



MONROE CITY COUNCIL MEETING
Tuesday, April 14, 2026, at 6:00 pm
MINUTES

6:00 p.m.

1. The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00 p.m.

2. The Pledge of Allegiance was led by Mayor Parsons. Councilmember Serrine offered a prayer.

3. Roll Call

Mayor Johnny Parsons

Councilmembers:

Jason Bagley

Ryan Johnson

Michael Mathie - late

Perry Payne

Erica Serrine

Public Works Director John Draper

City Recorder Allison Leavitt

Trent Brown – Sunrise Engineering

Mary Kay Outzen – South Sevier Citizens Board Chair

4. Discuss and consider plans for Monroe City Community Center - Trent Brown, Sunrise Engineering

Trent Brown from Sunrise Engineering presented updated architectural drawings for the Monroe City Community Center, prepared by architect Matt Metcalf who joined the meeting virtually. Mr. Brown explained that the drawings showed no revisions to the previously seen floor plan but added exterior elevation options showing what the building could look like.

The building design features a 9-foot ceiling in the east wing containing the pool table area, small kitchen, restrooms, and storage areas, while the main dining room and kitchen would have a 10-foot ceiling. The front entrance will face south toward Jones Road in a simple gable design.

Two exterior finish options were presented: one with wainscot brick around all four sides that could accommodate a full brick building if budget allows, and a less expensive option with brick only at the main entry and stucco on remaining sides. Mr. Brown noted that full brick would cost double but provide longer building life.

41 Earlier that day, Mr. Brown met with the South Sevier Senior Citizen Board, who provided minor
42 comments primarily about storage areas within their portion of the building. When asked about opening
43 up the multipurpose room, Mr. Brown explained that while it is possible with pocket doors to create a 6-
44 foot opening, it would limit furniture options. The Senior Citizen group indicated they did not need this
45 feature.

46

47 The building has been positioned as far west as possible while accommodating replacement septic
48 systems. Mr. Brown confirmed that future expansion on the east side remains possible, though it would
49 require reconstructing the east parking lot. He recommended installing utility sleeves during
50 construction to facilitate future septic connections without damaging the parking lot, estimating this
51 addition at a couple thousand dollars.

52

53 Mayor Parsons reported meeting with Kerrielyn Beard from R6 Regional Council, regarding grant
54 opportunities. Potential funding includes a possible \$50,000 from Larry H. Miller this year, and grants of
55 \$100,000-\$150,000 that Ms. Beard will apply for, and a "final million" program that would cover the last
56 million dollars of a project if other funding is secured. Ms. Beard has created a Utah Gives website for
57 donations that can be used for either the new building or improvements to the current facility, with tax
58 deduction benefits for donors.

59

60 Mary Kay Outzen, South Sevier Senior Citizen Board Chairperson, reported having leads on two
61 additional grants - one from Wells Fargo Bank and another from the Sorensen Group due to family
62 connections.

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64 The senior citizen group made some requests for the final design: they don't want the dividing curtain in
65 the main dining area since they prefer controlling access to their space when renting to others; they
66 want solid surface flooring rather than carpet in the main dining area; to manage noise they requested
67 materials up to chair rail height to help with acoustics; they want a sound system with microphone
68 capabilities; they prefer a portable stage platform rather than a permanent elevated stage; and they
69 want a TV monitor in the multipurpose room for entertainment or meeting purposes.

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71 Access control will restrict renters to the prep kitchen, multipurpose room, restrooms, and janitor closet,
72 while keeping the pool room, American Legion room, main kitchen, and mechanical room locked.

73

74 The project cost remains estimated at \$4.5 million, and Mr. Brown indicated this is the time to finalize
75 any changes before integrating electrical, mechanical, plumbing, and structural engineering teams.

