South Sevier Senior Citizens Advisory Board

Minutes for October 13, 2026

Members Present: Carolyn Collins, Beth Merayo, Mary K Outzen, Jerry Howell, Cheryl Hartung, Marty Hartung, Craig Paterson, Kelly Roberts, Fran Oldroyd, Ed Jones, Connie Jones, Mark Coon.

Members excused: Freida Keisel, Dale Woolsey

Members absent: Frank Dimick

Site Manager: Tracy Trujillo

Consultant: Jack Hammond

AGENDA:

1. Welcome: Mary K Outzen, President
2. Pledge of Allegiance: Jack Hammond
3. Prayer: Fran Oldroyd
4. Minutes: September 8, 2026. Fran Oldroyd made a motion to approve minutes as written. Beth Merayo seconded the motion. All voting was in favor. Minutes were approved.
5. Amend Revenue Financial August 2026 Report: Craig Paterson said a correction needs to be made on the FY BOM Remaining Budget Savings Column for August; it should read -$3,978.89. Jerry Howell motioned to approve correction for August Revenue Budget column. Mark Coon seconded the motion and voting was in favor. August Revenue Budget was corrected.
6. Financial Report: Craig Paterson went over the September report and clarified some entries. Kelly Roberts reported his expenditures were for table covers and coffee pot; Mary K. stated all receipts for the last Bingo night have not been turned in yet (dessert). Kelly Roberts motioned that the financial report be approved; motion seconded by Beth Merayo and voting was in favor. September financial report was approved. Craig reported one of the CD's is maturing on October 17th, and if no action is taken, the CD will resume at 4%; if it is moved to a 6-month CD, the interest rate would be 4.25% . Mary K called for a motion on the matter; Kelly Roberts made a motion to leave the CD in the same status at 4%; Ed Jones seconded the motion; all voting was in favor. Motion carried.
7. Board Vacancy: Mary K reported unfortunately one of the board's members, Becky Willams, has passed away since the last meeting and that we need to fill the vacancy. She suggested Susan Outzen be appointed to take her place. Mary K asked the board for support in this choice. Response was in favor.
8. Audit committee vacancy: Mary K stated according to current By-laws an audit of the financials is to be conducted quarterly; this needs to be done this coming month. Since Becky was on the audit committee Susan will take her place along with Jerry Howell and Frank Dimick. This meeting will be set up after the 20th of the month.
9. President's Report: Mary K reported she has a meeting tonight with the city council and Sunrise Engineering; She understands the plans are supposed to be done and they will give us a cost estimate; both the city and the advisory board are contributing monies; the city will be taking the application to the CIB board; however, at this time there are a lot of cities/towns requesting assistance for water project improvements and there will not be a lot of monies available for our type of project; she does

not know for sure when the city will submit application; the list of any possible donors will have to be pursued by the city for contributions.
Mary K presented a check from the Pilot Corp – Flying J for the amount of $2,000.00. She commended Wendy Roberts, Richfield General Manager, for her help in obtaining the donation.

10. Site Manager Report: Tracy Trujillo said that she needs to have people call in by 9 a.m. when they are coming to lunch or want to pick up lunch. Those who are "regulars" or who pay ahead need to call on Monday to verify and also call if they are NOT going to be here. There are no "Cooks Choice" meals offered anymore, so there are limited opportunities to use up left over food.

11. Activities:
    a. Yard Sale - Beth Merayo: Beth Merayo reported that the yard sale this past weekend was a huge success and thanked all those who had helped in any way. Kelly Roberts was thanked for making and selling the breakfast burritos. He said that because we were able to use some of the leftover food from July 24th, he didn't need to buy much and took in profit of $162.85. Craig Paterson said we made $2,037.80 in total for the sale (Day of $1,447.80, and pre and post sales $590.00). Beth Merayo was given a hand for all her hard work. She said that she was going to ask White's to dump the dumpster before the May sale to accommodate more refuse collection after sale.

    b. Bingo Night – Marc Coon: Marc reported the last Bingo night went well; the number of people was less than before; the donation amount for tickets was $379 and after expenses a profit of $262. The next Bingo night (Christmas party) will be December 4th and the meat (roast beef) has been donated by Shawn Lords.

    c. Transportation – Kelly Roberts: Craig Paterson has been driving the bus to transport people to lunch at the center. Kelly asked us to talk to neighbors and friends about possibly riding the bus for the lunch program.

12. Other business as needed:
    Mary K discussed our MOU with Monroe City (Memorandum of Understanding). She said if someone falls we are not liable. However, if there is a known hazard in the building and it causes an accident – we are liable. She has asked Marty Hartung to take an inventory of things needing upgrading or fixing. He passed out a form for the board members to note anything they think might fall into this category. Several things were mentioned. Some might be the city's responsibility and some would fall to the board. We have the city's liability insurance for the building. Marty suggested purchasing fire blankets to have on hand in case of a kitchen fire. We were invited to order for our own personal use to get the best price which would be $12.99 each. (bulk order).
    Phone service: Marty Hartung stated we are in the process of getting set up with Centra Comm.

Adjournment:

Ed Jones made a motion to adjourn. Beth Merayo seconded the motion; all voting was in favor and the meeting was adjourned at 11:00 am.

Next meeting date: November 10, 2026 –
Minutes prepared by Carolyn Collins/tape entries Susan Outzen