmember Payne explained that
138 additional annexation of property would require water rights to be turned in for residential
139 development, which is likely why the developer is only requesting annexation of the detention
140 basin.

141
142 The Council discussed the challenges of creating contiguous boundaries and the requirement
143 that properties bordering the City limits must annex into the City. Councilmember Mathie
144 asked if the Planning Commission could further study annexation strategies to better plan for
145 future growth and infrastructure needs.

146
147 No further public comments were received. The public hearing was closed.

148
149 **7:23 p.m.**

150
151 d. Consider adopting Ordinance 1 01 2026 - Amending Monroe City Zoning Ordinance
152 Title 13 Section 13.3.0 Definitions and 13.6.4 Zoning District Uses, and to provide
153 various text amendments for clarity and correctness to the Monroe City Zoning
154 Ordinance

155
156 This ordinance is amending Monroe City Land Use Ordinance as discussed during Planning
157 Commission business.

158
159 **Councilmember Mathie moved to adopt Ordinance 1 01 2026 Amending Monroe City Zoning
160 Ordinance Title 13 Section 13.3.0 Definitions and 13.6.4 Zoning District Uses, and to provide
161 various text amendments for clarity and correctness to the Monroe City Zoning Ordinance.
162 Councilmember Bagley seconded the motion. A roll call vote was called. Voting yes:
163 Councilmembers Bagley, Johnson, Mathie, Payne and Sirrine. The vote was unanimous. The
164 motion carried. 5-0**

165
166 e. Consider adopting Ordinance 1 02 2026 An ordinance amending the municipal zoning
167 map, annexing certain real property, and extending the corporate limits of Monroe City,
168 Utah. Adopt Amended Articles of Incorporation

169
170 Mayor Parsons explained that this ordinance approves the Goold Brothers Corner Annexation.

171
172 **Councilmember Payne moved to adopt Ordinance 1 02 2026 An ordinance amending the
173 municipal zoning map, annexing certain real property, and extending the corporate limits of**

174 **Monroe City, Utah. Adopt Amended Articles of Incorporation. Councilmember Bagley**
175 **seconded the motion. A roll call vote was called. Voting yes: Councilmembers Bagley,**
176 **Johnson, Mathie, Payne and Sirrine. The vote was unanimous. The motion carried. 5-0**

177

178 City Recorder Allison Leavitt noted that the ordinance would not be sent to the Lieutenant
179 Governor's office until the annexation agreement between the City and the developer
180 regarding the detention basin maintenance and ownership has been signed.

181

182 f. Consider 2026 Monroe City Fee Schedule

183

184 City Recorder Allison Leavitt explained that the auditors required the City to include water and
185 power rates in the fee schedule rather than in the water and power policies. This expanded the
186 fee schedule from one page to five pages.

187

188 **Councilmember Johnson moved to adopt 2026 Monroe City Fee Schedule as presented.**
189 **Councilmember Bagley seconded the motion. A roll call vote was called. Voting yes:**
190 **Councilmembers Bagley, Johnson, Mathie, Payne and Sirrine. The vote was unanimous. The**
191 **motion carried. 5-0**

192

193 g. Consider location for Monroe City Trail Restroom

194

195 The Council discussed the location for the Monroe City Trail restroom. Mayor Parsons noted
196 that responses from Councilmembers indicated that the Council agreed on the location of the
197 north side of Monroe Canyon Road just above Monroe City Treatment Plant (Parcel # 1-M6A-
198 18) for a restroom. Public Works Director John Draper explained to the Council that because of
199 the location (above water tanks) water would not be able to be installed in the restroom. The
200 Council discussed that when the bike trail was first proposed, they emphasized the need for a
201 vaulted toilet rather than a porta-potty, especially given the proximity to the fishpond and the
202 water treatment facility. The City is not committing funds for the restroom only approving a
203 restroom be located on City property.

204

205 County Commissioner Greg Jensen stated that the County Commissioners felt it was important
206 to have a permanent restroom in this area. He noted that the County Commissioners had
207 visited this site yesterday and agree it is a good area for the restroom.