76

77 **Councilmember Payne moved to accept plans for the Community Center Building as**
78 **presented. Councilmember Johnson seconded the motion. A roll call vote was called. Voting**
79 **yes: Councilmembers Bagley, Johnson, Payne and Serrine. The vote was unanimous. The**
80 **motion carried. 4-0**

81

82 **5. Consider a motion to approve the minutes of the meeting held March 24, 2026**

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84 **Councilmember Bagley moved to approve the March 24, 2026, Regular City Council Meeting**
85 **Minutes as submitted. Councilmember Mathie seconded the motion. A roll call vote was called.**

86 **Voting yes: Councilmembers Bagley, Johnson, Payne and Serrine. The vote was unanimous. The**
87 **motion carried. 4-0**

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89 **6. Citizen input -Limit of 3 minutes per comment**

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91 **7. Approval of March 2026 warrant register, cash disbursements, and adjustment journal.**

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93 **Councilmembers reviewed and signed the March 2026 warrant register, cash, disbursements,**
94 **adjustment journal.**

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96 **8. Business**

97
98 a. South Sevier Senior Center Board Report - Mary Kay Outzen /Ralph Brown

99
100 Mary Kay Outzen, South Sevier Senior Citizen Board Chairperson, thanked the City for fixing the front
101 door, which was repaired by Cemetery Foreman Shad Lee. She reported ongoing problems with drain
102 gases in the basement restroom, where water poured down the drain reaches the top after a small
103 amount of water is poured into the drain. Councilmember Payne suggested the issue might be grease
104 buildup requiring professional jetting service to remove the grease. Riverstone Plumbing and Heating
105 and Peterson Plumbing offer this type of service. The Council agreed to have Water Foreman Darrell
106 Payne follow-up on getting the drain cleared.

107
108 Ms. Outzen reported that the center's wall ovens are malfunctioning, turning off during baking. After
109 consulting with County Commissioner Ralph Brown, it was determined this is the City's responsibility to
110 repair it. The challenge is finding repair technicians, as the usual servicer Clay Turner is booked months
111 out. The Council suggested calling around to find available repair services.

112
113 Regarding the previous discussion with the Council about posting South Sevier Senior Board meeting
114 agendas and minutes on the Utah Public Notice site, Ms. Outzen reported that one board member
115 objected, claiming they do not have to comply since they are a contractor. However, Ms. Outzen noted
116 they have received cash donations this month for the new building, representing community
117 investment. The Council suggested this transparency would be in their best interest, particularly with
118 the new building project generating significant funding. City Recorder Allison Leavitt agreed to verify the
119 legal requirement with City Attorney Eric Johnson.

120
121 The center still needs a toilet installed when Water Foreman Darrell Payne has time, which may coincide
122 with the drain jetting work since the toilet would need to be removed for proper drain access.

123
124 Ms. Outzen expressed appreciation for the City's timely response to repair requests and their support
125 for the senior center operations.

126
127 b. 7:00 p.m. City Council Vacancy Interview and selection

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129 Three candidates interviewed for the Council vacancy left by Councilmember Erica Serrine's departure:
130 Angie Card, Candice Barney, and Mike Shaver. Each candidate was given approximately two minutes to
131 present their qualifications and background.

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133 Angie Card, participating virtually from a Main Street convention in Tulsa, Oklahoma, serves as Monroe
134 City historian and director of Magnify Monroe beautification committee. She has been recording stories
135 of Monroe's eldest citizens and operates Heirloom Bakery Cafe on Main Street. She taught at Sevier
136 Middle School for over a decade and graduated from South Sevier High School and Utah Valley
137 University.

138
139 Candice Barney has served approximately two years on the planning commission, including time as
140 chairperson. Born and raised in Richfield, she married her high school sweetheart from South Sevier and
141 has lived in Monroe for 18-plus years. She emphasized her knowledge of City ordinances and desire to
142 preserve Monroe's unique character while managing growth for future generations.

143
144 Mike Shaver noted his attendance at Council meetings over the years and his business background,
145 including a manufacturing engineering degree used at Dogberry and an MBA applied in various
146 businesses. He currently serves on the trails committee and has been involved in community projects.
147 He expressed desire to bring a business perspective to Council decisions and engage younger residents
148 in City government.

149
150 When asked about priorities, Ms. Card focused on managing growth while maintaining Monroe's
151 identity; Ms. Barney emphasized following Councilmember Serrine's established direction since she was
152 elected by the people; and Mr. Shaver expressed interest in bridging the gap between older engaged
153 citizens and younger residents who may feel disconnected.

154
155 Mayor Parsons explained that all three candidates currently serve on City committees and would need
156 to resign those positions if selected. The selection required three of five Council votes, with the position
157 running through December 31, 2027 (completing Councilmember Serrine's term).