208

209 **Councilmember Sirrine moved to approve the southeast corner of parcel # 1-M6A-18 for a**
210 **permanent restroom for the Monroe City Trail. Councilmember Bagley seconded the motion.**
211 **A roll call vote was called. Voting yes: Councilmembers Bagley, Johnson, Mathie, Payne and**
212 **Sirrine. The vote was unanimous. The motion carried. 5-0**

213

214 h. Consider Joint Letter from Monroe City and Sevier County to Waste Ditch Property
215 Owners

216

217 This is a letter explaining to property owners which the waste ditch flows through their
218 property the importance of maintaining the waste ditch to prevent flooding and requesting that
219 they give permission to parties involved to perform the necessary maintenance.

220
221 The Council reviewed the draft joint letter from Monroe City and Sevier County to Waste Ditch
222 property owners. Councilmember Mathie suggested that the letter should consistently refer to
223 the waterway as waste ditch or channel throughout the document to avoid confusion.

224
225 City Recorder Allison Leavitt mentioned she had spoken with Malcolm Nash (from the County)
226 who indicated the letter would include both the Monroe City logo and Sevier County logo when
227 distributed.

228
229 **Councilmember Mathie moved to approve joint letter to Waste Ditch Property Owners from**
230 **Monroe City and Sevier County. Councilmember Payne seconded the motion. A roll call vote**
231 **was called. Voting yes: Councilmembers Bagley, Johnson, Mathie, Payne and Sirrine. The vote**
232 **was unanimous. The motion carried. 5-0**

233
234 **7. Other Business**

235
236 a. Staff Reports

237
238 City Recorder Allison Leavitt –

239
240 No further business.

241
242 Public Works Director John Draper –

243
244 *The library handicap ramp is supposed to be delivered later this week.

245
246 *The storm drain line installation on 420 East is nearly complete, though finishing work was
247 delayed by frozen ground.

248
249 *The Council also discussed a potential purchase of a 60-foot bucket truck located in Annabella
250 for around \$20,000, which staff would go look at before considering purchasing.

251
252 *Public Works Director John Draper offered five loads of large rocks from his property in
253 Richfield (approximately 2-foot diameter) that could be used for flood mitigation for water run
254 off caused by the burn scar. The Council agreed this would be beneficial insurance against
255 potential flooding, especially during the first rainstorm and instructed Public Works Director
256 John Draper to proceed with this project.

257
258 b. Department Business-Council

259
260 Councilmember Johnson –

262 No further business.

263

264 Councilmember Sirrine –

265

266 *Presented a copy of a layout for pickleball courts at Mtn. View Park. City Recorder Allison

267 Leavitt is obtaining more information concerning the Utah Outdoor Recreation Grant to help

268 fund the construction of the pickleball courts.

269

270 *Thanked City Staff for their help with the library ramp project.

271

272 *Would like to spend money donated to the City by CUASA on heavy duty picnic tables for the

273 pavilion at Canyon View Park.

274

275 Councilmember Bagley –

276

277 No further business.

278

279 Councilmember Payne –

280

281 *Reported that some firefighters had attended fire school the previous weekend, which was

282 reported to be one of the largest fire schools in the country with over 900 attendees. He thanked

283 the Council for allowing them to attend.

284

285 Mayor Parsons-

286

287 *Sevier County has a couple new apps. The first one is an information app where citizens can

288 see data reports of the Sheriff Department and leave comments. The second one is the

289 emergency notification system which will replace Code Red. The Council would like these sites

290 to be shared with Monroe resident through our newsletter and texting program.

291

292 **8. Adjournment**

293

294 **There being no further business to come before the Council for consideration,**

295 **Councilmember Payne moved the Regular Council Meeting adjourn at 7:38 p.m.**

296 **Councilmember Mathie seconded the motion. The vote was unanimous. The motion carried.**

297 **5-0**

298

299 The next regular City Council meeting is scheduled to be held on Tuesday, February 10, 2026

300 starting at 7:00 p.m. at Monroe City Office.

301

302 Approved this 10th day of February 2026.

303

304 

305 Allison Leavitt

306 Monroe City Recorder

307

308

309 

310 Johnny C. Parsons

311 Mayor