158
159 Councilmembers wrote the candidate of their choice on a piece of paper and City Recorder Allison
160 Leavitt read aloud each vote. Candice Barney was selected by majority vote. (3-2)

161
162 c. Oath of Office- Administration of Oath of Office to fill Council Vacancy- City Recorder Allison
163 Leavitt

164
165 City Recorder Allison Leavitt administered the oath of office to Candice Barney, who then took her seat
166 as the newest Monroe City Councilmember.

167
168 d. Consider Monroe City Trail Interlocal agreement with Sevier County

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170 The interlocal agreement between Monroe City and Sevier County for the new bike trail discussion was
171 tabled at the request of Sevier County Economic Development Director Malcolm Nash, who wanted
172 additional legal review before finalizing the agreement. Mike Shaver indicated the trail committee had
173 only minor suggested changes, specifically adding the word "feasible" regarding location changes in Plan
174 B scenarios.

175
176 Mr. Shaver reported that trail construction progress has been affected by Richfield City's pool demolition
177 delays, as the same contractor works on both projects. Additionally, competition for the County's Mini X
178 rental equipment has slowed progress, though this should improve now that Contractor Prescott
179 McCarthy has purchased his own equipment.

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181 The trail project held a successful volunteer workday with approximately fifteen participants despite
182 windy weather conditions. Future volunteer days are planned for the remaining sections of the 3-mile
183 foothill trail.

184 Regarding easements, Mr. Shaver confirmed they are still working with Mike Ginsberg, owner of Mystic
185 Hot Springs, though this easement is less critical than the resolved County parcels issue.

186
187 Mayor Parsons informed Mr. Shaver about upcoming funding for diversion improvements in the canyon
188 that could affect trail routing. The City recently learned about plans to upgrade both upper and lower
189 diversions to handle larger debris flow, which should be coordinated with trail construction timing.

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191 **9. Other Business**

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193 a. Staff Reports

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195 City Recorder Allison Leavitt-

196
197 *The pickleball courts grant application results should be known by early July.

198
199 *Jenna Jorgensen offered to help write future grant applications for the fifty-fifty Land and Water
200 Conservation grants, despite being on that board herself.

201
202 Public Works Director John Draper –

203
204 *Parks Foreman Rhett Colby passed his CDL test, which has become increasingly challenging, and he will
205 receive a pay increase for this certification. Three part-time employees have been hired: one each for
206 Water Department, Power Department, and Park Department.

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208 *The parking lot across from the high school requires significant crack sealing work, with some cracks
209 measuring 3-4 inches wide. Public Works Director John Draper is obtaining bids for this repair work.

210
211 *North side of the City's secondary water startup went much better than previous years with only
212 normal minor issues. The meter installation project has proven successful, though some adjustments
213 continue around new construction areas.

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215 *Library accessibility ramp installation was delayed due to wrong parts being shipped, but correct
216 railings have now been shipped, and installation should be completed quickly. The Council discussed
217 installing a camera for safety monitoring and posting signs restricting bikes and scooters on the ramp.

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219 b. Department Business-Council

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221 Councilmember Serrine-

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223 *Central Utah Air Sports Association (CUASA) has finalized their 2026 event dates from September 19th
224 through October 3rd, with four events planned. The fly-in event at month's end is limited to 350
225 participants, while the competition event expects 130 pilots.

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Councilmember Payne -

*The power department is looking for a bucket truck and has found a potential option requiring further evaluation.

Councilmember Bagley –

No further business.

Councilmember Johnson –

No further business.

Councilmember Mathie-

No further business.

Mayor Parsons-

*Would like to send a thank you letter to UDOT for their cooperation with the recent storm drainage project, at Main St from 300 N to 400 N, noting the significant improvement in appearance and functionality.


10. Adjournment

There being no further business to come before the Council for consideration, Councilmember Barney moved the Regular Council Meeting adjourn at 7:18 p.m. The motion was seconded by Councilmember Bagley.. The vote was unanimous. The motion carried. 5-0

The next regular City Council meeting is scheduled to be held on Tuesday, April 28, 2026 starting at 7:00 p.m. at Monroe City Office.

Approved this 28th day of April 2026.


Allison Leavitt
Monroe City Recorder


Johnny C. Parsons
Mayor